

# PREQUALIFICATION

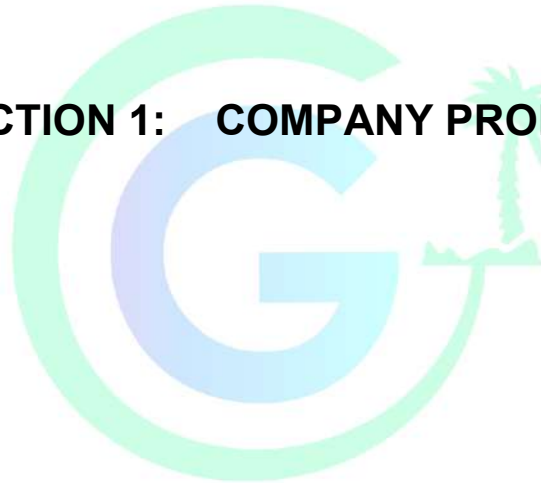
## DOCUMENT

**2020**

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## SECTION 1: COMPANY PROFILE



## **PROFILE**

Gulf Gardens Landscape LLC was established in February 2007, a **professional landscape design, planning and development of residential, corporate, commercial, recreational and industrial establishments** bounded by a belief in hard work, expertise and professionalism in the specialized field of the landscaping industry for more than 13 years.

Gulf Gardens Landscape LLC has taken part in a number of high-profile projects across the Emirates of Dubai, Sharjah, Umm Al Quwain & Fujairah and continues to expand and grows its presence further, as it eyes opportunities in other emirates too.

We are a well established organization with great success in the U.A.E. market. The Directors, who built this company, are hands on and work alongside the staff has a wide range of experience in the landscape industry, which exceed expectations and to ensure both our clients and customers' objectives are met.

We have a reputation for long term successful partnerships built on reliability and great service. Over the years, Gulf Gardens have been the recognized for the highest quality of service and for meeting customer expectations. Supported by an extremely reliable team of design professionals and highly-competent engineers, the company provides creative concepts, innovative solutions and uniquely specific features in the creation and development of leisure attractions. This results in high-quality personalized service for each of its customers. The experience gained by the firm, the variety of projects covering virtually every phase of landscaping and irrigation, is an outstanding testimony to the mobility, versatility and breadth of an outstanding organization

At Gulf Gardens Landscape LLC our mission is to provide the highest level of workmanship by working extremely with each client to create and maintain a long term property plan and provide our customers with a landscaping that exceeds their expectations.

We have our own well maintained nursery located in Al Warsan 3, Dubai – UAE for plant propagation, plants import and trading such as exotic palms, trees and all kinds of shrubs.

We accept small-scale to large-scale landscaping projects for residential, corporate, and industrial establishments

## Our Services

- Landscape Design, Build and Development
- Hard Landscaping
- Soft Landscaping
- Irrigation Works
- Landscape Lightings, Furniture and Play Equipment Works
- Grotto / Waterfalls / Water Features / Fountains / Pond / Swimming Pools
- Landscape Maintenance
- Growing and trading all kinds of plants, palms, trees, shrubs, annual flowers, peat moss and potting soil.

## Our Credentials

- Dubai Municipality Horticulture
- Dubai Municipality Irrigation
- Ministry of Environment & Water Agricultural
- RTA
- DEWA
- ISO 9001:2015
- MOE Certificate of Appreciation

## Our Contact Details

Tel: 04-2803061

Fax: 04-2803062

Email: [info@gulf-gardens.com](mailto:info@gulf-gardens.com)

Website: [www.gulf-gardens.com](http://www.gulf-gardens.com)

## **MAJOR SUCCESS WORKS CARRIED OUT BY GULF GARDENS LANDSCAPE LLC**

<b>Project Name</b>	<b>Scope of Works</b>
<b><u>A) EMAAR PROPERTIES</u></b>	
Dubai Marina District 7 - Street (F)&(C) Area	Landscape & Irrigation Maintenance
Dubai Marina – Al Majara Residence Complex	Construction of Concrete Planter Boxes
Burj Khaliffa - Dubai Mall Areas	Supply of Concrete Pots with Planting works
Dubai Marina Street (F)&(C) Median & District 7 - Promenade Access Steps	Landscaping & Irrigation Works
Dubai Marina - District 7X & 7W	Supply & Planting Works
Burj Khalifa - Old town, Qamardeen Dist.	Supply & Planting Works
Emaar's Chairman (R-68 Villa) @ Emirates Hills	Soft Landscape & Hardscape Works
Dubai Marina District 7 - Street (F)&(C) Area	Landscape & Irrigation Maintenance
Umm Al Quwain Marina Development	Landscape, Irrigation, Hardscape & Lighting works
Umm Al Quwain Marina Development – Roads & Community16	Maintenance of Landscape & Irrigation works
Burj Khalifa - Dubai Mall areas	Supply & Planting of Date Palms, 8-9 Mtr. Brown Trunk
Burj Khalifa – Lake Hotel	Supply and Planting Works
Emaar's Dubai – H.E. Chairman's Office	Supply and Planting Works
Burj Khalifa – Emaar Nursery	Supply & Planting of Date Palms, 8 Mtr. Brown Trunk
Botanical Gardens @ Arabian Ranches	Soft & Hard Landscape & Irrigation Works
<b><u>B) COMMAND OF MILITARY WORKS</u></b>	
Sheikh Zayed Military Hospital – Maleeha, Shajrah	Soft & Hard Landscape & Irrigation Works
<b><u>C) DUBAI MUNICIPALITY</u></b>	
PJ20032 Development of Umm Suqeim Third Facing Beach Shoreline	Landscape & Irrigation Works



Various Agricultural Maintenance & Irrigation Network Maintenance in Popular Areas of Dubai	Maintenance Works
<b><u>D) JUMEIRAH GOLF ESTATE</u></b>	
Redwood Park	Landscape & Irrigation Works
Lake-07 & Sandy area	Landscape & Irrigation Works
Lime Tree Valley	Landscape Works
Redwood Island & Sandy Area	Landscape & Irrigation Works
<b><u>E) RTA / EMIRATES ROAD CONTRACTING</u></b>	
Various Improvements and Implementing Quick Wins at Deira, Dubai	Landscape & Irrigation works
<b><u>F) MCLAREN CONSTRUCTION</u></b>	
EXJ Facilities	Irrigation and Soft Landscape Works
Chef Project	Irrigation and Soft Landscape Works
Dubai Logistic Complex	Irrigation and Soft Landscape Works
DWTC Car Parking	Irrigation and Soft Landscape Works
<b><u>G) NAKHEEL</u></b>	
The Pointe at Palm, Jumeirah	Construction and Irrigation Networks
<b><u>H) MINISTRY OF EDUCATION</u></b>	
Development of Various Schools in Dubai, Sharjah, Al Ain, Fujairah and Ras Al Khaimah, UAE	Landscaping works
Development of 10 Schools (Hydroponic & Heritage) in Dubai, and North Emirates, UAE	Hydroponic & Heritage
<b><u>I) DEWA</u></b>	
Removal, Reinstatement of Horticulture & Irrigation Lines to Facilitate Laying of LV & HV Cables	Removal, Reinstatement of Horticulture & Irrigation Lines
<b><u>J) EAGLE HILLS</u></b>	
Mariam Sales Center Landscape Works, Sharjah , UAE	Landscaping works
The Address Fujairah Resort and Spa at Fujairah, UAE	Soft & Hard Landscaping and Irrigation Works
Fujairah Beach Palace, UAE	Soft & Hard Landscaping and Irrigation Works
Maryam Beach Residence, Sharjah - UAE	Landscaping works
Chairman's Beach House and Villas, Fujairah - UAE	Landscaping, swimming pool & water features works

## SECTION 2: CONTACT DETAILS





## **CONTACT DETAILS**

**Company Name :** Gulf Gardens Landscape LLC.

**Activities :** Landscaping Works, Irrigation System, Water Features, Swimming Pool, Composite Construction, Plants Supply and Maintenance

**Address :** Al Warsan Third, Academic City Rd., Opposite Gate 3 of Al Warsan Municipality Nursery, P.O. Box 430421, Dubai, United Arab Emirates

**Tel. No. :** +971 4 2803061

**Fax No. :** +971 4 2803062

**Company E-mail:** [info@gulf-gardens.com](mailto:info@gulf-gardens.com)

**Website :** [www.gulf-gardens.com](http://www.gulf-gardens.com)

**Contact Person :** Mr. Adnan Hamad

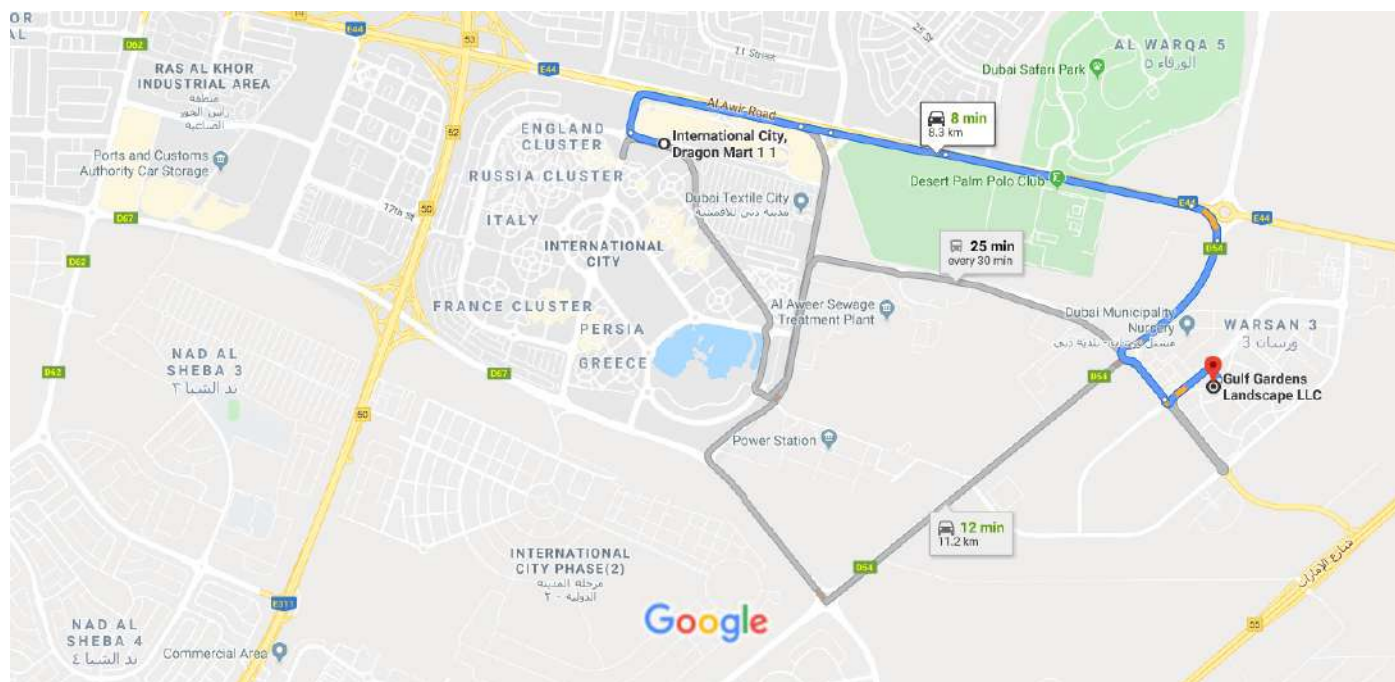
**Designation :** General Manager

**Email Address :** [adnan@gulf-gardens.com](mailto:adnan@gulf-gardens.com)



International City, Dragon Mart 1 1 - Dubai to Gulf Gardens Landscape LLC - Dubai

Drive 8.3 km, 8 min



Map data ©2019 1 km

via Al Awir Road/Ras Al Khor Rd/E44 8 min  
Fastest route, the usual traffic 8.3 km

via Sheikh Zayed Bin Hamdan Al Nahyan Street/D54 12 min  
11.2 km

10:21 AM–10:46 AM 25 min  
Walking 20 min

Explore Gulf Gardens Landscape LLC

Restaurants Hotels Gas stations Parking Lots More

### SECTION 3: LICENSE & CERTIFICATES





## رخصة تجارية Commercial License

### تفاصيل الرخصة / License Details

License No.	612775	رقم الرخصة
Company Name	GULF GARDENS LANDSCAPE (L.L.C)	اسم الشركة
Trade Name	GULF GARDENS LANDSCAPE (L.L.C)	الاسم التجاري
Legal Type	Limited Liability Company(LLC)	الشكل القانوني
Expiry Date	18/06/2020 تاريخ الانتهاء	تاريخ الإصدار
D&B D-U-N-S ® N	851134374 الرقم المئلي	رقم الرخصة الأم
Register No.	1030927 رقم المسجل التجاري	عضوية الغرفة
Issue Date	19/06/2008	تاريخ الإصدار
Main License No	612775	رقم الرخصة الأم
DCCI No.	141927	عضوية الغرفة

### الاطراف / License Members

Share / الحصص	Role / الصفة	Nationality / الجنسية	Name / الاسم	No. / رقم الشخص
	Manager / مدير	Jordan / الاردن	عدنان محمود عبدالله حمد	343274

### نشاطات الرخصة التجارية / License Activities

Landscaping Works	تجميل الساحات الخارجية والداخلية
Organic Waste Collecting Services	اصال تجميع النفايات العضوية
Landscape & Gardening works & Maintenance	أعمال تنفيذ البستنة والتجميل الزراعي والصيانة
Agricultural Pest Control	خدمات مكافحة الآفات الزراعية
Growing of Trees Seedling, Ornamental Plants & Annua Flowers	زراعة شتلات الأشجار ونباتات الزينة والزهور الحولية
Chemical Fertilizer Trading	تجارة الاسمدة الكيماوية
Irrigation Equipment & Requisites Trading	تجارة اجهزة الري ومعدات ولوازمها
Organic Fertilizer & Plant Feed Trading	تجارة الاسمدة العضوية والمصلحات الزراعية
Land Preparation & Irrigation Systems Works & Maintenance	اصال إعداد الأراضي وتنفيذ شبكات الري وصيانتها
Trees Seedlings, Ornamental Plants & Annual Flowers Trading	تجارة شتلات الأشجار ونباتات الزينة والزهور الحولية

### العنوان / Address

Phone No	تليفون	P.O. Box	430421	صندوق بريد
Fax No	فاكس	Parcel ID	8111653	رقم للقطعة
Mobile No	هاتف متحرك			ممثل ملك فيصل علي بخيت البايغ المهيري - ديرة ورسان 3

Print Date	29/01/2020	10:41	تاريخ الطباعة	Receipt No.	0	رقم الإيصال
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يمكنك الآن تجديد رخصتك التجارية من خلال الرسائل النصية القصيرة، أرسل رقم الرخصة إلى 6969 (دو/اتصالات) للحصول على إذن الدفع.

Now you can renew your trade license by sending a text message (SMS). Send your trade license number to 6969 (Du/ Etisalat) to receive payment voucher.

وثيقة إلكترونية معتمدة وصادرة بدون توقيع من دائرة التنمية الاقتصادية، لمراجعة صحة البيانات الواردة في الرخصة يرجى زيارة الموقع [www.dubaided.gov.ae](http://www.dubaided.gov.ae)

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Remarks / الملاحظات

تم اضافة نشاط 14/11/2018

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ملحق الشركاء  
Partners

تفاصيل الرخصة / License Details

D&B D-U-N-S ® 851134374 License No. 612775 رقم الرخصة

اصحاب الرخصة / License Partners

Share / الحصة	Sr. No./مسلسل الشخص	Nationality / الجنسية	Name / الاسم
51.0000000 %	28711	United Arab Emirates / الامارات	MOHAMMAD AHMAD MOHAMMAD SAEED محمد سعيد
49.0000000 %	343274	Jordan / الاردن	عبدالله محمود عبدالله حمد

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شهادة شهر قيد شركة في السجل التجاري  
Commercial Register

تفاصيل القيد / Register Details

Main Lic. Nr	612775	رقم الرخصة الأم	Register No.	1030927	رقم القيد
Company Name	GULF GARDENS LANDSCAPE (L.L.C)			حدائق الخليج للبستنة (ش.ذ.م.م)	
Legal Type	Limited Liability Company(LLC)			ذات مسئولية محدودة	الشكل القانوني
Expiry Date	18/06/2020	تاريخ الانتهاء	Reg. Date	19/06/2008	تاريخ الإصدار
D&B D-U-N-S No.			851134374		الرقم العالمي

تفاصيل رأس المال / Capital Details

Nominated	0	الإسمى
Paid	300,000	المنفوع
No. of Shares	0	عدد الأسهم
Currency	UAE Dirhams	العملة

عنوان الرخصة / License Address

مشغل ملك فيصل علي بخيت الباغ المهيبي - ديرة - ورسا 3

عنوان السجل التجاري / Commerce Address

مكتب رقم (101) ملك مؤسسة دبي العقارية بواسطة شركة بركاش التجارية - الفوز الثالث

أنشطة السجل / Register Activities

Agricultural Pest Control	خدمات مكافحة الآفات الزراعية
Landscaping Works	تجميل المساحات الخارجية والداخلية
Growing of Trees Seedling, Ornamental Plants & Annual Flowers	زراعة شتلات الأشجار ونباتات الزينة والزهور الحولية
Landscape & Gardening works & Maintenance	أعمال تنفيذ البستنة والتجميل للزراعي والصيفي
Land Preparation & Irrigation Systems Works & Maintenance	أعمال إعداد الأراضي وتنفيذ شبكات الري وصيانتها
Trees Seedlings, Ornamental Plants & Annual Flowers Trading	تجارة شتلات الأشجار ونباتات الزينة والزهور الحولية
Chemical Fertilizer Trading	تجارة الاسمدة الكيماوية
Organic Fertilizer & Plant Feed Trading	تجارة الاسمدة العضوية والمصلحات الزراعية
Irrigation Equipment & Requisites Trading	تجارة أجهزة الري ومعدات ولوازمها
Organic Waste Collecting Services	أعمال تجميع النفايات العضوية

Print Date 29/01/2020 10:41 تاريخ الطباعة Receipt No. 0 رقم الإيصال

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Dear Trader,  
Kindly take into consideration the following  
instructions

عزيزي التاجر:  
نرجو أخذ التعليمات التالية بعين الاعتبار

1. Do not practice a business activity without a license or permit.
2. Do not change the license location or relocate to another site without getting DED approval.
3. Make sure of having a trade name compliant to the name mentioned in the license.
4. Do not place sales, discounts or special offers without permission.
5. Do not make any amendments or changes in the license information unless you request DED approval.
6. Make sure of putting down prices on goods and commodities.
7. Make sure of putting down the date of production and expiry.
8. The consumer has the right to receive an invoice.
9. Announce the sale and purchase policy to the customer using suitable media (noting the replacement, repair and recovery policy)
10. Do not promote or sell or offer any counterfeited or fake goods.
11. Make sure of registering your trade mark at the Ministry of Economy for protection.
12. Report to the Department of Economic Development incidents regarding any counterfeited goods in the local market.
13. In the case of warehouse or store related to the licenses, kindly visit Permits section in our branches (Business Village, AlTowar or Dubai Mall) to get the necessary permission.
14. According to the decision no. 323 of 2012 issued by His Excellency the Minister of Labor all enterprises that employ UAE and GCC nationals have up to a maximum period of three months to register them with the Ministry of Labor.

1. عدم مزاولة النشاط في موقع بدون ترخيص أو تصريح.
2. عدم القيام بتغيير موقع الترخيص والانتقال إلى موقع آخر دون الحصول على موافقة الدائرة.
3. ضرورة أن يكون الاسم التجاري المدون على اللافتة مطابق للاسم المدون بالترخيص.
4. عدم إجراء التقليلات أو التصفيات أو العروض الخاصة بدون تصريح.
5. عدم إجراء أي تعديل أو تغيير بيانات الترخيص إلا بعد الرجوع للدائرة.
6. الالتزام بكتابة الأسعار على السلع والبضائع.
7. الالتزام بكتابة تاريخ الإنتاج وال انتهاء على السلع.
8. للمستهلك الحق في الحصول على فاتورة الشراء.
9. الإعلان عن سياسة البيع للمستهلك عبر وسيلة إعلان مناسبة شاملة (لعملية الاسترجاع أو الاستبدال أو الإصلاح للسلع).
10. عدم القيام بالترويج أو البيع أو العرض لأية بضائع مقلدة أو مغشوشة.
11. الحرص على تسجيل العلامة التجارية بوزارة الاقتصاد بهدف حمايتها.
12. إبلاغ الدائرة في حالة وجود أي منتج أو بضائع مقلدة في السوق المحلي.
- 13- في حال وجود مخزن أو مستودع تابع للترخيص فيرجى التكرم بزيارة قسم التصاريح فرع قرية الأعمال أو الطوار أو دبي مول للحصول على التصريح اللازم.
14. بناء على قرار معالي وزير العمل رقم 323 لعام 2012، على جميع المنشآت التي توظف مواطنين من دولة الإمارات و دول مجلس التعاون أن تقوم بتسجيلهم لدى وزارة العمل خلال مدة أقصاها ثلاثة شهور.

Print Date 29/01/2020 10:41 تاريخ الطباعة

Receipt No.

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رقم الإيصال

يمكنك الآن تجديد رخصتك التجارية من خلال الرسائل النصية القصيرة، أرسل رقم الرخصة إلى 6969 (دو/اتصالات) للحصول على إذن الدفع.  
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شهادة تسجيل العضوية  
Membership Certificate

License no.	612775	رقم الرخصة	612775
Membership no.	141927	رقم العضوية	141927
Registration no.	1030927	رقم السجل التجاري	1030927
Trade Name	GULF GARDENS LANDSCAPE (L.L.C)	الاسم التجاري	حدائق الخليج للبستنة (ش.ذ.م.م)
Legal Status	Limited Liability Company(LLC)	الشكل القانوني	ذات مسؤولية محدودة
Activity	Agricultural Pest Control Growing & Planting Trees Seedling, Ornamental Plants and Annual Flowers Landscape & Gardening works & Maintenance Land Preparation & Irrigation Systems Works & Maintenance Trees Seedlings, Ornamental Plants & Annual Flowers Trading Chemical Fertilizer Trading Organic Fertilizer & Plant Feed Trading Irrigation Equipment & Requisites Trading Landscaping Works	نوع النشاط	خدمات مكافحة الآفات الزراعية زراعة شتلات الأشجار ونباتات الزينة والزهور الحولية أعمال تنفيذ البستنة والتجميل الزراعي والصيانة أعمال إعداد الأراضي وتنفيذ شبكات الري وصيانتها تجارة شتلات الأشجار ونباتات الزينة والزهور الحولية تجارة الاسمدة الكيماوية تجارة الاسمدة العضوية والمصلحات الزراعية تجارة أجهزة الري ومعدات ولوازمها تجميل الساحات الخارجية والداخلية
Member Since	19/06/2008	تاريخ الانضمام	19/06/2008
Date of Issue	19/06/2008	تاريخ الإصدار	19/06/2008
Expiry Date	18/06/2019	تاريخ الانتهاء	18/06/2019

شهادة تأهيل الموردين					
Suppliers Qualification Certification					
Qualification Details			تفاصيل التأهيل		
Supplier Number	91321		رقم المورد		
Company Name	GULF GARDENS LANDSCAPE (LLC)	حدائق الخليج للبستنة (ش.ذ.م.م)	اسم الشركة		
CR Number	612775		رقم الرخصة التجارية		
Legal Type	LOCAL SUPPLIER		الشكل القانوني		
Company Representative	Mohamed salman		مندوب عن الشركة		
Expiry Date	11-NOV-19	تاريخ الانتهاء	Issue Date	11-NOV-18	تاريخ الإصدار
Approved Activities			الأنشطة المعتمدة		
Agricultural Maintenance & Garden Maintenance			الصيانة الزراعية		
Landscape & Gardening works & Maintenance			تنفيذ أعمال البستنة والتجميل الزراعي		
Landscaping & Irrigation Distribution Systems landscape and irrigation projects construction			تنسيق الحدائق وأنظمة توزيع الري (إنشاء مشروعات للمناظر الطبيعية والري)		
Financial Capping	<ul style="list-style-type: none"> <li>1,000,000 Agricultural maintenance</li> <li>3,000,000 Landscaping &amp; Irrigation Distribution Systems(landscape and irrigation projects construction)</li> <li>8,000,000 Landscape &amp; Gardening works</li> </ul>		السقف المالي		
Concerned Department	Public Parks & Horticulture Department Drainage & Irrigation Department General Projects Department		الإدارة المعنية		
Address			العنوان		
Telephone	تليفون	Office	المكتب		
04-2803061		DUBAI-DUBAI--United Arab Emirates			
Fax	فاكس	P.O. Box	صندوق البريد		
04-2803062		430421			
Makani Number	رقم مكاني	Email	بريد الكتروني		
		info@gulf-gardens.com			
Remarks			الملاحظات :		
<p>This Certificate is valid only for <b>ONE years</b> of its issue date</p> <p>هذه الشهادة التأهيل صالحة لمدة سنة من تاريخ إصداره</p>					



Ref: 812/02/02/1/1306091

12/05/2013

السادة/ شركة حدائق الخليج المحترمين

لعاية/ المهندس عدنان حمد

الفاكس: 04-2803062 هاتف: 04-2803062

ص.ب. / 430421

دبي - الإمارات العربية المتحدة

تحية طيبة وبعد،،،

الموضوع: تأهيل شركة حدائق الخليج

بالإشارة إلى الموضوع أعلاه، وبناء على طلبكم نود أن نعلمكم بأن شركتكم (حدائق الخليج) قد تم تقييمها وتأهيلها لممارسة الأعمال المدنية التابعة لبلدية دبي من قبل إدارة المشاريع العامة بالأعمال المذكورة أدناه بمبلغ لا يتجاوز قدره عن -/4,000,000 مليون درهم.

- خدمات تصميم و تنفيذ الحدائق.
- إعداد الأراضي و ريها.
- زراعة الأشجار و النباتات.

على أن يعاد تقييمكم عند الانتهاء من الأعمال الموكلة لكم.

وتفضلوا بقبول فائق الاحترام والتقدير،،،

المهندس/ إبراهيم يعقوب علي بن نصير  
مدير إدارة العقود و المشتريات  
بلدية دبي  
DUBAI MUNICIPALITY

صورة إلى:

- رئيس قسم إدارة علاقات الموردين

- ضابط تأهيل موردين Asmaam2013/05/06

رؤيتنا: بناء مدينة متميزة تتوافر فيها رفاهية العيش ومقومات النجاح.

Our Vision: To create an excellent city that provides the essence of success and comfort of living.





Ref: 812/02/02/1/1304116

31/03/2013

لعاية/ المهندس عدنان حمد

الفاكس: 04-2803062 هاتف: 04-2803062

ص.ب. / 430421

دبي - الإمارات العربية المتحدة

تحية طيبة وبعد،،،

الموضوع: تأهيل شركة جولف جاردن

بالإشارة إلى الموضوع أعلاه، وبناء على طلبكم نود أن نعلمكم بأن شركتكم (الأراضي الخضراء) قد تم تقييمها وتأهيلها لممارسة الأعمال المدنية التابعة لبلدية دبي من قبل إدارة الصرف الصحي و الري بالأعمال المذكورة أدناه بمبلغ لا يتجاوز قدره عن -/500,000 درهم.

- خدمات تصميم و تنفيذ الحدائق.
- إعداد الأراضي و ريها.
- زراعة الأشجار و النباتات.

على أن يعاد تقييمكم عند الانتهاء من الأعمال الموكلة لكم.

وتفضلوا بقبول فائق الاحترام والتقدير،،،

المهندس/ إبراهيم يعقوب علي بن نصير

مدير إدارة العقود و المشتريات



صورة إلى : -

رئيس قسم إدارة علاقات الموردين

- ضابط تأهيل موردين Asmaam 31/03/2013







AGA-06-AS  
AGA-11-AS

رخصة مزاولة أنشطة زراعية  
Agricultural Activities License

رقم الرخصة: ٤١٩٥ / AS

الاسم التجاري: حدائق الخليج للبستنة (ش.ذ.م.م)

صاحب المنشأة: عدنان محمود عبدالله حمد

الجنسية: الأردن

الشكل القانوني: ذات مسؤولية محدودة

نوع النشاط:

أسمدة عضوية وكيميائية والمصلحات الزراعية  
استيراد وتجارة أجهزة الري ومعدات ولوازمها  
نباتات وزهور الزينة  
خدمات تصميم وتنفيذ الحدائق  
أعمال الري

الشارع: ورسان ٣

المنطقة: ديرة

الإمارة: دبي

ص.ب: ٤٣٠٤٢١

فاكس: ٠٤٢٨٠٣٠٦٢

هاتف: ٠٤٢٨٠٣٠٦١

تاريخ الإنتهاء: ٢٠١٤/٠٢/٠٤

تاريخ الإصدار: ٢٠١٣/٠٢/٠٤

رقم الإيصال: ٠٠٤٢٥٥٠٤٠٢١٣١٠٠٣

مستخرج الطلب: سارة راشد سالم

- ١- لا يجوز ممارسة أي نشاط زراعي بموجب هذه الرخصة إلا بعد الحصول على الترخيص اللازم من السلطات المحلية المختصة
- ٢- الرخصة سارية المفعول شريطة عدم الإخلال بالشروط والمواصفات التي وضعت من قبل الوزارة وعلى أن تلتزم الشركة بتعيين مهندس زراعي مرخص من الوزارة (في حالة تسجيل البذور، أسمدة، مبيدات) خلال مدة أقصاها ثلاثة شهور من تاريخ الترخيص.
- ٣- الالتزام بالقوانين والقرارات الصادرة في هذا الشأن.

منصور إبراهيم منصور

رئيس لجنة ترخيص الشركات الزراعية



رؤيتنا: ضمان بيئة مستدامة للحياة

# Certificate Of Registration

This is to certify that the following vehicle has been successfully registered under

## Rasid System

Registration Number	: DXB T 78196-Private	Service Expiry	: 26-Nov-2019
Company Name	: GULF GARDENS LANDSCAPE L.L.C		
Service Activation	: 27-Nov-2018		
Waste Type	: General Waste		
Department	: Waste Management (Technical Support and Studies Section)		



Note : This Certificate is electronically generated and does not require a signature.



هيئة الطرق والمواصلات  
ROADS & TRANSPORT AUTHORITY



## Prequalification Certificate

**Company: Gulf gardens Landscape L.L.C**

**Reg#: A013-0533639**

Type: Contractor

Address

Telephone 0097142803061

Fax

Dear M/s **Gulf gardens Landscape L.L.C**

Further to your request for prequalification, we are hereby pleased to advise you that your application has been successfully considered and your company is approved for RTA Projects as per the following activities:

Agency	Department	Work Scope	Value Limit (AED)	Status	Expiry Date	Other Conditions
Corporate Technology Support Services Sector	Building & Facilities	Landscaping Design & works	5,000,000	Prequalified	30 Apr 20	Scope of Work Landscaping Design & works
Traffic & Roads Agency	Roads	Landscaping & irrigation	5,000,000	Conditionally Prequalified	12 Jun 20	Contractor has Approval from DM Landscape projects Section only, but does not have approval from DM Irrigation Projects Department. Full approval status to be granted after obtaining Approval from DM Irrigation Department.

Printed On 7/3/2017

### Please Note

The above approval is for the above period, renewable according to request and successful review process by RTA, and is conditional upon your reasonable participation in RTA tenders and projects. We reserve the right to withdraw same at our sole discretion at any time.

This Certificate is issued by the Roads and Transport Authority (RTA) and does not require stamping or signature

Tel: +971 4 284 4444 Fax: +9714 206 5555 P.O.Box 118899, Dubai, UAE. [www.rta.ae](http://www.rta.ae)

**Print Certificate**

# Certificate of Registration



This is to certify that

**Gulf Gardens Landscape LLC**

P.O.Box: 430421, A21, Warsan 3, Near Warsan Nursery, Dubai, United Arab Emirates.

has been audited and approved by Certification Global on confirming requirements of standard:

**ISO 9001:2015**

**QUALITY MANAGEMENT SYSTEM**

certification applicable to:

**Landscape, Irrigation Works and Water Features for Commercial & Residential Projects.**

<b>Certificate Number:</b>	<b>CG/UAE-10019</b>	<b>QMS</b>
<b>Original Approval:</b>	May 20, 2014	
<b>Next Audit Due:</b>	April 21, 2018	
<b>Certificate Expiry Date:</b>	April 21, 2020	

**Certification Manager**  
on behalf of  
**Certification Global**

Post Box: 7799 Central Area,  
Al Madina Al Munawarah,  
Kingdom Of Saudi Arabia  
Tel +966 (0) 5061 50946  
SM-10, AFZA, United Arab Emirates  
Tel +971 (0) 8743 2515  
[www.certificationglobal.com](http://www.certificationglobal.com)

International Register of Quality Assessed Organization (IRQAO)  
6, Ferris Place, Bournemouth, Dorset, BH8 0AU,  
United Kingdom  
[www.irqao.com](http://www.irqao.com)

To check the certificates validity please contact at [cert@certificationglobal.com](mailto:cert@certificationglobal.com)

This certificate is the Certification Global's property and registrant shall return it, if the certification(s) status is withdraws due to non-compliance or it expires.  
This certificate can be verified and validated as long as it is displayed as an electronic copy at [www.irqao.com](http://www.irqao.com). This certificate is authorized for issue by Accreditation Service for Certifying Bodies (Europe) Limited who have assessed Certification Global as management systems certifying Body in compliance with ISO 17021:2011. Certificate holders are listed in the International Register of Quality Assessed Organizations: [www.irqao.com](http://www.irqao.com).





## CERTIFICATION MARK

ISO 9001:2015



ISO 9001:2015 Certified



**PLEASE NOTE:** You may use certification mark on your marketing material, business cards, Letterheads etc.



**Certification Global**  
Post Box: 7799 Central Area,  
Al Madina Al Munawarah, Kingdom Of Saudi Arabia  
**Contact Us:**  
Tel +966 (0) 5061 50946, [cert@certificationglobal.com](mailto:cert@certificationglobal.com)  
[www.certificationglobal.com](http://www.certificationglobal.com)



**International Register of Quality Assessed Organisation (IRQAO)**  
6, Ferris Place, Bournemouth, Dorset, BH8 0AU,  
United Kingdom  
[www.irqao.com](http://www.irqao.com)

## Key Contacts

### REGIONAL OFFICE CONTACT DETAILS

<b>Address</b>	Certification Global - PGM <b>Postal Address:</b> SM-10, AFZA, United Arab Emirates
<b>Key Contact</b>	Ms. M. Lorejo
<b>Position</b>	Regional Manager
<b>Telephone</b>	+971 6 743 2515
<b>Email</b>	audit@certificationglobal.com cert@certificationglobal.com

### HEAD OFFICE CONTACT DETAILS

<b>Address</b>	Certification Global Limited Post Box: 7799 Central Area, Madinah, Kingdom of Saudi Arabia
<b>Key Contact</b>	Mr. Farrukh Abdullah
<b>Position</b>	Certification Manager
<b>Telephone</b>	+966 (0) 5061 50946
<b>Email</b>	cert@certificationglobal.com
<b>Website</b>	www.certificationglobal.com

### LIAISON OFFICE CONTACT DETAILS

<b>Address</b>	Certification Global Limited Boundary Street, Brisbane, 4000, Queensland, Australia
<b>Key Contact</b>	Ms. Clara Abraham
<b>Position</b>	Certification Manager
<b>Telephone</b>	+61 (0) 426295033
<b>Email</b>	aust@certificationglobal.com
<b>Website</b>	www.certificationglobal.com





## شكر وتقدير

تتقدم وزارة التربية والتعليم

للسادة/شركة حدائق الخليج

بجزيل الشكر والتقدير على جهودك المبذولة في سبيل إنجاح مشروع "التطوير"

ضمن الوقت المحدد والجودة المطلوبة.

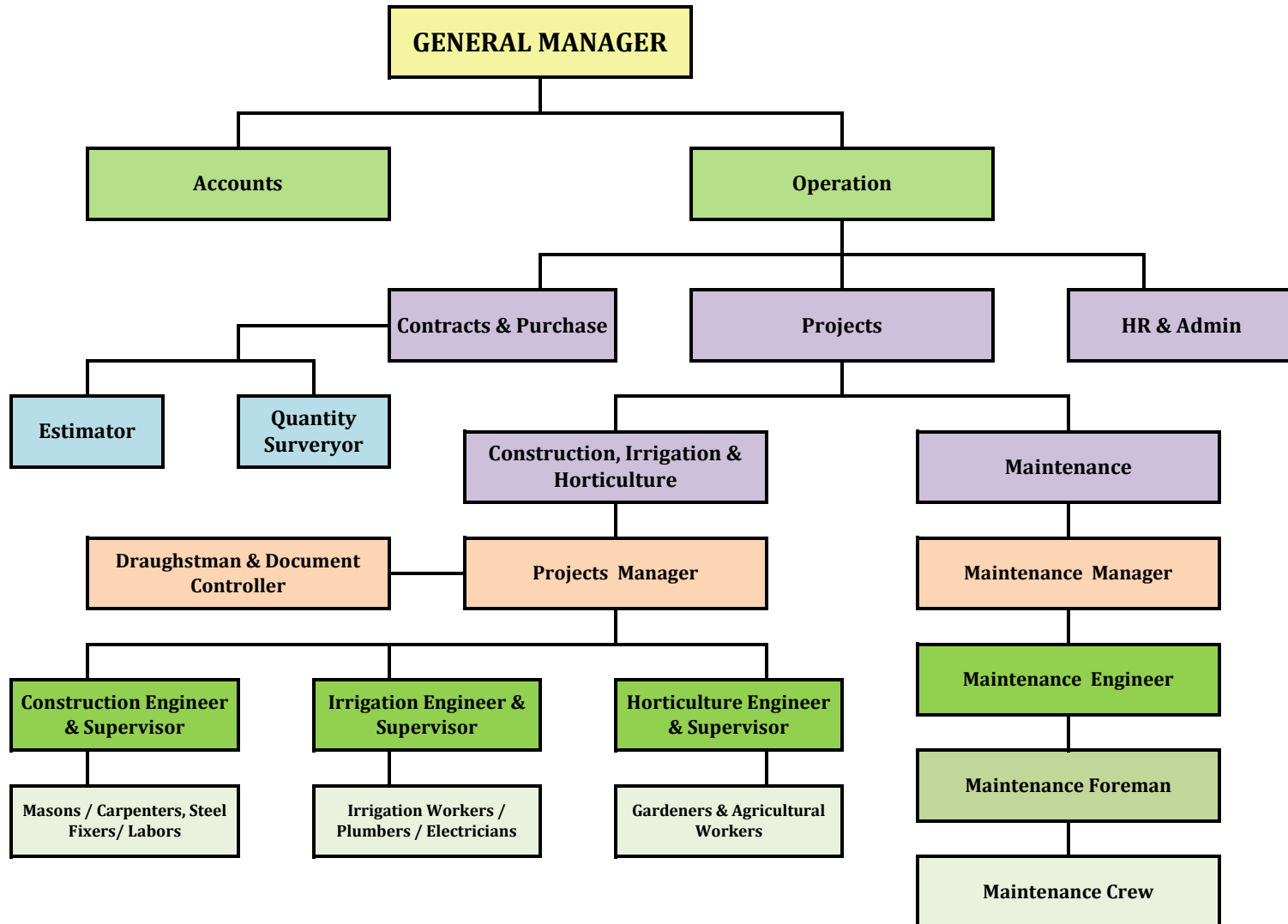
المهندس / عبد الرحمن الحمادي

وكيل وزارة التربية والتعليم للرقابة والخدمات المساندة

## SECTION 4: ORGANIZATION CHART



## ORGANIZATION CHART



## SECTION 5: KEY STAFF & DETAILED CV



**LIST OF SENIOR MANAGEMENT**

SN	Name	Nationality	Present Position	Years of Experience in UAE	Major Works and ResponsibilityType	Location
1	ADNAN HAMAD	Jordanian	General Manager	>30	Create efficient, and profitable Operations & provide outstanding Leadership leading to the satisfaction of company employees and clients	Head Office
2	BALAMURUGAN GOPAL	Indian	Contracts & Tender Manager	>10	Tendering, budgeting, control and measure the project cost & project planning and resource scheduling	Head Office & Project Site
3	AHMED ALI DHAFER	Yemeni	Transportation Officer	5	Handle transportation related tasks & Company legal transaction which are dealing with UAE government authorities and institutions.	Head Office
4	FAIJ MOHAMMED SHER MOHAMMED	Indian	Procurement In-charge	8	Making LPO and stock arrangement of materials. Arranging, project planning & co-ordination on deliveries of material to projects site.	Head Office & Project Site
5	JEGAN SELVARAJ	Indian	General Accountant	6	Maintain various books of accounts, finalize trial balance, P&L and balance sheet, invoicing, etc.	Head Office
6	AJITHA RANI SJ	Indian	General Accountant	3	Maintain various books of accounts, finalize trial balance, P&L and balance sheet and cash flow.	Head Office
7	MELANIE MANIO DEL ROSARIO	Filipino	Secretary cum Admin	>10	Handle all administrative works in the office. Assisting and directly reporting to the GM and Tender & Contracts Manager for submission of tender documents.	Head Office
8	ISMALEBBE MOHAMED SHIBLEY	Sri Lankan	Quantity Surveyor	3	Manage the costs on a construction project and help to ensure that the construction project is completed within its projected budget. Price/forecast the cost of the different materials needed for the project. prepare tender documents, contracts, budgets, bills of quantities and other documentation	Head Office
9	RADWAN NASSER	Syrian	Landscape Maintenance Manager	>10	Project maintenance planning, co-ordination and implementation.	Project Site
10	RAMI SAEED AL HAJALY	Syrian	Project Manager	>10	Project quality, project cost and time, subcontractor, material submittal, material follow up, shop drawings follow up, resource planning & resource allocation, shop drawing approval, method statement, work done inspection approval, obtaining payment certification, variation & claims, client and consultant coordination and all associated to task related to the projects.	Project Site
11	SAURABH MAHENDRA AWODE	Syrian	Project Manager	>10	Project quality, project cost and time, subcontractor, material submittal, material follow up, shop drawings follow up, resource planning & resource allocation, shop drawing approval, method statement, work done inspection approval, obtaining payment certification, variation & claims, client and consultant coordination and all associated to task related to the projects.	Project Site
12	IQRASH HASSAN	Pakistani	Civil Engineer (Site)	5	Overall Civil Construction, setting out and execution of soft & hard landscape, irrigation system, water features, swimming pool, etc	Project Site
13	DAVID A.	Indian	Landscape Engineer	5	Overall Civil Construction, setting out and execution of soft & hard landscape, irrigation system, water features, swimming pool, etc	Project Site
14	AJMAL BASHEER	Indian	Document Controller	5	Responsible for the timely, accurate and efficient preparation and management of documents. Controlling the numbering, sorting, filing, storing and retrieval of both electronic and hard copy documents produced by technical teams, projects or departments.	Project Site
15	RAJISH THEKKUMKARA RAJITHAN RAJITHAN	Indian	Project Engineer	6	Project planning, co-ordination and management for landscape project implementation. Drafting detailed Working Drawings, Creation of Plans & Elevations with Photoshop, Perspective creation.	Head Office & Project Site
16	AHMED MAKKI	Sudanese	Planning Engineer	8	Project planning, co-ordination and client management, budget and timely completion, resource management, inspection submission & obtain the approval, quality of works and the elements associated for landscape project implementation.	Head Office & Project Site
17	ZIA UL ISLAM	Pakistani	Landscape Maintenance Engineer	8	Project maintenance co-ordination and implementation incharge at site.	Project Site
18	LAITH ABDULLAH HAMAD	Jordanian	Project Engineer	3	Project planning, co-ordination and client management, budget and timely completion, resource management, inspection submission & obtain the approval, quality of works and the elements associated for landscape project implementation.	Project Site
19	RAJESH KALANJIYAM KALANJIYAM	Indian	Draughtsman	2	Drafting detailed Working Drawings, Creation of Plans & Elevations with Photoshop, Perspective creation.	Head Office & Project Site
20	SAHAD MM	Indian	Draughtsman	2	Drafting detailed Working Drawings, Creation of Plans & Elevations with Photoshop, Perspective creation.	Head Office & Project Site
21	MAJID MEHMOOD ABDUL RAZZAQ	Pakistani	Site Supervisor	8	Supervise and take in charge to the workers at site	Project Site
22	DILLO DAVIS	Indian	Surveyor	2	-	Project Site
23	THASTHAGIR ISMAILKHAN	Indian	Electrical Engineer	2	-	Project Site
24	MOHOMED NOWZER	Sri Lankan	Office Boy	2	Cleaning, preparing coffee and assisting office staff for some paper works that may assign from time to time, i.e. company profile, accounts & HR filing and helping tender department for paper compilation.	Head Office

### LIST OF TECHNICAL KEY PERSONNEL

Sr. No.	Name	Nationality	Present Position	Years of Experience	Major Works and Responsibility	Location
1	ABID UR RAHMAN ZAR RAHMAN	Pakistani	Ordinary Labourer	3	Works and help at site for all related activities instructed by the Engineers	Project Site
2	ADIL MUMTAZ MIAN MUMTAZ MEHMOOD	Pakistani	Ordinary Labourer	3	Works and help at site for all related activities instructed by the Engineers	Project Site
3	ADNAN SHER SHER REHMAN	Pakistani	Ordinary Labourer	2	Works and help at site for all related activities instructed by the Engineers	Project Site
4	AMANDEEP SINGH BALVIR SINGH	Indian	Ordinary Labourer	1	Works and help at site for all related activities instructed by the Engineers	Project Site
5	AMAR SINGH BIRBAL SINGH	Indian	Brick Mason	2	Works and help at site for all related activities instructed by the Engineers	Project Site
6	AMJAD ALI KHAN FAZAL RAHMAN	Pakistani	Ordinary Labourer	1	Works and help at site for all related activities instructed by the Engineers	Project Site
7	ASAD ULLAH SYED QAYUM SHAH	Pakistani	Ordinary Labourer	2	Works and help at site for all related activities instructed by the Engineers	Project Site
8	ASHOK KUMAR SARWAN KUMAR	Indian	Ordinary Labourer	2	Works and help at site for all related activities instructed by the Engineers	Project Site
9	ASHOKLAL DAYASIRI PERERA BULATHSINGHALAGE	Sri Lankan	Driver	9	Mobile landscape maintenance crew in-charge	Project Site
10	ASIM KHAN SHER WALI KHAN	Pakistani	Brick Mason	1	Works and help at site for all related activities instructed by the Engineers	Project Site
11	BABU VELLASAMY	Indian	Ordinary Labourer	2	Works and help at site for all related activities instructed by the Engineers	Project Site
12	BALBIR GIAN CHAND	Indian	Construction Foreman	8	Executive of all site activities related to soft landscaping & labor handling	Project Site
13	BALCHAMY PERIAKARUPPAN PERIAKARUPPAN	Indian	Ordinary Labourer	2	Works and help at site for all related activities instructed by the Engineers	Project Site
14	DALJIT SINGH BHUPINDER SINGH	Indian	Ordinary Labourer	2	Works and help at site for all related activities instructed by the Engineers	Project Site
15	DEVAKUMAR BABU BABU	Indian	Electrician	1	Works and help at site for all related activities instructed by the Engineers	Project Site
16	DEVINDER SINGH BALVIR SINGH	Indian	Machine Operator	4	Operate and take charge for equipment and machinery	Project Site
17	FAISAL RAFIQUE MUHAMMAD RAFIQUE	Pakistani	Electrician	2	Works and help at site for all related activities instructed by the Engineers	Project Site
18	FAWAD GUL SARDAR GUL	Pakistani	Nursery Labourer	1	Up Keeping & maintaining site Nurseries	Nursery
19	GANESH SHIV SHANKAR YADAV YADAV	Indian	Irrigation Works Charge Hand	4	Responsible of drip irrigation works at site	Project Site
20	GURDIAL SINGH AJIT SINGH	Indian	Plumber	2	Works and help at site for all related activities instructed by the Engineers	
21	GURPREET SINGH LAKHWINDER SINGH	Indian	Brick Mason	1	Works and help at site for all related activities instructed by the Engineers	Project Site
22	HANI KUMAR SODHI RAM	Indian	Brick Mason	1	Works and help at site for all related activities instructed by the Engineers	Project Site
23	HARDEEP SING SOM NATH	Indian	Brick Mason	1	Works and help at site for all related activities instructed by the Engineers	Project Site
24	JASVINDER LAL HARBHAJAN LAL	Indian	Brick Mason	2	Works and help at site for all related activities instructed by the Engineers	Project Site
25	KHAN ARIF SAEED SHER	Pakistani	Driver cum Foreman	8	Heavy Vehicle driver for material delivery & Nursery Assistant	Project Site
26	KULDEEP SINGH PARAMJIT	Indian	Mason	3	Works and help at site for all related activities instructed by the Engineers	Project Site
27	KULDIP SINGH MALKIT SINGH	Indian	Ordinary Labourer	3	Works and help at site for all related activities instructed by the Engineers	Project Site
28	MANJIT SINGH AMARJIT SINGH	Indian	Electrical Foreman	3	Executive of activities related to landscape lighting works including management of electrical work force	Project Site
29	MEHMOOD UL HASSAN SAID HASSAN SHAH	Pakistani	Labourer	2	Works and help at site for all related activities instructed by the Engineers	Project Site
30	MOHAMMED AREEF MOHAMMED MARICAR MOHAMMED MARICAR	Indian	Driver	11	Heavy Vehicle driver for material delivery & Nursery Assistant	Office / Project Site
31	MUHAMMAD SHAHID IMAM BAKHSH	Pakistani	Ordinary Labourer	1	Works and help at site for all related activities instructed by the Engineers	Project Site
32	MUNAIR KHAN FAROZ SHAH	Pakistani	Labourer	2	Works and help at site for all related activities instructed by the Engineers	Project Site
33	NADEEM ASSA MUHAMMAD ASSA	Pakistani	Helper	2	Works and help at site for all related activities instructed by the Engineers	Project Site
34	NIQASH KHAN SAID SHER	Indian	Nursery Labourer	2	Up Keeping & maintaining site Nurseries	Project Site
35	NISHAN SINGH MUKHTAR	Indian	Ordinary Labourer	1	Works and help at site for all related activities instructed by the Engineers	Project Site
36	NOOR ULLAH SARZAMIN	Pakistani	Ordinary Labourer	2	Works and help at site for all related activities instructed by the Engineers	Project Site
37	NOOR ZAMIN SHAH MISKEEN SHAH	Pakistani	Ordinary Labourer	2	Works and help at site for all related activities instructed by the Engineers	Project Site
38	NOUMAN KHAN SAID SHER	Pakistani	Nursery in Charge	8	Agricultural & Plants related propagation, Green house operations	Nursery
39	PACKIA RAJ MUTHU KARUPPAN MUTHU KARUPPAN	Indian	Pipes fitter Charge Hand	3	Responsible of drip irrigation works at site	Project Site



40	PARAMJIT SINGH RAM LAL	Indian	Irrigation Supervisor	6	Executive of automatic irrigation system construction & Maintenance	Project Site
41	PEMBA TAMANG	Nepali	Ordinary Labourer	1	Works and help at site for all related activities instructed by the Engineers	Project Site
42	PINKU RAM GURBAKSH SINGH	Indian	Mason	1	Works and help at site for all related activities instructed by the Engineers	Project Site
43	PUNJAB SINGH DESA SINGH	Indian	Ordinary Labourer	2	Works and help at site for all related activities instructed by the Engineers	Project Site
44	QAMAR ZAMAN MUHAMMAD ZAMAN	Pakistani	Helper	2	Works and help at site for all related activities instructed by the Engineers	Project Site
45	RAM KUMAR SOM NATH	Indian	Mason	2	Works and help at site for all related activities instructed by the Engineers	Project Site
46	RAMAR ALAGIAH MUDALIYAR	Indian	Steel fixer / Electrician	1	-	Project Site
47	RAZA KHAN BAHADAR KHAN	Pakistani	Truck Driver	2	-	
48	REGUBARATHI PALANI PALANI	Indian	Light Vehicle Driver	3	Driver for material delivery and pick/drop workers	Project Site
49	RIZWAN MEHMOOD MUHAMMAD MEHBOOB	Pakistani	Ordinary Labourer	2	Works and help at site for all related activities instructed by the Engineers	Project Site
50	SAID AHMAD JAN RAHIM ULLAH	Pakistani	Ordinary Labourer	1	Works and help at site for all related activities instructed by the Engineers	Project Site
51	SAOOD AHMAD FARMAN ALI	Pakistani	Ordinary Labourer	2	Works and help at site for all related activities instructed by the Engineers	Project Site
52	SATENDRA KUMAR RAM CHANDRA	Indian	Mason	2	Works and help at site for all related activities instructed by the Engineers	Project Site
53	SHAH KHALID	Pakistani	Landscape Maint. Supv.	3	Supervising for the maintenance of plants, trees, etc.	Project Site
54	SHEHZAD KHAN SAID IBRAHIM	Pakistani	Brick Mason	1	Works and help at site for all related activities instructed by the Engineers	Project Site
55	SHOUKAT HUSSAIN MUHAMMAD NAWAZ	Pakistani	Ordinary Labourer	2	Works and help at site for all related activities instructed by the Engineers	Project Site
56	SOHAIL FAZAL SANAM	Pakistani	Ordinary Labourer	1	Works and help at site for all related activities instructed by the Engineers	Project Site
57	SUBABALA PALANI PALANI	Indian	Ordinary Labourer	2	Works and help at site for all related activities instructed by the Engineers	Project Site
58	SURINDER SINGH KISHAN SINGH	Indian	Plumbing works charge hand	3	Leading the group of Plumbers at project site, mainly pump room related works	Project Site
59	THIRATH SINGH DALBIR SINGH	Indian	Ordinary Labourer	1	Works and help at site for all related activities instructed by the Engineers	Project Site
60	UMMED SINGH SARWAN SINGH	Indian	Plumbing works charge hand	3	Leading the group of Plumbers at project site, mainly pump room related works	Project Site
61	YASIR ARFAT AHMAD SHAH	Pakistani	Brick Mason	2	Works and help at site for all related activities instructed by the Engineers	Project Site
62	ZAHR HASSAN MOHAMED SALIH	Sudanese	Light Vehicle Driver	3	Driver for material delivery and pick/drop workers	Project Site
63	ZUBAIR AHMED MANZOOR AHMED	Pakistani	Ordinary Labourer	3	Works and help at site for all related activities instructed by the Engineers	Project Site
64	RANJEET	Indian	Carpenter	1	-	Project Site

## CURRICULUM VITAE

**ADNAN M. HAMAD**

**Mobile: 00971-50-6436552**

**Email: [adnan@gulf-gardens.com](mailto:adnan@gulf-gardens.com)**



<b>Profile</b>	<i>Male, 55 years old, Married.</i>
<b>Nationality:</b>	<i>Jordanian</i>
<b>Language:</b>	<i>Arabic mother tongue &amp; English language.</i>
<b>Current Address:</b>	<i>Al Khan Tower, Flat No. 2303 B, (Residence) P.O.Box 85933, Sharjah - UAE.</i>
<b>Current Position:</b>	<i>General Manager &amp; Managing Partner</i>
<b>Current Company:</b>	<i>Gulf Gardens Landscape L.L.C.</i>

### Education & Qualification

**Graduated from United States (USA) for Admin. & Business Management in 1981**

### Employment History

January 2006, Further, work as **{General Manager & Managing Partner}** @ **{GULF GARDENS LANDSCAPE L.L.C}** Dubai – UAE.

August 1998 to Dec 2005, worked as **{Admin & Trading Manager}** @ **{Gulf Landscape & Irrigation System L.L.C}** Dubai – UAE.

April 1995 to May 1998, worked as **{General Manager}** @ **{Mohamed Bin Haider Group of Companies}** Dubai – UAE.

March 1988 to Feb 1995, worked as **{General Manager}** @ **{Al-Jamaeya Group of Companies}** Dubai- Al-ain Branches – UAE.

## Responsibilities

- ✚ Formulate and implement Strategy, create lean, efficient, and profitable Operations, grow Sales, achieve financial goals, and provide outstanding Leadership leading to overall employee and client satisfaction, and outstanding financial performance.
- ✚ Monitor and deploy sales/service resources to ensure superior customer service throughout all product areas.
- ✚ Monitor and evaluate customer satisfaction and manage a process of continuous improvement in site customer service.
- ✚ Ensures a smooth and effective site production process including the implementation of site merchandising, loading and shipping of material, receiving and unloading of material, and superior product maintenance.
- ✚ Daily pricing and expense management in support of market's business plan.
- ✚ Ensure a safe work environment through compliance with all safety regulations and policies.
- ✚ Administers and implements company policies and procedures applicable to the market.
- ✚ Implements senior management direction to specific site/market needs.
- ✚ Ensures all training activities are completed within set timetables and to enhance professional development of employees.
- ✚ Monitor all transportation activities including scheduling, and maintenance of vehicles.
- ✚ Direct and monitor inventory control processes to meet inventory turn goals and minimize shrink and waste.
- ✚ Utilize remote support (sales, purchasing, financial) services in a resourceful and effective manner to achieve site goals.

*Assuring you, I remain.*

*Sincerely yours,*

**Adnan M. Hamad**

# BALAMURUGAN GOPAL

Commercial / Contracts Manager

Mobile: +971 529577294

E-Mail: balapsg105@gmail.com



Competent and career oriented professional eager to exercise knowledge and practical experience to perform functions effectively. Demonstrated competencies in, Pre and Post Contract, Commercial, Procurement, in international Construction market. I am an expert in Contracts under FIDIC which is the prevailing conditions of Contract in this part of the globe. Also my expertise extends to POMI, SMM7, and CEMM3 which are the basis of measurements, both in pre Contract and post Contract managements. My experience and expertise range from varied infrastructural works from Hydro Projects, High ways, Bridges, Oil and Gas, Residential and Commercial Towers. My Major experience is accounted in post contract services of various projects. Ability to lead a team of professionals with proficiencies in working well under pressure, meeting deadlines, setting job priorities and handling multiple tasks. Also skilled in executing multiple tasks independently, meet deadlines, set job priorities, maintaining confidentiality of company records and effectively organize assigned work functions. Well-organized and dedicated team player with strong communication, analytical, planning, coordination, problem solving and time management skills.

## Strengths

- ✓ **13 plus years** of Contracts and Commercial Experience
- ✓ Work experience in **UAE, INDIA**
- ✓ Hands on experience in **OIL& GAS, RESIDENTIAL AND COMMERCIAL TOWERS, HIGHWAYS, HYDRO PROJECTS, BRIDGES** etc.
- ✓ Can deal with multicultural clientele
- ✓ Previous experience with reputed firms like **DM, DEWA, RTA , Damac, ASGC, Verdaus, URC and sobha.**

## SNAPSHOT:

- A multi faceted management professional with over **13 years of proven India and UAE experience in CONTRACTS AND COMMERCIAL MANAGEMENT**
- Bachelor Degree in Civil Engineering.
- Independently handled individual projects of more than US\$ 200million value.
- Experience of working in various sector of heavy civil engineering – Oil & Gas, Residential/ Commercial Towers, highways, bridges and various developments projects in multi cultural environment.
- Strategic decision on projects Commercial / Contractual activities from budgeting, tendering, procurement, dealing the Claims, till closing the accounts.
- Consistently demonstrated resourcefulness and initiative in support of top management with flexibility in working well in cross-functional teams.
- Has constantly managed to support the execution team to maintain dead lines within the budgets in quality.
- Displayed abilities in handling problems as opportunities and dealing with difficult challenges.\
- Recognized as a professional who can easily adapt to company processes.
- Exceptional trainer and mentor with skills to motivate peak individual performance from team members while driving sustained forward momentum.

## PROFESSIONAL EXPERIENCE:

DESIGNATION	ORGANIZATION	COUNTRY	PERIOD
Tender & Contracts Manager	Gulf Gardens Landscape LLC	Dubai, UAE	October 2015 till date
Tender & Contracts Manager	Eco Green	Dubai, UAE	Nov 2013 till September 2015
Tender& contracts Manger	PFGC	Dubai, UAE	2009 to 2013
Quantity Surveyor	Verdaus	Dubai , UAE	2007 to 2009
Asst Manager (Contracts & Planning)	Greens capes	Dubai , UAE	2006-2007
Contracts Eng'g (Contracts & Planning)	Sobha	India & Dubai , UAE	2004-2006

**Company :** GULF GARDENS LANDSCAPE LLC – DUBAI, UAE.  
**Position :** Tender & Contracts Manager  
**Projects :**

- The Address Fujairah, Fujairah – UAE
- Fujairah Beach Palace, Fujairah – UAE
- Chairman's Beach House and Villas, Fujairah – UAE
- Mariam Sales Center, Sharjah – UAE
- Umm Suqeim Third, Dubai - UAE
- Redwood Townhouse, Dubai – UAE
- Hydroponic Schools in UAE
- and many more...

As Contracts Manager I am responsible for the all Contractual /commercial dealings for the Company. The project was the palace for various Clients. The project involved pre and post Commercial /Contract management of various Buildings and infrastructure works, for my Employer who was the main Contractor for the works.

### **Roles & Responsibilities**

#### **Tender and Contracts:**

- Tender evaluation on new issued tender packages for main work.
- Advising the Contracts department on alternative Contractual arrangements and management when ever required.
- Preparation of Contractual letters for Consultant.
- Advising the procurement team on nomination process and on the obligations/ liabilities from the Contractors point of view.
- Advise on the time impact on Nomination process in post Contract.
- Advise the management on dealing bonds/ guarantees issues.

#### **Commercial Management / Reports:**

- Preparation of the monthly cost report for different projects with the data input from QS, and forward to management reporting.
- Coordinate, comment and advice the QS for the preparation of Cash flow as required by finance department.
- Monitoring the project spent against budget and providing required input.
- Commercial advice to management on procurement strategies.
- Budget monitoring for the projects and advising procurement upon nomination process.
- Leading all the Commercial meeting for the projects.

#### **Monthly Valuation and Measurements:**

- Evaluation of Interim payment certificates prepared by the QS at site, recommending for changes as necessary
- Evaluation of Value Engineering options, impacts and advising the management.

**Company :** ECOGREEN LANDSCAPING LLC – DUBAI, UAE.  
**Position :** Contracts  
**Manager Projects :**

- Al Mankhool Park in Dubai
- Mushrif Park Development at Dubai
- Al Barsha Third Community Facility at Dubai
- Al Warqa Fourth Community Facility at Dubai
- Dog Track Landscape Works at Dubai

As Contracts Manager I am responsible for the all Contractual /commercial dealings for the Company. The project was the palace for various Clients. The project involved pre and post Commercial /Contract management of various Buildings and infrastructure works, for my Employer who was the main Contractor for the works.

### **Roles & Responsibilities**

#### **Tender and Contracts:**

- Tender evaluation on new issued tender packages for main work.
- Advising the Contracts department on alternative Contractual arrangements and management when ever required.
- Preparation of Contractual letters for Consultant.
- Advising the procurement team on nomination process and on the obligations/ liabilities from the Contractors point of view.

- Advise on the time impact on Nomination process in post Contract.
- Advise the management on dealing bonds/ guarantees issues.

**Commercial Management / Reports:**

- Preparation of the monthly cost report for different projects with the data input from QS, and forward to management reporting.
- Coordinate, comment and advice the QS for the preparation of Cash flow as required by finance department.
- Monitoring the project spent against budget and providing required input.
- Commercial advice to management on procurement strategies.
- Budget monitoring for the projects and advising procurement upon nomination process.
- Leading all the Commercial meeting for the projects.

**Monthly Valuation and Measurements:**

- Evaluation of Interim payment certificates prepared by the QS at site, recommending for changes as necessary
- Evaluation of Value Engineering options, impacts and advising the management.

**Company :** Penta Force General Contracting LLC – Abu Dhabi, UAE. (July 2011 to Till date)  
**Position :** Contracts Manager  
**Projects :**

- Conveyor system for Aditya Birla Including a underground Tunnel at RAK
- Cement Silo At ICAD for Star Cements
- 3km pre cast compound wall for Aditya Birla in RAK
- Underground water tank for Arabian Cement at Abu Dhabi
- Coal Shed and Ware House / Administrative Block For Aditya Birla at RAK

As Contracts Manager I am responsible for the all Contractual /commercial dealings for the Company. The project was the palace for various Clients. The project involved pre and post Commercial /Contract management of various Buildings and infrastructure works, for my Employer who was the main Contractor for the works.

**Roles & Responsibilities**

**Tender and Contracts:**

- Tender evaluation on new issued tender packages for main work.
- Advising the Contracts department on alternative Contractual arrangements and management when ever required.
- Preparation of Contractual letters for Consultant.
- Advising the procurement team on nomination process and on the obligations/ liabilities from the Contractors point of view.
- Advise on the time impact on Nomination process in post Contract.
- Advise the management on dealing bonds/ guarantees issues.

**Commercial Management / Reports:**

- Preparation of the monthly cost report for different projects with the data input from QS, and forward to management reporting.
- Coordinate, comment and advice the QS for the preparation of Cash flow as required by finance department.
- Monitoring the project spent against budget and providing required input.
- Commercial advice to management on procurement strategies.
- Budget monitoring for the projects and advising procurement upon nomination process.
- Leading all the Commercial meeting for the projects.

**Monthly Valuation and Measurements:**

- Evaluation of Interim payment certificates prepared by the QS at site, recommending for changes as necessary
- Evaluation of Value Engineering options, impacts and advising the management.

**Company :** Verdaus landscape Architects, Dubai  
**Position :** QUANTITY SURVEYOR  
**Projects :**

- Al Quoz land development - Dubai
- DSO 1047 Villas - Dubai
- Dubai studio City - Dubai

As Senior QS I was responsible for the all Contractual /Commercial dealings for my projects. My company was using FIDIC 1987 and reprinted in 1992 as the basis for all CoC with Contractors. Being a responsible

advisor under FIDIC, my company utilize my knowledge under Contract they take my opinion for all strategic decisions on the projects. This gets extended in almost all Commercial / Contractual activities from budgeting, tendering, procurement, dealing the Claims, till closing the accounts. Also as per company rules SQS is responsible for all payment process for Main Contractors, direct suppliers and Consultants for ensuring financial securities for the organization. I would like to highlight the major role of contributions:

#### **Roles & Responsibilities:**

- Tender evaluation on new issued tender packages for main work packages and nominated subcontract packages.
- Advising the Contracts department on alternative Contractual arrangements and management when ever required.
- Attending the Contractual and commercial meetings with Contractors and Consultants.
- Preparation of Contractual letters for Consultant to defend the Claims from Contractors.
- Supporting the Claims departments for defending Claims interims of delay impact analysis.
- Preparation of final account statements, negotiations with Contractor and submitting for Management approval.
- Supporting on time impact and Delay analysis for defending the Claims.
- Advising the procurement team on nomination process and on the obligations/ liabilities from the Clients point of view.
- Advise on the time impact on Nomination process in post Contract.
- Advise the management on dealing bonds/ guarantees issues.
- Preparation of the monthly cost report for different projects with the data input from QS, and forward to management reporting.
- Coordinate, comment and advice the QS for the preparation of Cash flow as required by finance department.
- Monitoring the IPMS breakdown on the project spent against budget and providing required input.
- Preparation of commercial comparison of projects for management requirements.
- Commercial advice to management on procurement strategies.
- Budget monitoring for the projects and advising procurement upon nomination process.
- Leading all the Commercial meeting for the projects.
- Evaluation of Interim payment certificates prepared by the QS at site, recommending for changes as necessary and issue of the IPC.
- Evaluation of Value Engineering options, impacts and advising the management
- Evaluation of variations, and advising the Management decisions.
- Negotiation on Variations presenting to management for approval.
- Coordinating internal meetings for Contractual decisions.
- Providing cost advice to management on Contractual / commercial issues

**Company : GREENSCAPE CONTRACTING - DUBAI**

**Position : ASSISTANT MANAGER**

**Projects :**

- **ALBARSHA POND**
- **BEAUTIFICATION INFRONT OF CLOCK TOWER**

#### **Roles & Responsibilities**

- Preparation of monthly evaluations and submission for payment.
- Site measurements for request for verification (RFV).
- Negotiating and finalizing subcontractors.
- Follow up, negotiation with consultants for valuations.
- Assisting in the preparation of subcontract documents with procurement Engineers.
- Preparation of Subcontract payment certificates.
- Preparation of Monthly Cost reports and forwarding to Management meeting.
- Finalization of Subcontract works.
- Attending the Commercial meeting with Client/ Consultant.
- Assisting the Contracts manager for the preparation of Claims.
- Preparation of letters to Client / Consultant.
- Risk evaluation and reporting to Management's action.
- Preparation and follow up for Variations.
- Preparation and negotiation for variations.
- Evaluation of rates for additional works and new items.
- Follow up with Consultants for approval of variations.
- Forwarding Critical issues to management for action / guidance.
- Coordination with Chief Accountant for cost to complete and any accounting issues.



**Company : SOBHA DELVELOPES - INDIA & DUBAI**  
**Position : PROJECT QS/PLANNER – CIVIL**

**Roles & Responsibilities:**

- Preparation of Scheduled for all civil activities
- Manpower and Equipment Scheduling
- Preparation of Procurement list for advance purchase
- Concrete scheduling
- Progress Monitoring
- Preparation of Look Ahead Schedules
- Preparation of monthly invoice and statements for additional works
- Preparation of daily reports of progress achieved, manpower and machines utilised.
- Progress monitoring
- Preparation of rate analysis for new items not included in the price list item.

**PROFESSIONAL PROFILE:**

- Dynamic BE Civil-educated professional with 11+ years of sales and marketing experience in UAE, Qatar and India.
- Results-driven, decisive collaborator with success in building strong & lasting relationships with managers, associates, and customers.
- Motivated achiever who is recognized for combining program excellence, integrity, and innovation with best practices and disciplined attention to achieving.
- Effective communicator and negotiator who seeks positive resolution to problems through active listening and understanding.
- Risk Management for Dry Dock Construction - Tuticorin Ship Yard.
- Enhanced supervisors safety program.
- Under gone training in Construction of Break Water for Harbors & Coastal Protection.
- Certified Internal Auditor ISO 9002.

**EDUCATION QUALIFICATION**

**First Class Bachelors Degree in Civil Engineering**

Contract Administration – Advance Course

**IT SKILLS:**

- Proficient in MS Office Suite
- Primavera-3.1
- AutoCAD

**PERSONAL DETAILS:**

Nationality : Indian  
Date of Birth : 23<sup>rd</sup> November  
1982 Gender : Male  
Marital Status : Married  
Languages : English, Hindi, Tamil, Telegu, Malayalam  
Driving License : Valid UAE License

# CURRICULUM VITAE

**Faij Mohammed**

**Mobile: 00971- 055-4363128**

**Email: [Faiz@gulf-gardens.com](mailto:Faiz@gulf-gardens.com)**



<b>Profile</b>	Male, 42 years old, Married.
<b>Nationality:</b>	Indian.
<b>Language:</b>	Hindi & English language.
<b>Current Address:</b>	Warsan Third, P.O.Box 430421 - Dubai- UAE
<b>Current Position:</b>	Project Coordinator
<b>Current Company:</b>	Gulf Gardens Landscape L.L.C.

## Education & Qualification

Bachelor Degree of Arts in 1998, Graduation (B.A) University of Rajasthan, Jaipur, Conducted by Ministry of Education, India

## Professional Qualification

Advanced courses in Computer's Software designing & MS Office

## Employment History

- Dec 2008 to Date, work as {Procurement In-charge} @ {Gulf Gardens Landscape LLC} Dubai, UAE.
- Mar 2004 to Sep 2008, worked as {Project Coordinator} @ {Gulf Landscape & Irrigation System L.L.C } Dubai – UAE.
- Jun 2001 to Dec 2003 worked as {Assistant Project Coordinator} @ { Green Landscaping Co.} India.

## Job Responsibilities

- Project planning, co-ordination and management for landscape project implementation.
- Liaise closely with Clients and Sub-contractors.
- Manage a team of supervisors and deploy work for the areas under your charge to ensure smooth operations.
- Attend site meeting with Clients and provide advises on the plants suitability and minor designing work.
- Preparation and submission of weekly and monthly progress report.
- Planning of monthly and annual work schedule & Resource planning
- Tracking of work progress to ensure work are completed on time.
- Close coordination and supervision on work for monthly management reporting.
- Attend site briefing, tender interviews and prepare quotations and tenders, etc.

I certify that all information and data I have stated above are true and correct.

Faij Mohammad

Name: Radwan Nasser  
Mob: +971554131238  
[Radwannasser1982@gmail.com](mailto:Radwannasser1982@gmail.com)

**PERSONAL DATA**

Date of Birth: 29 July, 1982  
Citizenship: Syria  
Sex: Male  
Marital Status: Single

**EDUCATION: Agricultural engineer from Tishreen university – Syria, Latakia.**

**SKILLS: office ( word – excel.....) AutoCAD, Photoshop.**

**Responsibilities:**

During the last **10 years** and **6 months** in UAE I have been working as a landscape engineer in several locations with several companies and clients.

My responsibilities include and are not limited to the following:

- 1- Plan maintenance activates and prepares schedules and reports for all activities related to landscaping.
- 2- Communicate with the clients and prepare all required documents (reports-schedules and material submittal)
- 3- Following up with all activates on site to make sure work progress as per the schedules submitted to the clients.
- 4- Arranging all materials and machinery required for site works.
- 5- Site surveying and pricing for new tenders.
- 6- Organizing manpower distribution and annual leave plans for all labors.
- 7- Monitoring manpower performance at site.
- 8- HSE implementation on site.
- 9- Monitoring plants diseases and health condition and do the required if necessary.

**Previous experiences:**

**Total experience in UAE is 10 years and 6 months as following:**

**\*Gulf Gardens Landscape LLC: (December 2018 – till now)**

**\*Modern Building Maintenance: (Oct 2016 - Nov 2018)**

- 1- Yas Marina Circuit
- 2- Etisalat offices all over UAE (indoor plants- outdoor plants)
- 3- Dubai police (Zone3, 4, 5, 7) (indoor plants- outdoor plants)
- 4- Mashreq Bank all over UAE (indoor plants- outdoor plants)
- 5- US Embassy and Ambassador villa Abu Dhabi (indoor plants- outdoor plants)
- 6- Musanada clusters (5,6,14,17) (indoor plants- outdoor plants)
- 7- Netherland ambassador villa. (indoor plants- outdoor plants)

**\*Orient Irrigation Services (2015 - 2016):**

- 1- Emirates hills
- 2- Arabian Ranches
- 3- Springs
- 4- Zaabeel interchange.
- 5- Shiekh Zaid Road.
- 6- Academic city
- 7- Mohammed Bin Zayed Road.

**\*Al Jurf development: (Three months during 2014)**

- 1- 104 with Abu dhabi mUnicipality

2- Shiekh Zaid grand Mosque.

**\*Gulf landscape ( 2012-2014) :**

- 1- Motor city ( green community
- 2- Motor city (uptown)
- 3- Studio city
- 4- I- Rise tower ( indoor – out door plants)
- 5- AKI offices in DIP
- 6- 1016-1024- 1025 villas at Emirates Hills
- 7- Remraam
- 8- Qaser al mwaiji al ain
- 9- Mina al Arab in RAK
- 10- 32villas in barshaa
- 11- Alwarqaa villas (1004-1011)
- 12- Jumairah villa
- 13- Al aweer villa
- 14- Fairmont hotel, Jumairah
- 15- JBS school, Jumairah
- 16- Mamzer Park in Dubai (started the snag list recently, work will start first of October)

**\*Alryum general contracting and transportation(2008-2012):**

- 1- yas island Operative village project
- 2- F1 car park at yas island
- 3- crown plaza hotel yas island
- 4- yas links golf course
- 5- saadyat island the early work project c40
- 6- saadyat island the permanent landscaping work c 47
- 7- new corniche project in Abu Dhabi
- 8- shooting club(alforsan shooting club)
- 9- QA/QC in Alryum maintenance: controlling the quality and the work continues in five different projects at the same time
- 10- Abu Dhabi Sadyaat Island St.Regis beach resort – capital at zayed sport city) My work included KPI review which includes : monthly program - monthly actual forecast - manning report - routine and emergency report – daily report – irrigation report – machinery monthly check list – hazardous substance check list – H&S meeting and site inspection reports – project monthly roster – material quality – soil and water analyzing – materials ordering –safety applying on site .....
- 11- Saint Regis beach resort saadyat island
- 12- Capitala at zaid sport city

**PERSONAL HIGHLIGHTS**

Exuberant personality and the ability to gel with different spectra of the society.

Team player, self motivated and enthusiastic besides being a quick thinker and ready to take up challenges.

Exercises proficiency in the computer field to use it to maximize the working and efficiency rates of the working.

The ability to work well under pressure and to help motivate and be an asset to any team.

**REFERENCES**

Mr. Jeremy Hadgson general manager for maintenance in Alryum  
0504522436 Eng. Ali gharaybeh construction manager in Alryum 0508101644  
Eng.Teodorik t Antonio 0554707875

## CURRICULUM VITAE (CV) OF Landscaping Project Manager



- Name: **Rami saeed Al Hajaly**
- Year and Place of Birth: 01.01.1983 - Syria
- Present Employer: Al Jurf Development Projects L.L.C
- Present Position: Senior Landscaping & Horticulture Engineer
- Nationality: Syrian
- Language in which fluent: Arabic & English
- Academic Qualifications:  
Bachelor's Degree in Agriculture and Horticultural Engineering, University of Damascus, 2009
- Contact Details: **Mob, No: 056-1262967, E-mail: hajalirami@yahoo.com**
- Key Experience Summary: More than 10 years related experience in Landscaping / Operation and Maintenance & Construction works

### • Detailed Careers

Company 1: **Al Dhafra Irrigation System**, Location: Abu Dhabi – Western Rejoin / Zayed City /..

Employment Duration: **2009 up to 2012**

Position: **Project Engineer (O&M, Construction)**

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Company 2 (present) : **Gulf Dunes**, Location : Abu Dhabi – Al Reem Island

Employment Duration: **2012 till 2013**

Position: **project Engineer**

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Company 3 (present) : **Al Jurf Development Projects**, Location : Abu Dhabi

Employment Duration: **2013 till 2019**

Position: **project Engineer**

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Company 4 (present) : **Gulf Gardens Landscape LLC**, Location : Dubai

Employment Duration: **2019 till now**

Position: **Project Manager**

Facilities: 1-Construction and O&M.

2-Various Landscaping & Construction Projects-Reported to Abu Dhabi Municipality & Al Ain Municipality.

### •Experience

- Managing projects according to Quality, Environmental and H&S procedure.
- Overall management of project execution according to the contract documents, programs and specifications.
- Evaluate the progress of project according to programs and recommend professional solutions.
  - Control project financial expenditures and revenue according to budgets.
  - Managing the relationship with client, consultant, vendors and subcontractors.
  - Managing the kickoff and handovers of project.
  - Efficiently manage project team, resources, time, scope, variations, claims, safety, quality, procurement, risk, communication, meeting and records
    - Expert with field of landscape Assets & irrigation network Maintenance.
    - Maintain the records of all sites activities.
  - Strong knowledge and experience of best practice guidance, planning, and legislative framework for:
    - Landscape Management Plans.
    - Landscape Maintenance/construction Contracts.
    - Landscape Condition Surveys.
    - Greenspace Strategies.
    - Landscape and Visual Assessment.
  - A high level of verbal and written communication skills, including presentations and report writing.
  - Strong knowledge of selection of seasonal plants for both hot and cool season.
  - Assist other skilled Maintenance Team as required

### **Detailed Responsibilities:**

- Manage and supervise division project.
- Manage the resources effectively, project team, supervisors, subcontractors, labors, company assets, machinery and materials.
- Coordinate with purchasing dept. to select Materials.
- Balance project competent objectives, (scope, schedule, budget and quality) to be aligned with the division overall objectives
- Other tasks as assigned
- Execution of project plan for the assigned scope of work successfully
- Reviews project contracts in detail in order to understand scope of schedule of deliverables.
- Ensures that all project details, specifications, and scope of work is well defined and distributed to all concerned departments.
- Supervise site workers, activities, resources to maintain the project quality
- Prepare daily project report, stating work progress, resources used, issues and recommendations
- Control subcontractor progress and quality to meet project requirements
- Understand, follow and commit to company policies and regulations
- Experience/ Competency in the following Landscape construction and O&M fields
- Soft landscape.
- Agriculture (fruit farms, and greenhouses).
- Hard landscape, civil, and other related works (shade structures, play grounds, play equipment, lighting, fences, Etc.).
- Overall management of landscape projects in the fields of parks and open spaces,
- Submissions in response to a client brief.
- Defined clear targets and objectives and communicated them to other team members



### • **Achieved Projects:**

#### **AlDhafra Irrigation System.**

- Adnoc General Garden- Maintenance / 2009 - 2010/.
- Zayed City Public Health Agency- Construction / 2011 -2012 /

#### **Gulf Dunes**

- Al Reem Island (Marina area and Early Works & Beach Park) – Construction - 2012
- Al Reem Island, Green Buffer Zone- Construction- 2012
- Bunya Project- Construction & Maintenance – 2013
- Hamdan Bin Zayed Palace, Construction - 2013

#### **Al Jurf Development Projects.**

- Qasr Al Hosen- Construction / 2013 – 2014 /.
- Saadiyat Island- Operation & Maintenance/ 2013 – 2014 /.
- C 101 & 102 – Yas Island Project/ freeway – Street Scape – Gateway Park / 2014 -2015/.
- Presidential Palace & Al Corniche Street, Abu Dhabi / 2014 – 2015 /.
- Al Ain Project C-3 .Town Center, All Parks / 2015 – 2017 /.
- Al Ain Project C-8 . Hili and Qattara , All Parks. / 2017 – April 2018 / .
- C102S : North East District – Sea Palace . / April 2018 – Present /.

### • **Training Courses Attended**

- High Experience Plant Protection training – Al Ain 2015
- Safety (HSE) / First Aid- Abu Dhabi 2014 – Yas Island -IT
- operating of oracle System – Abu Dhabi 2013

### •**Computer Skills**

- Orbit System
- Portal System
- Auto Cad 2009
- Microsoft Office Programs

### •Objective

A suitable position with an organization where I can utilize the best of my skills and abilities that fit to my Education, Skills and experience a place where an encouraged and permitted to be an active participant as well vital contribute on development of the Company.



## **Mr. Saurabh Mahendra Awode**

(M.Sc. Construction management UK, B.Eng. Civil)

Member of SOE(U.A.E), Dubai Municipality Approved Engineer (ID-115453)

Construction Manager (site management and Project administration)

Email – saurabhawode@outlook.com, mobile number - +971553061067/0555306064

Current address- AL Nahda , United Arab Emirates, Hold valid UAE driving license.

LinkedIn link - <https://www.linkedin.com/in/mr-saurabh-awode/>

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### **Summary**

I am Postgraduate in construction management from U.K and Holds a Bachelor of Civil Engineering with 11+ years of experience in civil engineering, Site Management , Health and Safety Management and Project Administration. Managed more than 20 multiple fast-track construction projects with Project execution team of 35 to 50 numbers, in High rise commercial and residential Projects, Educational Buildings, Industries, Warehouses, Electrical Substation, Villas, Township, Infrastructure works, Fit-outs projects with a value ranging from 2 Million to 14 million Omani Riyals. I have worked on EPC projects for Oil and Gas clients with suitable HSE and Quality training from PDO, Halliburton and Tecnimont. I Will be an asset to your organization and increase profit margins on projects by providing Cost effective construction practices on construction planning.

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### **Core Competencies & Professional Skills Summary:**

Completed 40 hours of Training on PMP certification.  
Site Management and Project administration.  
Effective deployment of Manpower and machinery on site and manage productivity.  
Subcontracts Management (MEP and Civil) and coordination to avoid reworks and completion of activities on time.  
Project Planning and Progress monitoring through MS project.  
Completed HSE and quality training courses to suffice oil and Gas clients and Projects.

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### **Professional Work Experience:**

**GULF GARDENS LANDSCAPE LLC (Dubai, UAE )**

**Projects Manager | April 2019 – till now**

Over all project management, civil construction, setting out and execution of Soft/Hard Landscape, Maintenance, Billing & Project coordination

## **AJA BUILDING CONTRACTING (Dubai, UAE )**

### **Projects Coordinator | July 2018 – March 2019**

Plan, coordinate and carry out various building, villa and Fit out project related activities from pre-tender stage up to project close-out in as per Dubai Municipality Procedure and Regulation. Prepare and administer projects progress (Presently 05 no's of G+1 Villa projects)

Execute daily operations of monitoring the works allocation, Material requirements and work executed by the engineering team at site and prepare interims and completion project reports. Supervise, monitor and report Project progress throughout the project cycle to ensure on time completion. lead Project Progress Meetings and coordinate with other discipline engineers. Carry out and follow up with all Dubai municipality submissions through Dubai Building permit system.

Familiar with Mohammed bin Rashid housing establishments loan producers and payments online.

Prepare Method statements, Weekly and Monthly project Plan for site execution and Procedures for company (Procurement and HR policies). Prepare and Monitor Financial Forecast of the projects against the company planned budget.

Ensure and Manage Health and safety and Quality control measures on sites.

## **Al Hajiry trading and Contracting L.L.C (Oman)**

### **Construction manager | August 2013 – March 2018**

Lead and control all the structural and finishing works for the whole project during the construction phase of project life cycle. Achieve all critical project Milestones and KPIs. Establish the team of Project/Site Engineers, and site Execution team matrix, site machinery and staff allocation for the successful completion of the project on time and within the project budget.

Directly involved in the development of construction project plans, project budget, cost estimates and project construction strategies. Ensure the progress as per the master construction program and timely implementing the recovery plan in conjunction with the project. Achieved the Project schedule completion and acceleration by 5% of the time, Quality, and HSE as per Standards.

## **Al Hinai Modern global Projects (Oman)**

### **Construction Project Manager | August 2009 – August 2013**

Responsible for carrying out Project tendering/estimating, Procurement and execution of the construction phase of the project and project closeouts.

Maintain execution plan progress against planned schedule and project budget.

Coordination of internal staff and external engineering/procuring activities. Support the Cost Control and Forecasting.

- Manage and settle commercial claims from the subcontractors and technical issues.

## **Mouchel (United Kingdom)**

### **Assistant Engineer – Rail structures | June 2008 – July 2009**

Delivery of designs for civil engineering elements for a major signalling infrastructure renewals scheme. These include Level Crossings, Foundations of Cantilever, Signal Gantries, Pad bases Etc, Temporary Works Designs, and retaining walls.

Carryout CDM documentation, in accordance with the program, agreed with Network Rail. This includes Form B and Form C designs (including design reports) and detailed design. To liaise with project stakeholders to ensure the successful delivery of design

## **Mouchel (United Kingdom)**

### **Assistant Engineer – Highways structures | August 2007 – June 2008**

Delivery of the design of carriageway and footway reconstruction and resurfacing schemes, and improvement schemes, in accordance with the program, agreed with Transport for London to acceptable quality standards and financial targets. This includes feasibility, outline and preliminary design (including design reports) and detailed design.

Closely monitor the state of progress of projects in the role of a project engineer to ensure programs are met, and a regular report on design progress to the client.

## **Mani Consultants (India )**

### **Construction Site Engineer – Buildings and township | June 2005 to July 2006**

Responsibility included- Handling construction activities on site such as inspection of structural and finishing items. Reading detailed design drawings and implementing it accordingly. Raise RFI's, MAS preparation and carrying out work as per approved Method statement.

Also in conjunction with the Engineering Coordination team appointed to the project, ensure that the Civil Engineering team's work is adequately coordinated with all other Engineering disciplines and Company Department.

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## **Career Highlights & Major Accomplishments:**

Completed HSE courses on – HSE Ind, IFR, SLM, HSE tools and skills, CMC as per PDO Standard Completed Course on –Permit to work System as Permit applicant for PDO and Orpic.

Completed Euro Code Training Phase 1 &2 and 100 Basic principles (Rail Engineering).

Attended training programs on Communication skills, Leadership, Team working Etc. under MP Graduate Training Scheme & Graduate Member of RICS (UK).

Presented paper at the national level on Factors considered in earthquake Design.

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## **Projects Accomplished/successfully Delivered:**

Construction of Substation and Product warehouse for Liwa plastic, EPC02 Sohar. The project cost 14 million USD Project: the Main contractor -Tecnimont Main package includes all civil works for substation (220-33 KV substation) and Product warehouse (500Mtr x 300 Mtr).

Construction of temporary facilities for main contractor Tecnimont for Liwa Plastic project EPC02, Sohar port: project cost RO 4 Million work package includes Civil +MEP scope for construction of the Industrial warehouse and 5 buildings with prefabricated Port cabins.

Construction of Royal Oman Police complex building at Lekhwair for Royal Oman Police. Project Cost is 12 Million (Civil and MEP). The project involves the construction of Main facilities building, Parade ground, recreation and kitchen building and accommodation facilities as Barracks and Bedsit building.

Adam Consolidation Project Phase-2 Main Contract Package for Peace Land Trading & Contracting LLC. Project Cost: R.O 12.8 Million. Construction of Industrial, Accommodation and Office Facilities.

Ras Al Hamra International School Project Petroleum Development Oman. Project Cost: R.O 11 Million (Civil and MEP). The project is a fast track one having special requirements of LEED Green Building.

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## **Education & Qualifications:**

M.Sc. Construction Management, Sheffield Hallam University, U.K 2006-2007.

Bachelor of Engineering (Civil), KDK College of Engineering, India, 2001-2005

Project planning software – MS project 2003, CS professional, AutoCAD, MS office tools, Structure Designing and Analyzing software's Struds, SAP.

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## **Personal Details:**

Date of Birth – 14 April 1983.

Nationality – Indian.

Visa Status – Currently on Employment visa.

Availability – can join Immediately.

*\*References Will be available on request\**

# CURRICULAM VITAE

DAVID.A

Mobile No:  
0551927969  
0505056609

E-Mail:  
david.y2d@gmail.com

## Technical Skills:

- ⊕ **AutoCAD 2008-2019**
- ⊕ **Micro Station V8i**
- ⊕ **Basic Skills in CAD/CAM**
- ⊕ **Computer Hardware and Software**

## Area of Interests:

- ⊕ **Project Engineering**
- ⊕ **Site Engineering**
- ⊕ **Maintenance Engineering**
- ⊕ **Construction**

## Core of Strength

- ⊕ **Planning and Development**
- ⊕ **Team Oriented Leader**
- ⊕ **Self-Directed**
- ⊕ **Safety system**
- ⊕ **Positive Approach**

## Key Skills:

- ⊕ **MS-Office & Tools**
- ⊕ **Photoshop**



## **Objective and Goals:**

To work in a company with effective environment conducive for personal success, intellectual growth and career advancement and to achieve a position that would offer job satisfaction and channels for knowledge gained.

## **Working Experience:**

Currently working as a **LANDSCAPE ENGINEER** in **GULF GURDENS LANDSCAPE LLC** from 2019 to present.

1year Experience **PROJECT ENGINEER** in **LSPMK LANDSCAPE LLC** from 2018 - 2019

2years Experience **PROJECT ENGINEER** in **HILLS AND FORT LANDSCAPE LLC** from 2016 – 2018,2019

1year 6 months experience in **J.R Construction** in Planning and Building Construction in India.

2year 6 months experience in **SRI Krishnammal Associates** in Building Construction in India.

Well experience in Building Construction, Hardscape, landscape, Irrigation, and Draft.

## **Project:**

### ✓ **Government Project:**

Client: **Dubai Municipality**

Consultant: **Parsons Overseas Limited**

**Project Name : IR – 156 Irrigation System for Interchange of Sh. Mohammad Bin Zayed Road With Amman Road ( Oud Al Mateena Interchange) – AED 13,000,000.00**

**Hardscape Work.**

### ✓ **Project : Serenia Residence, The Palm**

Palma Development ,Consultant: Gaj, Main Contractor :-

Khansaheb, Project: Residential Development, Palm Jumeirah Plot PJCRC35I

**AED 3,370,667.00**

**Personal Profile:**

*Father Name: R. ABRAHAM*

*Date of Birth : 28-02-1991*

*Age : 26*

*Sex : Male*

*Nationality : Indian*

*Marital Status: Married*

*Passport No : K7502276*

*Visa Status : Visit Visa*

***Hardscape Work.***

- ✓ ***Project : 97 Villas ,***  
Consultant: EMAR , Main Contractor :- ABM

***AED3,560,486.00***

***Hardscape Work***

- ✓ ***Project : Hotel and Residence,***  
Consultant: Al Abdhor , Main Contractor :- Alumco,

***AED2,890,582.00***

***Hardscape Work.***

- ✓ ***Project : Residence Villa 30 No's, Al Barsha 1st***  
Client:- Al Ghurair Properties , Consultant: Arch, Main  
Contractor :- AG Facilities Solutions L.L.C ,

***AED 1,816,220.00***

***Hardscape and Landscape Work.***

- ✓ ***Project : CITY WALK Additional Infrastructure Works (Package-2 & Arena Accesses-Additional Works)***  
Client:- Meraas.  
Main Contractor :- Hills And Fort Landscape L.L.C ,

***AED 3,550,380.00***

***Ongoing Project :***

- ✓ ***Project : The Address Fujairah Resort + Spa***  
Client:- Sharam Fujairah Real Estate LLC  
Main Contractor :- W J&P (National Wheel J&P LLC)  
Sub-Contractor :- Gulf Gardens Landscape LLC

***AED 16,550,380.00***

***Nature Of Work and Responsibilities:***

- ✓ *Preparation, submission and obtaining approval on material proposal/drawings etc. and Raise IR , RFI ,WIR's and follow ups.*
- ✓ *Preparation of material procurement schedule and update*
- ✓ *Prepare correct MIR, follow up with Purchase /stores for delivery to site and obtain appraisals at site.*
- ✓ *Handle the project from concept to completion*
- ✓ *Introduce and implement methods to improve efficiency on site and reduce cost.*
- ✓ *Close coordinate and interaction with client/consultant.*
- ✓ *Prepare a Project plan, Cost plan with Project Manager.*

- ✓ *Mentor machinery usage and fuel consumption on daily basis and reported to Project Manager.*
- ✓ *Prepare daily /weekly/monthly production report*
- ✓ *Prepare daily schedule of Manpower on Site /Work assignment with target productivity.*

#### ***Academic Details:***

- ✓ First class **Civil Engineering** completed in **INDIAN INSTITUTE of ENGG. TECHNOLOGY & MANAGEMENT** on the year 2015 with 72%.
- ✓ First class Diploma **Civil Engineering** completed in **New Cape Polytechnic College** (Affiliated to Department of Technical Education, Chennai) on the year 2012 with 68%.
- ✓ First class High. Sec Completed in **Govt. High. Sec. School** on the year 2009.

#### ***Competencies:***

- ✓ *Ability to work with team.*
- ✓ *Organized and well-structured at work.*
- ✓ *Honest, Sincere with a high level of integrity.*
- ✓ *Quick learning curve and able to work hard.*
- ✓ *Ability to focus under pressure.*

#### ***Declaration:***

*I hereby declared that all the statements made in the above application are true and correct to the best of my knowledge and belief. I will be truthful and dutiful to the job assigned to me.*

**PLACE: DUBAI**

**David. A**

# CURRICULUM VITAE

**Rejish T.R**

**Mobile: 00971-56-9913020**

**Email: [rajeeshtr1990@gmail.com](mailto:rajeeshtr1990@gmail.com)**



<b>Profile</b>	Male, 28 years old, Single.
<b>Nationality:</b>	India
<b>Language:</b>	Malayalam & English language.
<b>Current Address:</b>	International City, P.O. Box 430421 - Dubai- UAE
<b>Current Position:</b>	Project Engr.
<b>Current Company:</b>	Gulf Gardens Landscape L.L.C.

## Education & Qualification

Diploma in Interior Architecture Design (Year 2009 – 2011) – Calicut University, India

## Skill Summary

An Architecture by profession, with five years of experience in designing and building dream homes for individual clients and real estate firm. My ability to visualize the customer expectations and expertise on eco-friendly constructions help me to remain competitive, and provide best design services to all my clients.

## Employment History

- **November 2015 till present**, work as **{Project Engineer}** @ Gulf Gardens Landscape LLC, Dubai-UAE.
- **December 2013 to October 2015**, worked as **{Draughtsman}** @ Eco Green Company L.L.C, Dubai – UAE.
- **March 2011 to December 2012**, worked as **{Site Supervisor & AutoCAD Drafting}** @ **{Anugraha Builders Pvt LTD L.L.C}** India.
- **Dec 2012 to Dec. 2013**, worked as **{AutoCAD Draughtsman}** @ **{Kairali Home Builders}** India



<b><u>Projects Completed</u></b>	
<i>Development of Mushrif Park at Mushrif Park Dubai</i>	<i>Various Types of Hard &amp; Soft Landscaping work, water features and irrigation Systems inclusive of RCC water tanks and pump rooms, with all associated preliminary works detailing.</i>
<i>Al Mankhool Neighborhood Park @ Mankhool</i>	<i>Scope of works inclusive of maintenance building block, jogging tracks, various play courts, children play areas, hard and soft landscaping works, irrigations systems and associated facilities.</i>
<i>Al Barsha Third Community park @ Al Barsha</i>	<i>Scope of works inclusive of children play areas, hard and soft landscaping works, irrigation systems and associated facilities.</i>
<i>Al Warqa Fourth Community Park @ Al Warqa</i>	<i>Scope of works inclusive of children play areas, hard and soft landscaping works, irrigation systems and associated facilities.</i>

## **Job Responsibilities**

- Project planning, co-ordination and management for landscape project implementation.
- Responsible for monitoring and assessing hazardous and unsafe situations and developing measures to assure personnel safety.
- Correct unsafe acts or conditions through the regular line of authority, although the Safety Officer may exercise emergency authority to prevent or stop unsafe acts when immediate action is required.
- Maintains awareness of active and developing situations.
- Ensures the Site Safety and Health Plan is prepared and implemented.
- Ensures there are safety messages in each Incident Action Plan.
- Preparing of all the necessary Shop Drawing and As Built Drawing, Landscaping and Irrigation drawing (drip, sprinkler, sprayer etc.).
- Preparing solar light and electrical shop drawings.
- Discussing drawings with the surveyor.
- Drawing controller and timely submissions drawings

I certify that all information and data I have stated above are true and correct.

*Assuring you, I remain.*

*Sincerely yours,*

*Rajish T.R*

**Iqrash Hassan (BS CIVIL ENGINEERING)**

**056-7552010**

**[iqrashhassan68@gmail.com](mailto:iqrashhassan68@gmail.com)**



### **PERSONAL DETAILS:**

Profession : Civil Engineer  
Pasport number : HL 6808461  
Qualification : Bachelor of Civil Engineering & technology  
University : ISP Multan (2012-2016)  
Professional Affiliation : Recognized by Higher Education Commission  
Computer Proficiency : MS office, Excel, AutoCAD  
Languages Known : English , Urdu , Punjabi  
D.O.B : 01-03-1994

**KEY EXPERIENCE** : Total 4 years 6 months experience in supervision and inception of site works.  
Eligible for Dubai Municipality card (DM Card) and Society of Engineer card (SOE Card). My Documents are attested from Dubai Embassy from my home Country and UAE.

### **OBJECTIVE**

Seeking a challenging career opportunity in a reputed company where I can harness my technical skills, work experience and creative towards making significant contribution to the growth and development of the company and thereby develop myself.

### **JOB PROFILE**

#### **UAE EXPERIENCE:**

- Gulf Gardens Landscape LLC – July 2019 till present  
Work as a Civil Engineer (Site)

#### **PROJECT:**

Fujairah Beach Palace

- Al Hajri building contracting LLC May 2017 to February 2019  
Work as a Site Engineer

#### **PROJECT:**

1. Supervise G+4, G+3 Residential buildings and G+1 Villa projects in Sharjah

#### **PAKISTAN EXPERIENCE:**

- Banumukhtar Constructing Pvt (ltd ) February 2015 to March 2016  
Work as a Civil Engineer (Site Engineer)
- Wah Construction Pvt (Ltd) Islamabad April 2016 to April 2017  
Work as a Civil Engineer (Site Engineer)

### **PROJECTS:**

1. Peral continental Hotel and Pearl continental community Project Double Story Building Construction and interior fit outs.
2. Military Engineering Services , 3- Story Apartment Building with complete Construction , MEP and interior fit outs.

### **AREAS OF EXPERTIES:**

Checking lay outs , Calculation of Steel, Bar bending schedule , Quality control, Block work, Plaster work, Concrete work, Flooring work, Ceiling work, MEP work, AC shop drawings, Paint work, Inter Lock and road Pavement , Kerb stone , Water proofing and GRP lining, Fire Fighting work, Wood work and interior fit outs.

### **DUTIES AND RESPONSIBILITIES:**

I have been working as a site engineer in different companies at many projects. My duties include pre-pouring during pouring and post pouring in RCC structures in building projects. I had perform following duties during all my service in United Arab Emirates.

- Responsible for analyzing various areas and factors related to designing and construction
- After the investigation is done, providing modification on the site place before the construction starts.
- Developing detailed design layouts as per the client requirements.
- Analyzing challenges and prospective risks in the project.
- Ensuring that the said rules, regulations and guidelines are strictly followed.
- Taking care of safety measures.
- To prepare volumetric drawings in Auto CAD 2D for quantity calculations.
- Responsible for the investigation and checking of the site for the project.
- Handling the construction layout and map designing.
- To ensure the quality of the product use in the construction.
- Checking that all the technical equipments are in good working condition.
- Checking that all the government policies and rules are being followed.
- Co-ordinate with the client/Consultant and municipality Engineers for daily inspection.
- Maintaining the daily and monthly reports of working.

## Zia ul Islam

Email: miangee4421@yahoo.com

Mobile: 00971555781709



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**Profile:** Well qualified Landscape Engineer having hands on experience in large scale projects of landscaping, irrigation, Maintenance, Designating well versed with computer applications and office works

Nationality: Pakistani  
Date of birth: 13/04/1980  
Visa status: Employment  
Availability: immediate  
Languages: English, Urdu, Hindi, Pashto  
**Qualification:** Master of Science Honors in Agriculture having excellent academic background.

**Total experience** in landscaping/irrigation: **15 years**

Working as **Landscape Project engineer in Gulf Garden since Feb, 2019 Dubai, UAE til date.**

Worked as **Senior Landscape Engineer in AE-7 Consultants and Architects Dubai, UAE. (Jun.2015 to April 2017)**

Worked as **Landscape Engineer in Al Jurf Development Project Abu Dhabi, UAE for five years. (APRIL.2010-JAN.2015)**

Worked as **Landscape Engineer in Mirage landscaping Dubai (UAE) for 3yrs (FEB.2007-FEB.2010)**

Worked as **Cityscape Nursery Supervisor 3 year, Peshawar Pakistan. (JAN2004-JAN, 2007)**

Having valid UAE **Driving Licenses**

### **LANDSCAPING AND IRRIGATION SKILLS:**

- 1) Supervision on execution of landscape and irrigation materials, site installation, etc.
- 2) Landscape material identification and selection (**Hard-landscape:** concrete pavers, natural stone, gravels, pebbles mulches gazebo, landscape furniture, lighting, playing equipment, shade structure, water feature ) **Soft-landscape:** trees, ground covers, shrubs, grass etc.)
- 3) Well acquainted with landscape construction and maintenance machinery and tools.
- 4) Technical knowledge of landscape design and principles
- 5) Team building and leadership.
- 6) Cost and benefit analysis.
- 7) Familiar with survey, design and execution of landscaping and irrigation projects.

- 8) Studying and analysis of tenders.
- 9) Expertise in material assessment and work force requirements, estimation and costing.
- 10) Mobilization and coordination with site personnel in execution of projects.
- 11) Post construction landscape and irrigation maintenance.
- 12) Well acquainted with plant growing habits, pest problems and its solution, training and acclimatization techniques.
- 13) Proven experience in Landscape maintenance as fertilizers, pesticides, growth regulators, machinery etc.
- 14) Can prepare bill of quantities, quotations, inquiries and other office activities

## **PROFESSIONAL EXPERIENCE:**

### **A. Working as Senior Landscape Engineer in AE-7 Consultant and Architects Dubai, UAE.**

- 1) Technical review of all contract documents including contract specification, BOQ, and drawing.
- 2) Tender review, assessment and recommendation.
- 3) Review and recommendation of O&M manual, As-built drawing and shop drawings coordination with all other utilities and services such as sewerage, drainage, irrigation etc.
- 4) Dealing with all incoming and outgoing contract correspondence like letters, request for information etc.
- 5) Dealing with client, cost consultant, and contractor regarding contractual issue.
- 6) Issue of NCR wherever required.
- 7) Material inspection and arrangements of mockup and recommendation.
- 8) Directly reporting to Resident engineer.
- 9) Supervision and inspection of landscape construction work.
- 10) Supervision and inspection of landscape maintenance work during DLP.
- 11) Assisting the weekly and monthly progress reports

### **B. Worked as Safety & Landscape Engineer in Al Jurf Development Project Abu Dhabi, UAE. (5year)**

- 1) Responsible for design, estimation, quoting for the projects.
- 2) Water requirement calculation and as a result selection of pumps and water tanks.
- 3) Project activity scheduling and reports making.
- 4) Labor and machinery assessment and control.
- 5) Preparation of weekly, monthly maintenance reports.
- 6) Ensure safety environmental working area.
- 7) Prepare risk assessment and method statement, accident report etc.
- 8) QA/QC manual updating and implementation.
- 9) Scheduling of all maintenance progress work, such as fertilizer application, pest control, lawn mowing, edging, pruning, site propagation, irrigation schedule, and maintenance.
- 10) Testing and commissioning of irrigation system.
- 11) Material procurement and delivery at site.
- 12) Dealing with Clients and consultant regarding all matters.
- 13) Preparation of weekly, monthly maintenance reports.
- 14) Preparation of annual maintenance programme of work.
- 15) Dealing with clients for all events arrangement and facilitation.
- 16) Play a key role in small and large scale projects as lead site engineer.

- 17) Assisting in new proposal of landscaping and its implementation.
- 18) Site supervision and installation

C. Worked as **Cityscape Ornamental Nursery** Supervisor, Peshawar (3 years)

- 1) Supervision of landscape maintenances
- 2) Nursery management and supervision
- 3) Botanical identification of plants
- 4) Procurement of plant and irrigation materials
- 5) Costing and assessment
- 6) Supervision of work force
- 7) Propagation of ornamental plants
- 8) Identification and tagging of landscape plants
- 9) Customer dealings and technical negotiation

**Main Landmark Projects in UAE:**

- 1) Landscape construction and maintenance at MBR (Mohammad Bin Rashid al Maktoum city) Dubai. Client: **Meydan Sobha developers**
- 2) Landscape construction at Dubai water canal projects. Client: **RTA, MERAAS, MEYDAN**
- 3) Landscape maintenance in **Sheikh Zayed Grand mosque**, Abu Dhabi, UAE. Client: **ABU DHABI MUNICIPALITY**
- 4) Landscape construction and maintenance in ALGURM Residential resort, Abu Dhabi. (90 million) Client: **ALDAR PROPERTIES**
- 5) Construction and maintenance of 3 neighborhood parks Khalifa A, Abu Dhabi (22 million) Client: **ABU DHABI MUNICIPALITY**
- 6) Operation & maintenance of Abu Dhabi Corniche (C102) Client: **ABU DHABI MUNICIPALITY**.
- 7) Landscape construction and maintenance in Palm Jumeirah, Arabian Ranches, and Sahil Meadows in Dubai UAE



## CURRICULAM VITAE

**RAJESH.K**

**MECHANICAL ENGINEER**

Mobile: +971 504850595

Email: krajesh314@gmail.com



### OBJECTIVE:

To pursue a career in an organization that provides a challenging work environment along with opportunities for growth both professionally and individually.

### EDUCATIONAL QUALIFICATION:

EXAMINATION & INSTITUTION	DEGREE/ STANDARD	BOARD/ UNIVERSITY	YEAR OF PASS	PERCENTAGE / CGPA
Muthayammal Engineering College, Rasipuram	B.E. Mechanical ENGG	Anna University	2014	67.8%
Naziya matric.hr.sec.school, Ramanathapuram	XII	Matriculation	2010	64.2%
Naziya matric.hr.sec.school, Ramanathapuram	X	Matriculation	2008	72%

### TECHNICAL QUALIFICATION:

➤ **ASNT LEVEL II (NDT)**

1. DYE PENETRATION TEST
2. MAGNETIC PARTICLE TEST
3. ULTRASONIC TEST
4. RADIOGRAPHIC TEST

**EXPERIENCE:****1. COMPANY WORKING FOR : GULF GARDENS LANDSCAPING LLC**

- DESIGNATION : DRAFTSMAN
- DURATION : MAY 2018 to STILL NOW
- LOCATION : UAE,DUBAI

**ROLES AND RESPONSIBILITY:**

- Preparation of all the necessary Shop drawing and as Built drawing Landscaping & Irrigation drawings (drip, sprinkler, sprayer etc.).
- Preparing Electrical shop drawings.
- Discussing drawings with the surveyor.
- Drawing controller and timely submission of drawings.

**2. COMPANY WORKING FOR: MOHAMMED H.M.AL.MUZAIN CONT.EST.**

- PROJECT : SHUTDOWN
- DESIGNATION : QA\QC INSPECTOR
- LOCATION :SAUDI ARABIA

SL.NO	COMPANY	CLIENT	PROJECT	POSITION	PERIOD
1.	AL-MUZAIN CONTRACTING EST.	TASNEE	STATIC EQUIPMENT (WASTE HEAT BOILER, COLUMN)	QA/QC INSPECTOR	APR 2017
		KEMYA	STATIC EQUIPMENT (DRUM,PIPELINE CLEANING)	QA/QC INSPECTOR	MAR 2017
		UNITED	STATIC EQUIPMENT (COLUMN)	QA/QC INSPECTOR	FEB 2017
		YASREF	STATIC EQUIPMENT (COLUMN, REACTOR)	QA/QC INSPECTOR	NOV 2016 to DEC 2016
		IBN-ZHR	STATIC EQUIPMENT (EXCHANGER,COLUMN)	QA/QC INSPECTOR	SEP 2016 to OCT 2016
		TASNEE	PDH PLANT AIR INLET LINER REPAIR & REPLACEMENT	QA/QC INSPECTOR	AUG 2016 to SEP 2016

		<b>SAFCO 2 &amp; 5, SIPCHEM</b>	STATIC EQUIPMENT (EXCHANGER, VESSEL)	QA/QC INSPECTOR	MAY 2016 to JUN 2016
		<b>RABIGH REFINERY &amp; PETROCHEMICAL COMPANY</b>	STATIC EQUIPMENT (EXCHANGERS, DRUMS, REACTOR)	QA/QC INSPECTOR	SEP 2015 to NOV 2015
		<b>ADVANCED PETROCHEMICAL</b>	STATIC EQUIPMENT (VALVES, VESSELS, EXCHANGERS)	QA/QC INSPECTOR	FEB 2015 to APRIL 2015

#### **ROLES AND RESPONSIBILITY:**

- Preparation of documentation as per scope prior to start shutdown activities and get approval from client.
- Inspect and assure the gaskets as per drawing or client requirements.
- Verify calibration certificates of pressure gauge and Psv's as per the hydro test requirements.
- Coordinate with client inspector for inspection activities on pre, post and final on static equipment's.
- Knowledge in inspection activities such as repair and replacement of column tray, bundle pulling, reinstallation/replacement of exchanger, hydrostatic test for shell and tube side, repair and replacements demister pad in vessel, repair and reinstallation of filter element, MOV, NRV and PSV.
- To inspect the flange integrated of equipment's during box up for alignment and torquing.
- Keeps good awareness in codes and specifications so that manage the event successfully during inspections activities.
- Review material certification for project material to ensure it meets specification and check that it corresponds to actual material supplied.
- To follow WPS and PQR as per project scope.
- To ensure that all activities concerning piping and welding are carried out in strict accordance with written or agreed practices or specifications.
- Monitoring all QA/QC activities as per approved ITP.
- Monitoring the daily contractor inspection activities that meets the product quality requirements of the project quality plan.
- To compare all reported information with the acceptance level / criteria within the applicable codes.
- Review and sign-off the inspection check sheet for welding and NDE.
- Doing the line check by using P & ID and ISO drawing review and verification of test packages for testing of piping, vessels.

- Witnessing all the testing activities and signoff the documents.
- Preparing document to get signature from inspector for final QC Dossier.

### 3. COMPANY: SAARC TOOL TECH PRIVATE LIMITED

- DESIGNATION : **DESIGN ENGINEER**
- DURATION : **JULY 2014 to JAN 2015**
- LOCATION : **COIMBATORE, TAMILNADU.**

#### ROLES AND RESPONSIBILITY:

- Designed 2D and 3D illustrations of Roto molded military grid cases by using AutoCAD.
- Communicate with the engineering and research team to understand technical specification of the product.
- Technical specifications and drawing plans as per the sketches approved by engineering team.
- Researched with the engineering and designing team to draft design specification and create concept designs accordingly.
- Perform the designing process for renovation and modifications in the existing product of several clients.
- Revised existing product design to advanced features.
- Create 2D and 3D models of product according to design specification.
- Ensure that final designs are in compliance with design standard.

#### SOFTWARE EXPERTISE:

- CAD Tools : AutoCAD
- Operating System : Windows XP ,Windows7&8
- Management : MS-Office

#### PERSONAL PROFILE:

Date of Birth	:	21 <sup>st</sup> March 1992
Father's Name	:	Kalanjiyam.M
Gender	:	Male
Nationality	:	Indian Languages
Language known	:	Tamil, English
Marital Status	:	Single
Address	:	½, Vadakku valasai, Kumbaram (po), Ramanathapuram Dist, Tamilnadu, INDIA.
Passport Number	:	M1732458 Expiry
Passport Expiry Date	:	27 <sup>th</sup> August 2024

#### DECLARATION

I hereby declare that the above-mentioned information is correct to my knowledge and belief.

PLACE:

DATE :

SIGNATURE

(K.RAJESH)

# **RESUME**

**AJMAL BASHEER**

Contact No: +971 566856825

Email: ajmal@gulf-gardens.com



## **Objective**

Seeking a promising career that will provide an opportunity to apply and enhance current skills, acquire new skills, and contribute constructively to the company or organization.

## **Educational Qualification**

COURSE	BOARD/UNIVERSITY	% OF MARKS	YEAR OF PASSING
SSLC	Board of Public Examination	62	2008
PLUS TWO	Board of Higher Secondary Examination	62	2012
BA (English and Communicative English)	Kerala University	60	2015

## **INTERNATIONAL CERTIFICATES**

- IOSH
- NEBOSH (pursuing)

## **CORE QAULIFICATION**

- ❖ MS Office (Word, Excel & PowerPoint).
- ❖ Customer Service.
- ❖ Office Administration.
- ❖ Book Keeping.
- ❖ Schedule Management.
- ❖ Office Maintenance.

## **EXPERIENCE**

### **Receptionist from May 2015 to September 2016 M/s ESSCO Motors Private Limited, Trivandrum, Kerala, India.**

- Greet and welcome guests in person and on phone; answer and direct inquires to designated departments.
- Maintain log books, including sign in/out logs, front desk expenditure, and calls received.
- Pick up and sort daily incoming correspondence and deliver sorted mail to addressees.
- Obtained authorization for services and updated customers on repair status of vehicles.
- Calculated bills for services rendered and collected, processed customer payments.
- Develop and utilize effective filing and retrieval systems, and maintain office supplies by placing orders and evaluating new products.

**Document Controller from October 2016 to 11th April 2019 at M/s Arif & Bintoak Consulting Architects & Engineers, Dubai.**

- ❖ Maintain Register showing document details and revision status (e.g. Shop Drawing submittal (SD), Material Submittal for Approval (MAT), Request for Information (RFI), Material Inspection Request (MIR), Inspection Request (IR), Subcontractor Approval Request (SCAR), Technical Submittals (TS), Confirmation of Verbal Instructions (CVI), Engineers Instruction (EI), Non-Conformance Report (NCR), Site Instructions (SI) and Site Observations (SOR), loading them onto the server and issuing them based on the standing orders.
- ❖ Scheduling and maintaining calendar for meetings.
- ❖ Create log system using MS Excel with visual basic script. Maintain a central project filing system. Preparing weekly and monthly report of the project to be forwarded to the Client.
- ❖ Manage and monitor the attendance of all the site staff, leave application and making timesheets for the Client.
- ❖ Prepare draft letters respond to Client/Contractor letter.
- ❖ Screening telephone calls, inquiries and requests and handling them when appropriate.
- ❖ Ensure Document Control procedures undertaken in accordance with specified guidelines.
- ❖ Site office administration matters.
- ❖ Establishing proper filing system.
- ❖ Ensures that incoming & outgoing documents are distributed to personnel concerned.
- ❖ Respond to queries regarding revision status of issued drawings / documents from engineering / drafting personnel. Preparing outgoing Transmittal for project related documents and drawings.
- ❖ Manage the hard copy & soft copy filing of project related documents.

**Document Controller from April 2019 to present date at M/s Gulf Gardens Landscaping LLC, Dubai**

- Preparing documents using the templates. Proficient in MS Office to produce a wide range of documents including letters, project related documentation such as reports, schedules, file notes, minutes of meetings, etc.
- Organizing and distributing incoming / outgoing project correspondence.
- If required, attending meeting, preparing agenda, taking minutes and other relevant documentation, as necessary.
- Filing and scanning project correspondence in accordance with the filing structure and systems.
- General printing, photocopying, binding maintaining the project teams' holiday chart.
- Performs the necessary filing.
- Assists in documentation control.
- Performs all computer operation/encoding as instructed by my superior.
- Assist in preparing and managing documentation internally/by subcontractor.
- Ensure accessibility, traceability and accuracy of documents.
- Control workflows management and documents distribution.
- Maintain Register showing document details and revision status (e.g. Shop Drawing submittal (SD), Material Submittal for Approval (MAT), Request for Information (RFI), Material Inspection Request (MIR), and Inspection Request (IR) etc.



## Driving License (Manual/Automatic)

License number : 63666731  
Issue Date : 01/06/2017  
Expiry Date : 01/06/2027  
Place of Issue : Dubai

## Passport Detail

Passport number : **K1961060**  
Date of issue : 25/11/2011  
Date of expiry : 24/11/2021  
Place of Issue : Trivandrum  
Visa Status : Employment Visa

## Languages Known

- English (Read, Write & Speak)
- Hindi (Read, Write & Speak)
- Malayalam (Read, Write & Speak)

## Personal Details

- Father's Name : ABDUL BASHEER
- Date of Birth : 22/09/1992
- Sex : Male
- Religion & Caste : Islam, Muslim
- Nationality : Indian
- Marital Status : Married

## Strength

- Hard working
- Desire to perform in a challenging environment
- Good in problem solving, debugging skills.
- Self confidence and steadfastness.

## Declaration

I hereby declare that the above mentioned information is true and correct to the best of my knowledge and trust.

Place: Dubai

**Ajmal Basheer**  
+971 566856825



# Ismalebbe Mohamed Shibley

BSc (Hons) Quantity Surveyor

Mobile No: +971-504833490

Email : [mhshibley@yahoo.com](mailto:mhshibley@yahoo.com)

Nationality: Sri Lankan

## CAREER SUMMARY

I'm having more than **6 years** excellent professional experience in pre and post contract quantity surveying practices in contracting and consulting organizations in **UAE, Qatar & Sri Lanka** attached to various type of building projects. Well conversant with FIDIC, QCS, POMI and Standard Method of Measurement (SMM7). The areas of expertise Includes Preparation of BOQ, Measurement, Cost Estimation & Cost Database, Procurement, Cost planning & Cost Control, Evaluation & Negotiation Quotations, Interim Valuation and Payment Certificates, Cost Reporting, Variation Claims Management, Final Account, MEP Works, Landscaping Work, Preparation of Tender and Contract Documentations, Contract Administration, Evaluation of Variation, Contract Negotiation.

## PROFESSIONAL EXPERIENCE

### Gulf Gardens Landscape LLC –Main Contractor - UAE

QUANTITY SURVEYOR – (October 2018 to Present 2019)

#### Project:

- The Address Fujairah Resort + Spa (Landscaping +Civil Work ) – (18.2 Million Dirham)
- Fujairah Beach (Landscaping +Civil Work ) – (16.4 Million Dirham)



#### Duties and Responsibilities:

- Preparation and submission of interim valuations with site measurement
- Preparation of variation order and cost estimation for new item
- Take off quantities from drawings (Civil & MEP) to preparation of BOQ.
- Maintain sub-contract & material supplier's database
- Assist in assessing tender documents to ensure sufficient information available to prepare tender
- Prepare and issue sub-contract enquiries, material supply enquiries and assessment of quotations upon receipt
- Assist in completion of tender documents for submission
- Commercial vetting of subcontractor tenders and contracts
- Certification of subcontractor monthly valuation and final account
- Ensure that business commercial processes are adhered to at project level.
- Assist in preparation and adherence to project purchasing targeting and costing budgets.
- Monitoring all commercial information in relation to project including labour, material and subcontractor cost forecasting thus ensuring budgets adhered to
- Assist in preparation and issue of contractual letters to clients and / or sub-contractors
- Post contract liaison with clients and design team
- Carry out take off for material procurement
- Agreement and certification of sub-contractor's interim valuations and final accounts
- Reviewing final cost report with project team and develop for historical information by establishing rate files for labor, equipment and materials
- Prepares measurement sheet, Prepares and submits the interim payment applications in accordance with contract.

- Re-measurement / site measurement as required at the site
- Preparation of variation order and cost Estimation for new item.
- Preparation of the deduction statement and Monthly Report. Evaluate the subcontractor invoice and preparation of payment certificate for sub-contractor.
- Preparation of Cash Flow & Financial Report.
- Evaluate quotations obtained from different suppliers & subcontractors, ensure quantities and specifications are in line with tender and projects specifications.
- Evaluate variations and handle contractual correspondences.
- Monitoring and preparation of contract correspondences.
- Notify the client on a change work and request for a site instruction before proceeding with execution.
- Provide support and assistance to cost estimation team.
- Assist the Project Manager to prepare and approve contractor's final accounts. Finalize the Final Account of projects.
- Submission of monthly progress report to the top management
- Monitoring and reporting on budgets for the project.
- Preparation of material on site and include the valuation.

### **Venco Imtiaz Contracting Company LLC –Main Contractor - UAE**

QUANTITY SURVEYOR - (October 2017 to September 2018)



#### **Project:**

- Proposed Hotel Apartment (2B +1G+P+10) – AL Furjan (62 Million Dirham)

#### **Duties and Responsibilities:**

- Preparation of claims for work progress for interim payment application / certification and arranging payments
- Taking off quantities (Civil & MEP), perform re-measuring and checking with BOQ
- Identifying the variations and negotiates with Consultant.
- Preparation of variation claim and get approval from the consultant
- Rate Analysis for the scope of works including a detailed study of specifications
- Preparation of Pre-tender cost estimate and Priced Bill of Quantities.
- Monitoring and controlling the cost of the project along with approved budget.
- Preparation of final account for client and sub-contractors
- Evaluate the sub-contractor variation orders.
- Evaluate quotations obtained from different suppliers & subcontractors.
- Evaluate subcontractor's monthly payment application
- Issue of payment certificate to subcontract and supplier
- Involved in joint measurements on site and from drawings in order to establish the true value of work done in the interim period.
- Preparation of sub-contractor agreement
- Preparing Monthly Progress Report, Week Schedule & Organize site work.
- Review of tender documents and assist on related works involved in tender submission process
- Preparation of project cash flow forecasting with financial statement
- Report on progress of work on site through actual measurement on site and prepare cost reports
- Familiar with FIDIC/ICTAD Conditions of Contract.
- Preparation of Reinforcement Bar schedules.
- Checking and approving material request from site and Calculating the quantities for the material procurement
- Follow up with sub-contractors and suppliers for quotation, queries and technical clarifications

## **South West Architecture (Engineer, Planner and Consultants) – Qatar**

**QUANTITY SURVEYOR- (May 2015 to April 2017)**



PO Box 7902  
P.O. Box 7902  
West Bay, Doha, Qa  
Tel : +974 4482 404  
Fax : +974 4482 404  
Email: info@swaqa

### **Projects:**

- ✓ Two Residential Towers Parcel 13A & 13 B Porto Arabia, the Pearl (600 Million QR)
- ✓ 2B+G+21+M Residential Building at the Viva (300 Million QR)
- ✓ Office Building at Al Hilal East Doha Qatar Completion of B+G+1 Medical Plaza (30 Million QR)

### **Duties and Responsibilities:**

- Preparation of Tender document, Bill of Quantities, Bill of Items, Schedule of Rates and other contract documents based on the Drawings and Specification.
- Evaluation of variation submitted by contractors' and negotiation with contractors
- Prepare preliminary cost estimate for proposed civil and building project.
- Take off quantities for Civil & MEP works by using Auto CAD drawings, tabulating, analyzing and formulating the information to facilitate the preparation of measurement sheets in MS-Excel.
- Checking the Contractors' tender queries, prepare the response of tender queries, coordination with design Departments, Project Managers and prepare the tender circulars during tender stage.
- Examine and analyze the Contractors' technical and financial submissions.
- Prepare the post tender clarification letters, review post tender correspondence sends by the Contractors'.
- Prepare Monthly Payment Certificate to the contractors in liaison with site project manager
- Prepare final accounts to contractors and finalize with client and closing the project
- Daily Contractor, Sub-Contractor and Client co-ordination & correspondence
- Prepare the technical and financial evaluation reports to assist in the selection of Contractors'.
- Prepare the invitation letters for Sub-contractors' and Suppliers' to request for quotations.
- Evaluation of Quotation submitted by the sub- Contractors and suppliers
- Attend the site visits and coordinate with Project Engineers regarding any technical issues.
- Site visit and attending pre-tender meetings.
- Preparation of monthly financial statement and cash flow projections for client review
- Prepare weekly, monthly, quarterly and annual reports
- Coordinate with clients, contractors, suppliers and sub agencies
- Coordinate with project manager & project engineers regarding the value of work done
- Maintained with Warranties, Performance Bonds, Advance Payment Guarantee and Insurance for Main Contractor and Subcontractor

## **Micro Construction (PTE) Ltd –Main Contractor - Sri Lanka**

**QUANTITY SURVEYOR – (August 2012 to March 2015)**



### **Project:**

- ✓ Construction of Auditorium for District Secretariat – Kandy (187 Million Rupees)

### **Duties and Responsibilities:**

- Preparation of Monthly interim claims for submission to Consultant.
- Take off quantities from drawings (Civil & MEP) to preparation of BOQ.
- Preparation of detailed cost estimate for material, labor, plant and machinery, preliminaries for tender submission.
- Valuation of variations and evaluation of claims
- Handling of Labor & Specialist Subcontractor Agreement.
- Evaluating subcontractor interim valuation and prepare payment certificate.
- Handling of Labor Sub Contractor & Specialist Sub Contractor.

- Evaluating monthly cost detail analysis of the project & Reporting to Management.
- Material Management – Controlling the excess ordering of material for the project.
- Preparing monthly progress report as per contract document and consultant requirements
- Checking the subcontractor's bill by visiting the site and taking the actual quantity
- Deals with the suppliers regarding technical material submittal, inquiries, prices, & deliveries of materials which is necessary in job-in hand and tender projects.
- Preparation of Final Payment statements & Prepare the daily wages and overtime of labor
- Preparation of monthly cost reports.
- Tender preparation, procurement, preparation of BOQ & Preparation of sub-contractor agreement
- Preparation quarterly management reports (Report to corporate office)
- Preparation of Cash Flow
- Coordinate with project Engineers and prepare monthly Progress report

### ACADEMIC QUALIFICATION

**BSc. (Hons) In Commercial Management (Quantity Surveying)** at London South Bank University (UK).  
[Accredit: CIOB].

**BTEC Higher National Diploma in Quantity Surveying** - Awarded by EDEXCEL International, UK  
(2011/2013).

**Professional Diploma in MEP Quantity Surveying** awarded by UK Commission for Consistent Learning (UK-CCL)  
(2014).

### PROFESSIONAL MEMBERSHIP

Student Member of Chartered Institute of Builder (CIOB)  
Student Member of Royal Institute Chartered Surveyor (RICS)  
Member of Society of Sri Lankan Quantity Surveyor – QATAR

### COMPUTER PROFICIENCY

Fluent in Auto Cad, Plan Swift Professional, Ms Project, and Microsoft Office: Word, Excel, Project, and PowerPoint

### PERSONAL DETAILS

Date of Birth: 03<sup>rd</sup> August 1982  
Languages Known: English, Tamil, Sinhala, and Korean  
Status: Married; Passport No: N5311491  
Driving License: Sri Lanka  
Skype: mhshibley

### NON RELATED REFREES

Faruk Kama  
Senior Mechanical Engineer  
Southwest Architecture  
P.O.Box 7052, Floor 42 Palm Tower B  
West Bay, Doha, Qatar.  
Email: [frkkmsca@gmail.com](mailto:frkkmsca@gmail.com)

Eng. Momen Abu Baker,  
Commercial Manager  
Venco Imtiaz Contracting Company LLC  
Suite 2201, Floor 22, 014 Tower  
Business Bay, Dubai, UAE.  
Email: [momenin2117@gmail.com](mailto:momenin2117@gmail.com)

I hereby declare that the information provided above is accurate & true to the best of my knowledge.

**I.L.M Shibley**

**SECTION 6: VEHICLES, MACHINERIES & SUPPLIER LIST**





P.O. Box 430421, Dubai - UAE  
Tel: +971 4 280 3061, Fax: +971 4 280 3062  
Email: [info@gulf-gardens.com](mailto:info@gulf-gardens.com)  
Website: [www.gulf-gardens.com](http://www.gulf-gardens.com)

## LIST OF VEHICLES

S.No	Description	Qty (nos.)	Remarks
1	Mitsubishi Lancer	3	Owned
2	Nissan Bus 15 Seater	3	Owned
3	Mitsubishi Pajero	2	Owned
4	Mitsubishi Canter, 3 Ton Pick up	1	Owned
5	Mitsubishi L200, 1.5 Ton Pick up	1	Owned
6	JMC NHR, 3 Ton Pick up	1	Owned
7	JMC 4.5 Ton Pick up (Tipper)	1	Owned
8	JMC 4.5 Ton Pick up (Normal Single Cabin)	1	Owned
9	Nissan Pick up (Navara)	1	Owned
10	Nissan Sunny	2	Owned
11	Mitsubishi Dump Truck, 4 Ton	2	Owned



## LIST OF MACHINERIES & TOOLS

S.No	Description	Qty (nos.)	Brand	Remarks
1	Mini Excavator	2	CASE & Komatsu	Owned
2	JCB Backhoe Machine	1	CASE	Owned
3	Dumpers	2	Volvo	Owned
4	Ride On Mower, 18 HP	2	John Decree	Owned
5	Push Mower, B & S Engines, 600 Al	5	Massport	Owned
6	125 Ltr. Chemical Sprayer, wheel mounted	2	Uni-Green	Owned
7	Edger Machines	3	McLane	Owned
8	Hedge Trimmer	3	EFCO	Owned
9	Blowers (Petrol driven)	3	EFCO	Owned
10	Chain Saw, Heavy Duty & Medium each)	2	EFCO	Owned
11	Verticutter Machine, B & S Engine	3	Eliet	Owned
12	Triller Machine, 16" B & S Engines	2	Simplicity	Owned
13	1.5 mtr. Long handle Tree Loopers	3	Wolf	Owned
14	Knapsack sprayers, 20 ltrs.	2	Rosy	Owned
15	Hedge Sheer, Secateurs, Garden trowel, fork etc..	item	Various	Owned
16	Concrete Vibrator Machine	2	Robin	Owned
17	Cutt- Off Machine 350mm	2	Makita	Owned
18	Generator, 15 KVA	4	Deishim	Owned
19	5.5 Hp Chemical Spray Machine	1	Honda	Owned
20	Pressure Testing Machine	2	Robin	Owned
21	Total Station Full Set	2	Sokkia	Owned
22	Plant Plate Compactor	6	Robin	Owned
23	Lawn Mover 2Hp	3	Massport	Owned
24	Porta Cabin for Site Offices	3	-	Owned
25	9" Grinders	10	Makita	Owned
26	Battery Operator Drill Machine	5	Makita	Owned
27	Heavy Duty Drill Machine	6	Dewalt	Owned
28	8" Jack Hammer	4	Dewalt	Owned
29	Kerb Cutter (Large)	2	Makita	Owned

### Proposed Suppliers / Sub-contractors

Sr. No.	Description	Supplier /Sub contractor Name
1	Plants	Gulf Gardens Nurseries
2	Sweet Soil / filling Sand	Al Omran Transport / Roop Transport / Vishal Transport
3	Crushed Gravel / Road Base	Al Omran Transport / Roop Transport
4	Geo Textile Membrane	Dutco Tennant
5	Lighting Fittings	Deco Light / Project & Supplies / Laguzinni / OptoLed / Global Lights
6	PVC Pipes	Hepworth Plastic / Atlas Plastic / Cosmoplast
7	Man Power	Peri View Manpower Suppliers / Al Buraq / Muzahid Technical Services
8	Electrical Cables	Al Jalal Trading / Prakash Trading
9	Granite, Marble & Sand Stone	Captian Marbels / Stone & Slates
10	Precast Concrete Products	Contech LLC / Consent LLC / Alserkal & Assarain
11	Furniture	Concent LLC / Alserkal & Assarain / Bluestream
12	Swimming Pool	UTTC / The Wellness
13	Shade Structure	Spectrum / Dil Al Shamy
14	Pergola	Reh Al Madina / Al Naseeb Ship and Boat

## SECTION 7: PROJECT REFERENCE LIST



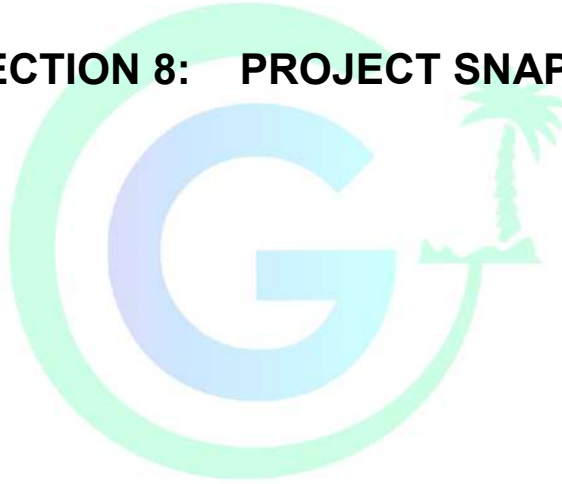
## LIST OF ON-GOING PROJECTS

Sr. No.	Project Name	Client / Contractor Name	Scope of Works	Contract Value (AED)	Status
1	Chairman's Beach House and Villas	Eagle Hills / GINCO	Supply and Installation of Landscaping Works	-	On-going
2	Maryam Beach Residence at Sharjah, UAE	Eagle Hills, Abu Dhabi - UAE	Supply and Installation of Landscaping Works	5,471,796.50	On-going
3	The Address Fujairah Resort and Spa at Fujairah, UAE	Eagle Hills, Abu Dhabi - UAE	Supply and Installation of Soft & Hard Landscaping and Irrigation Works	19,316,000.00	On-going
4	Fujairah Palace, Fujairah, UAE	Eagle Hills, Abu Dhabi - UAE	Supply and Installation of Soft & Hard Landscaping and Irrigation Works	14,386,880.05	On-going
5	DEWA Contract No. 4221800027 (Removal, Reinstatement of Horticulture & Irrigation Lines to Facilitate Laying of LV & HV Cables)	DEWA	Removal, Reinstatement of Horticulture & Irrigation Lines Works	477,000.00	On-going
6	DEWA Contract No. 4221700013 (Installation and Commissioning of 11kV Cables)	Power Magic Electrical Works LLC, Dubai - UAE	Removal and Reinstatement of Horticulture Works	150,350.00	On-going
7	N/20/2018, Agricultural Maintenance & Irrigation Network Maintenance in Popular Areas No: 1, 2, 3 Umm Suqaim & Umm Al Sheif	Dubai Municipality	Agricultural Maintenance & Irrigation Network Maintenance	197,595.00 / Year	On-going
8	N/46/2018, RFQ: 288198: Project: Agricultural Maintenance & Irrigation Network Maintenance in Sheikh Zayed Road Near to IBN Batota Metro Station	Dubai Municipality	Agricultural Maintenance & Irrigation Network Maintenance	439,124.25 / Year	On-going
9	N/48/2018 , Landscaping & Irrigation Network Maintenance in Sheikh Zayed Road Near to Mazaya Center for the month of December -2018	Dubai Municipality	Agricultural Maintenance & Irrigation Network Maintenance	192,142.25 / Year	On-going
10	N/48/2018 , Landscaping & Irrigation Network Maintenance in Sheikh Mohd.Bin Zayed Rd from Khawaneej Exit to Jabel Ali	Dubai Municipality	Agricultural Maintenance & Irrigation Network Maintenance	539,595.00 / Year	Awarded
11	RFQ_133620-Maintenance Plants & Irrigation at Building Material Market	Dubai Municipality	Agricultural Maintenance & Irrigation Network Maintenance	85,211.50 / Year	Awarded
<b>and many more projects under negotiations</b>					

### LIST OF COMPLETED PROJECTS

Sr. No.	Project Name	Contractor / Client Name	Scope of Works	Contract Value (AED)	Year Completed
1	Mariam Sales Center Landscape Works, Sharjah – UAE	Eagle Hills, Abu Dhabi - UAE	Landscaping works	4,500,000.00	2019
2	Sharjah Expo Hotel (Novotel)	Klampfer Middle East LLC	Supply and Installation of Soft & Hard Landscaping and Irrigation Works	781,846.00	2019
3	Development of 740 Model School, UAE (Ramah Primary & Secondary School and Al Taleaa Primary & Secondary School in Al Ain, UAE)	Emirates International Facility Management, Abu Dhabi - UAE / MOE	Landscape & Irrigation works	791,709.00	2018
4	Red Wood Avenue Island & Sandy Area Beside Red Wood Park at Jumeirah Golf Estates	Jumeirah Golf Estates, Dubai - UAE	Landscaping works	1,950,000.00	2019
5	Development of 740 Model School, UAE (1. Al Massa School in Diba Fujairah, Fujairah, 2. Al Hour School in Diba Al Hesen, Eastern Sharjah, 3. Lubaba Bent Al Hareth School in Fujaira, 4. Al Thaqafa School in Al Madam, Sharjah, 5. Al Madam School in Al Madam, Sharjah)	Emirates International Facility Management, Abu Dhabi - UAE / MOE	Landscape & Irrigation works	1,785,000.00	2018
6	DWTC Car Parking	McLaren Contracting Co., Dubai - UAE	Landscaping works	1,260,000.00	2018
7	Development of 740 Model School, UAE (Al Nokhba School, Dubai & Al Rafeea School, Sharjah)	Al Khidma Technical Services, Dubai - UAE / MOE	Landscaping works	776,486.84	2018
8	DEWA Contract No. 4221700013 (Installation and Commissioning of 11kV Cables)	Power Magic Electrical Works LLC, Dubai - UAE	Reinstatement of Irrigation System and landscaping works	35,000.00	2018
10	R1015/2(W.O/22) Various Improvements and Implementing Quick Wins - Bur Dubai Area	Road & Transport Authority, Dubai - UAE	Landscape & Irrigation works	2,622,459.42	2018
11	R1015/2(W.O/22) Various Improvements and Implementing Quick Wins at Deira, Dubai	Road & Transport Authority, Dubai - UAE	Landscape & Irrigation works	1,566,154.15	2018
12	The Pointe at Palm Jumeirah, Dubai	Nakheel	Landscape & Irrigation works	1,815,050.00	2018
13	Vegetable Market, Dubai	Dubai Municipality	Removal & Replanting Works	845,250.00	2018
14	Deira Waterfront Development Phase 1	Emirates Roads Contracting Co. LLC	Removal and Replanting of Existing Trees	750,000.00	2018
15	Redwood Park and Residences (Phase I & II) at Jumeirah, Dubai	Jumeirah Golf Estates, Dubai - UAE	Landscape & Irrigation works	4,200,000.00	2018
9	Logistic Complex at Plot no. WE 37 - Dubai World Central, Dubai	McLaren Contracting Co., Dubai - UAE	Landscaping works	350,000.00	2017
16	Development of 12 Schools for Soft & Hard Landscape in Dubai, Sharjah and Ajman, UAE	Ministry of Education - UAE	Landscape & Irrigation works	3,113,798.16	2017
17	Development of 6 Schools in Ras Al Khaimah, UAE	Ministry of Education - UAE	Landscape & Irrigation works	1,556,899.08	2017
18	Lake 7 and Sandy Areas around Orange Lake at Jumeirah, Dubai	Jumeirah Golf Estates, Dubai - UAE	Landscape & Irrigation works	3,135,196.35	2017
19	Rehabilitation / Enhancement of Landscape at Lime Tree Valley Community Area at Jumeirah, Dubai	Jumeirah Golf Estates, Dubai - UAE	Landscaping Works	558,000.00	2017
20	Development of 10 Schools for Soft & Hard Landscape in Dubai, and North Emirates UAE	Ministry of Education - UAE	Landscape & Irrigation works (Hydroponic & Heritage)	5,800,000.00	2017
21	R818/3 - Roads in Al Mamzar and Al Nahda - 1	Emirates Roads Contracting Co. LLC	Irrigation works	775,000.00	2017
22	PJ 20032 Development of Umm Suqaim Third Facing Beach Shoreline	Dubai Municipality	Landscape & Irrigation works	4,110,000.00	2017
23	Sharjah Military Hospital	Command of Military Works	Landscape, Hardscape & Irrigation works	6,220,000.00	2017
24	Botanical Garden at Arabian Ranches	Emaar Properties	Landscape, Hardscape & Irrigation works	2,715,000.00	2017
25	CHEF Cold Store & Office	McLaren Contracting Co.	Landscape & Irrigation works	594,239.50	2017
26	Luxury Villa for Shihab Gargash at Wadi Armadhi, Dubai	Archdome Consulting Engineers, Dubai - UAE	Landscape , Hardscape, Swimming Pools Irrigation and Maintenance	2,317,000.00	2016
27	Mr. Baqer Mohebi Villa in Al Safa, Jumeirah, Dubai	Badi & Associates Consultants, Dubai - UAE	Landscape Maintenance, Irrigation, Water feature and Hardscape Construction	1,955,000.00	2017
28	Al Falah City, Sweihan Rd, Abu Dhabi- U.A.E	Yahsat Satellite Co. PJSC	Maintanance of Landscape & Irrigation works	1,026,000.00	Mar.2015
29	Al Lisaily Stables	Engineers Office	Supply & install & Automatic Irrigation System	1,585,633.00	31-07-14
30	Dubai Silicon Oasis Gulf Data Hub	ECC McLaren JV	Landscaping, Automatic Irrigation system, Hardscape works	535,000.00	31-03-14
31	Natural Vegetation Farm, Zabeel	Engineers Office	Supply & install & Automatic Irrigation System	546,557.00	30-05-14
32	Dubai Media City, Office Park Building, Dubai- U.A.E	Golden Sand Real Estate	Supply & Installing paving works, Planter boxes & Irrigation works	425,000.00	May.2013
33	Umm Al Quwain Marina Development	Emaar Properties PJSC	Maintanance of Landscape & Irrigation works	510,000.00	Jan. 2013
34	Hamilton Tower B+G+3P Business Bay, Dubai	Deyaar Development	Landscape & Irrigation works	517,220.00	01-02-11
35	Removal, Supply & Planting of Date Palms	Emaar Properties PJSC	Removal & Replanting Works	548,000.00	01-09-10
36	Burj khalifa - Emaar Nursery	Emaar Properties PJSC	Supply & Planting of Date Palms, 8-9 Mtr. Brown Trunk	435,000.00	01-03-10
37	Umm Al quwain Marina Development	Emaar Properties PJSC	Landscape, Irrigation, Hardscape & Lighting works	9,622,976.00	01-01-10
38	Burj khalifa - Dubai mall areas	Emaar Properties PJSC	Supply & Planting of Date Palms, 8-9 Mtr. Brown Trunk	570,000.00	01-01-10
39	Emaar's Chairman (R-68 Villa) @ Emirates Hills	Emaar Properties PJSC	Soft Landscape & Hardscape Works	458,920.00	01-09-09
40	Tabreed District Cooling Scheme	Emaar Properties PJSC	Soft Landscaping Works	100,000.00	01-07-09
41	Dubai Marina District 7	Emaar Properties PJSC	Supply & Planting Works	420,000.00	01-04-09
42	Dubai Marina District 7 - Street (F)&(C) Area	Emaar Properties PJSC	Landscape & Irrigation Maintenance	434,000.00	01-01-09
and many more projects...					

## SECTION 8: PROJECT SNAPS







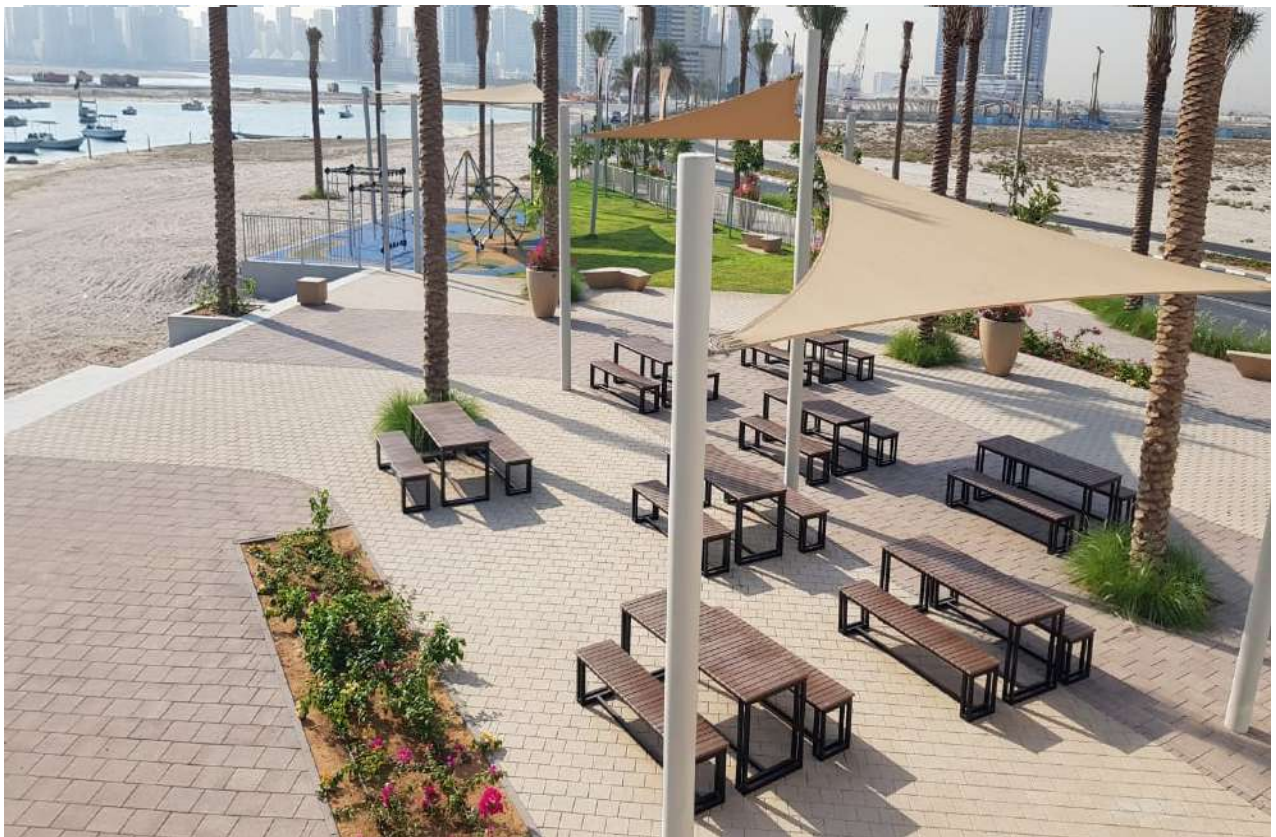
VARIOUS AREA LANDSCAPE MAINTENANCE  
(DUBAI MUNICIPALITY)





VARIOUS AREA LANDSCAPE MAINTENANCE  
(DUBAI MUNICIPALITY )





MARIAM SALES CENTER, SHARJAH - UAE  
(EAGLE HILLS)





MARIAM SALES CENTER, SHARJAH - UAE  
(EAGLE HILLS)





BOTANICAL GARDEN, DUBAI - UAE





BOTANICAL GARDEN, DUBAI - UAE





UMM SUQEIM THIRD, DUBAI - UAE  
(DUBAI MUNICIPALITY)





UMM SUQEIM THIRD, DUBAI - UAE  
(DUBAI MUNICIPALITY)





UMM SUQEIM THIRD, DUBAI - UAE  
(DUBAI MUNICIPALITY)





LAKE 7, DUBAI - UAE  
(JUMEIRAH GOLF ESTATE)



REDWOOD PARK, DUBAI – UAE  
(JUMERAH GOLF ESTATE)





REDWOOD PARK, DUBAI – UAE  
(JUMERAH GOLF ESTATE)





REDWOOD PARK, DUBAI – UAE  
(JUMERAH GOLF ESTATE)





SCHOOLS IN DUBAI, SHARJAH, AJMAN, FUJAIRAH & RAS AL KHAIMAH  
(MINISTRY OF EDUCATION)





SCHOOLS IN DUBAI, SHARJAH, AJMAN, FUJAIRAH & RAS AL KHAIMAH  
(MINISTRY OF EDUCATION)





HYDROPONIC SCHOOL IN DUBAI & NORTHERN EMIRATES  
(MINISTRY OF EDUCATION)





HYDROPONIC SCHOOL IN DUBAI & NORTHERN EMIRATES  
(MINISTRY OF EDUCATION)





BURJ KHALIFA, DUBAI - UAE  
(EMAAR)





BURJ KHALIFA, DUBAI - UAE  
(EMAAR)





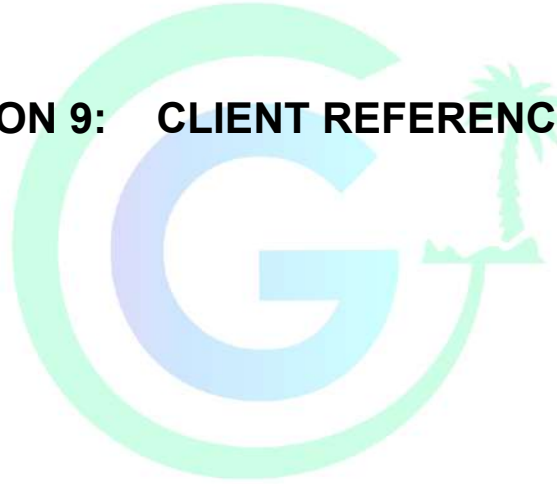
LIME TREE VALLEY, DUBAI - UAE





UMM AL QUWAIN MARINA  
(EMAAR)

## SECTION 9: CLIENT REFERENCE LIST





## CONTACT DETAILS OF CLIENTS REFERENCES

Sr. No.	Client	Project Name	Project Description	Contact Details
1	Emaar Properties PJSC - Dubai	UAQ Marina development- Package 2, Park 1, Park 2	Design and Construction of soft & Hard Landscaping & Irrigation Networks	Mr. Khaled Dabdoub (Senior Project Manager, Emaar Properties) Mob: 050-6267738
2	Emaar Properties PJSC - Dubai	UAQ Marina development- Package 1, Boulevard & Community 16	Design and Construction of soft & Hard Landscaping external lighting and Irrigation Network	Mr. Valimier Ljubibratle (Senior Landscape Architect, Emaar Properties) Mob: 050- 4502236
3	Halcrow International Consultants, Sharjah	UAQ Marina development- Package 1, Boulevard & Community 16	Design and Construction of soft & Hard Landscaping external lighting and Irrigation Network	Mr. G. Giri (Senior Resident Engineer), Halcrow Int'l Partnership Mob: 050-3954062
4	Engineering Contracting Co. (ECC) Dubai	Hamilton Tower @ Business bay, Dubai	Design and Construction of Soft Landscape and Irrigation Networks	Mr. Emaad Al Abed (Sr. project Manager), ECC Company, Dubai Tel: 04- 372 7772
5	Emaar Properties PJSC - Dubai	Dubai Marina Street F&C, in front of Jumeirah Beach Resident, Mina Siyahi	Design and Construction of Soft Landscape and Irrigation Networks	Mr. Fadi Shamoun (Emaar's Director, Emaar Properties) Tel. 04-3673460
6	Parsons Int'l Consultants- Dubai	Burj Dubai Development, Burj View Building Infrastructure roads	Design and Construction of Soft Landscape and Irrigation Networks	Mr. Ludmil Milev (Program Manager, Parsons Int'l Consultants) Tel. 04- 4224858
7	Parsons Int'l Consultants- Dubai	Dubai Marina District 7- Promenade & Median areas	Soft Landscape, Hard Landscape Irrigation works	Mr. Denis Job (Resident Engineer, Parsons Int'l) Tel: 04- 4224858
8	Emaar Properties PJSC Dubai	R-68 Villa @ Emirates Hills for H.E. Mohammed Al Abbar, Chairman @ Emaar Properties - Dubai	Landscape & Irrigation Construction & Maintenance	Mr. Amer Etaawi (Sr. Manager for Landscape Projects@ Emaar) Mob: 050 -384 3051
9	Maclaren Group of Construction, Dubai	Gulf data Centre, Silioen Oasis	Landscape & Irrigation Construction & Maintenance	Mr. Dara Ward (Sr. Quantity Surveyor, Maclaren Construction) Tel. 04-3417964
10	Nakheel PJSC	Various Maintenance sites owned by Nakheel PJSC	Landscape & Irrigation Maintenance	Dr. Khaleel Abu Swabi (Sr. Landscape Manager), Nakheel Tel. 04-390 33 33
11	John Sisk Construction, Abu Dhabi	Sharjah Military Hospital @Maleeha Armoured Forces, UAE	Landscape, Irrigation, Hardscape, Water Feature	Mr. Colin O'grady (Sr.- Q.S /Estimation Manager) Tel: 06-5975700
12	Archdome Engineers and Consultancy, Dubai	Ms. Lamees Moh'd AL Shamsi Gargash Luxury Vila	Landscape, Irrigation, Hardscape, Swimming pool and Maintenance	Mr. Ahmed Nabil (Sr. Consultant, Archdome) Tel: 04-2698700
13	Emaar Community Management, ECM-Dubai	Royal Botanical Garden @ Arabian Ranches - Dubai	Landscape, Irrigation, Hardscape, Lightings and Street Furniture	Mr. Mohammad Jayyousi (Sr. Landscape Manager, ECM) Tel. 050-4629237
14	Terra Incobnita Consultants, Dubai	Al Sahab Tower Entrance, Enhancement works, Dubai Marina	Landscape, Irrigation, Hardscape, Lightings, Water Feature and Street Furniture	Mr. Patrick Blom (Consultant, Terra- Incobnita) Tel: 04-4340514
15	Dubai Municipality (General Projects Dept.)	PJ 20032 – Development of Umm Suqaim Third - Facing Beach Shoreline	Landscape, Irrigation, Hardscape, Lightings, Water Feature and Street Furniture	Engg. Fatima Al Muhairy Head of Landscape Section

16	Jumeirah Golf Estate	Landscaping at Redwood Park Townhouses Fireside District, Phase A, Jumeirah Gold Estates, Dubai	Landscape, Irrigation, Hardscape, Lightings, Water Feature and Street Furniture	Mr. Jamal Massarweh Tel: 04 3912512
17	Emirates Road Co. L.L.C. Hamarain & Al Dheeb	Various Improvements and Implementing Quick Wins at bur Dubai Area	Landscape and Irrigation Works	Mr. Mohanan Nair (Contract Manager) Tel: 04-2638111
18	Ministry of Education	Soft & Hard Landscape and Irrigation System for 12 Schools, Development Project in Dubai, Sharjah and Ajman	Landscaping & Irrigation Works	Mr. Emad Salim Jallad (Engineer-Facilities Management) Tel: 04-2176841
19	Eagle Hills	1) Mariam Sales Center Landscape Works, Sharjah – UAE 2) Fujairah Beach	Landscaping & Irrigation Works	Mr. Gabriel / Mr. Walid Shammass Tel. 02-4979999
20	Emirates International Facility Management	MOE School, UAE (Al Massa School in Diba Fujairah, Al Hour School Diba Al Hesin, Eastern Sharjah, Lubaba Bent Al Hareth School in Fujairah, Al Thaqafa School in Al Madam, Sharjah & Al Madam School in Al Madam, Sharjah)	Landscaping & Irrigation Works	Mr. Altaf Bhat Tel. 02-6436663
21	Al Khidma Technical Services	Development of 740 Model School, UAE (Al Nokhba School, Dubai & Al Rafeea School, Sharjah)	Landscaping & Irrigation Works	Mr. George Tel. 04-8877077
22	Klampfer Middle East LLC	Sharjah Expo Hotel (NOVOTEL)	Landscaping & Irrigation Works	Mr.Philip Tyrer (General Manager) Tel. 06-5743344
22	Joannou & Paraskevaides (Overseas) Ltd	The Address Fujairah Resort and Spa at Fujairah, UAE	Landscaping & Irrigation Works	Mr.Andreas Demetriou (Procurement Manager) Tel. 04-8216340

## SECTION 10: QUALITY MANAGEMENT SYSTEM



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**SECTION D - PROJECT REVIEW AND SETUP**

**SECTION E - DOCUMENT CONTROL**

**SECTION F - PURCHASING AND MATERIAL  
CONTROL**

**SECTION G - MATERIAL CERTIFICATION**

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**SECTION J - CONTROLS OF NONCONFORMING  
ACTIONS AND CORRECTIVE ACTION**

**SECTION K - RECORDS AND TRAINING**

## SECTION A - QUALITY POLICY AND AUTHORITY



### *Quality Policy & Authority*

Gulf Gardens Landscape recognizes in today's competitive market place, effective quality systems are essential when providing quality cost effective services to our clients. Management is totally committed to providing total landscaping and irrigation solutions that comply fully with the specifications and the expectations of our valued customers. Therefore it is the policy of gulf gardens landscape to adhere strictly to this quality control program and to ensure that this program and the requirements of our customers are met in each and every project we execute.

Full authority to implement and administration of quality controls described in manual has been delegated to the individual project managers. They have the responsibility and organizational freedom to identify quality control problems, stop work, recommend solutions and verify resolution of such problems. Project managers may delegate the performance of their assigned duties to qualified individual, but they shall retain full responsibility for completing their projects in strict accordance with established quality control policies and client's specifications.

The quality of all sub contractors and vendors shall be the joint responsibility of the operations manager and the applicable project manager. All projects will be executed in a manner that emphasizes safety, quality, schedule and maximum cost effectiveness.

Any commitment, conflicts, or non conformance issues not resolved using current established quality assurance/quality control procedures shall be brought to the attention of the general manager.

## **SECTION B - MANAGEMENT RESPONSIBILITY**





## Management Responsibility

### **2.1 RESPONSIBILITY**

Management has the responsibility to define and document its policy and objectives for, and commitment to, quality. Management will ensure that its policy is understood, implemented at all levels of the organization.

All the employees have the responsibility and authority for implementation of established QA/QC activities. Resolution of conflicts in QA/QC policies shall flow through the organizational chain of command as follows.

1. Field employees
2. Gang leaders
3. Forman
4. General Forman
5. Project engineer
6. Project manager
7. Operations Manager
8. General Manager



It is the responsibility of any employee that manages, performs, or verifies work affecting quality to;

- A).** Initiate action to prevent the occurrence of work or service non-conformity;
- B).** Identify and record any quality problems;
- C).** Initiate recommends, or provides solutions through designated channels.
- D).** Verify the implementation of solutions;
- E).** Control further processing, delivery, or installation of non conforming work until the deficiency or unsatisfactory condition has been corrected.

## **2.2 ALLOCATION OF RESOURCES AND PERSONNEL**

Management shall identify in-house requirements and provide adequate resources and trained personnel as needed to support required QA/QC verification activities. Verification activities shall include inspection, testing, and monitoring of the construction /installation process and audits of the quality systems. These activities shall be carried out by personnel independent of those having direct responsibility for the project being executed.

## **2.3 MANAGEMENT REVIEW**

The established QA/QC policies and procedures shall be reviewed at appropriate intervals by management to ensure continuing suitability and effectiveness. These reviews will include assessment of the results of internal audits and shall assess overall conformance to client's requirements and expectations. Records of such reviews and audits shall be maintained.



## SECTION C - QUALITY SYSTEM



### Quality System

Gulf gardens landscape staff shall maintain and document this QA/QC system as a mean of ensuring that the services we provide to our clients conforms to specified requirements. This QA/QC system shall include;

- A).** Documented quality system procedures and instructions to ensure that all activities are performed in accordance with established requirements;
- B).** Effective management support to ensure compliance and the use of the QA/QC procedures and instructions,

All employees of gulf gardens shall strive to improve the quality of our services to our clients. The QA/QC program is a process of continuous improvement which requires input from everyone in our company. Everyone in our company shall comply and endeavor to improve the process where possible. An effective QA/QC program consists of the following key components;

- A).** Established QA/QC procedures and instructions that comply with generally accepted industry standards, Federal, state local regulating authorities, and the project specifications and standards established by the client;
- B).** The identification and timely issuance to the project team any required controls, processes, inspection equipments ,fixtures, tools ,materials and labor skills ,needed to properly execute the project;
- C).** Updating as necessary, of quality controls, inspection, and testing techniques, including the development of new methods and procedures.
- D).** Identification of any commitments made which exceeds available resources in sufficient time to properly acquire the required resources.;
- E).** Clarification of the standards of acceptability as required to support the overall QA/QC program and our client's objectives;
- F).** Review of the project process, construction, installation, inspection and test procedures to ensure that applicable documentation reflects how activities are actually performed;
- G).** Effective maintenance of quality records to document and track performance and improvement.

The QA/QC manual is not a controlled document. The QA/Qc manual is design to convey basic QA/QC procedures and instructions that must be followed by all employees and subcontractors of Gulf Gardens. Specific QA/Qc procedures and instructions for individual activities are maintained by the management and issued to project managers as controlled documents.



## SECTION D - PROJECT REVIEW AND SETUP





## *Project Review and Setup for QA/QC*

### **4.1. PROPOSAL SUBMISSION AND RESPONSIBILITY ASSIGNMENT**

Upon receipt of a Request for Proposal (RFQ) from a client, management will review the requirements of the RFQ and determine if a proposal will be submitted to perform the work. If management decides to submit a proposal for the work, a project manager is assigned the responsibility of generating the proposal to perform the work. The proposal must include all costs related to completing the work in accordance with the client's specifications.

### **4.2 RFQ and CONTRACTUAL REVIEW**

The project manager shall review the contract documents contained in the RFQ and establish and maintain procedures to ensure that;

- A)** The requirements and acceptance specifications of the client are adequately defined and documented;
- B)** Any requirements differing from those included in the proposal are resolved or clarified in the proposal;
- C)** That Gulf Gardens has the capability to meet all contractual requirements of the RFQ;
- D)** Records of such contract reviews shall be maintained for future references.

The RFQ and contract review activities, interfaces, and communication shall be coordinated with the client as required to clarify all issues and to ensure that the responsibilities of the both parties are well defined and documented.

### **4.3 PROPOSAL PREPARATION**

The Project Manager shall set up the project structure as the proposal for the work is generated. It is the responsibility of the Project Manager to ensure that all costs related to executing the work in accordance with established QA/QC procedures and the contract requirements are included.

The process of identifying all material and subcontractor requirements shall be in accordance with established QA/QC procedures. Proper sourcing during the proposal stage will make actual purchasing and subcontracting activities much more efficient after award of the work.



Once all costs have been identified and a execution/ staffing plan has been developed, the Project Manager shall schedule a meeting with management to review the proposal's risks and contingencies. Final decisions concerning proposal pricing and clarifications shall be management's responsibility.

#### **4.4 PROJECT SETUP**

Upon award, The Project Manager shall immediately sat up the project in accordance with the execution and staffing plan established during the proposal. All key staff members shall be notified and sent as much information concerning their responsibilities to the project as soon as possible.

The Project Manager shall develop a project QA/QC manual and all related specific activities QA/QC procedures and instruction. The project QA/QC manual shall be reviewed and approved by the QCM.





## **SECTION E - DOCUMENT CONTROL**

## *Document Control*

### **5.1 CONTROL OF QA/QC MANUALS, PROCEDURES and INSTRUCTIONS**

Specific QA/QC procedures and instructions for individual activities are maintained by the QA/QC department and issued to Project Managers as controlled documents. It is the Project Manager's responsibility to ensure specific activity QA/QC procedures and instructions are conveyed to the individuals or subcontractors performing the specific activities.

Revision to the QA/QC documents shall be by section and approval for adequacy by authorized personnel prior to issue. A revised table of contents indicating the newly issued approved and accepted revision shall accompany the revised sections. In the case of sample forms a revised "Listing of Exhibits" shall indicate the latest exhibit revisions.

The QA/QC dept. shall ensure that:

- a). All pertinent issues of appropriate QA/QC documents are available at all locations where operations essential to the effective functioning of the quality system are performed;
- b). All obsolete documents are promptly removed from all points of issues or use.

A master list or equivalent document control shall be established to identify the current revision of documents in order to preclude the use of non- applicable documents. Documents shall be re-issued after a practical number of changes have been made.

### **5.2 CONTROL OF PROJECT RELATED DOCUMENTS**

Upon award, each project is assigned a project number and the Project Manager establishes a "Project Job File". The file shall contain a complete set of all project related contract documents, specifications, drawings, etc. All information generated during the life of the project shall be maintained in this job file.

A listing shall be made of all drawing, specifications, vender data, etc. That is to be submitted to the client for review and approval. A copy of all documents returned by the client approved, or approved as noted, shall be maintained in the job file.

Any revisions to the contract documents shall be date stamped on the date received and reviewed by the Project Manager for any possible impact to the project. All changes after contract award shall be properly documented and any associated addition or deduction

to the contract price shall be immediately identified and submitted to the client for review and approval.

A complete set of documents required for proper execution of the work shall be maintained at the project site. Any revisions received shall be immediately forwarded to the project site for use while executing the project. Any field changes to the work shall be properly noted on the project site set of the drawings. The project site set of the drawings shall be show the work exactly as the work was built. (Hereinafter referred to as the "As- Built" set of drawings)





## **SECTION F - PURCHASING AND MATERIAL CONTROL**



## *Purchasing and Material Control*

### **6.1 GENERAL PURCHASING REQUIREMENTS**

The Project Manager has the overall responsibility to ensure that all materials and services purchased are in accordance with the established QA/QC procedures, the project specifications, and drawings.

### **6.2 SUBCONTRACTING REQUIREMENTS**

All subcontractors shall be selected on the basis of their ability to meet subcontract requirements, including established quality requirements. Gulf Gardens Company has established a list of qualified subcontractors for services typically subcontracted. Award of a subcontract to a company not on the approved subcontractors list requires written approval of the QA/QC department.

The selection of subcontractors, and the type and extent of control exercised by the Project Manager shall be dependent upon the type of service, client requirements and, where appropriate on records of subcontractors previously demonstrated capability and performance. The Project Manager shall ensure that applicable QA/QC procedures are followed by all subcontractors performing services for Gulf Gardens Company. Applicable client contract requirements and liabilities shall be agreed upon in writing by all subcontractors.

### **6.3 MAINTENANCE OF PURCHASING DATA**

All purchasing documents shall contain data clearly describing the material or service ordered, including, where applicable:

- a). The type, class, style, grade, or other previous identification of items purchased;
- b). The title or other positive identification, and applicable issue dates of specifications, drawings, process requirements, inspection instructions, and other relevant technical data, including requirements or approval or qualification of product, procedures, process equipment, and personnel;
- c). The title, number and issue of the quality system standard to be applied to the product.

The Project Manager shall review and approve purchasing documents for adequacy of specified requirements prior to release.

#### **6.4 VERIFICATION OF PURCHASED PRODUCTS**

Where specified in the contract, the client or the client's representative shall be afforded the right to verify at source or upon receipt that purchased materials or work conform to specified requirements. Verification by the client shall not absolve the Project Manager of the responsibility to ensure that acceptable materials are used in the performance of the work.

The client's verification at a vendor or subcontractor's plant shall not be used by the Project Manager as evidence of effective control of quality by the vendor or subcontractor.



## SECTION G - MATERIAL CERTIFICATION





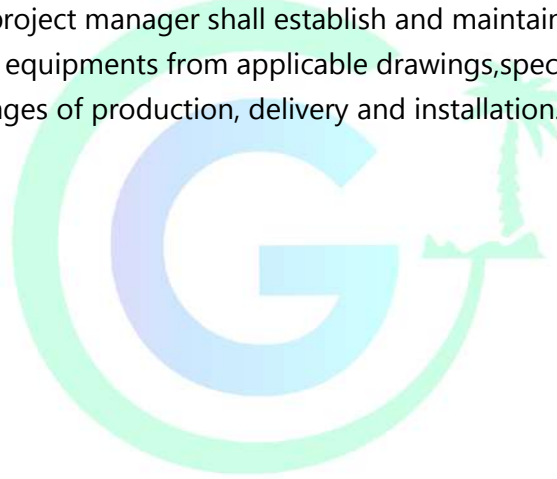
## *Material Certification*

### **7.1 CLIENT SUPPLIED MATERIALS AND EQUIPMENTS**

The project manager shall ensure that all materials and equipments furnished by the client are verified, stored and maintained until in cooperation in to the work. Any such items that are damaged or otherwise unsuitable for use shall be recorded and reported to the client immediately. Proper notification to the client of receipt of any unusable materials or equipments must be made in order to ensure that the client retains the responsibility for providing useable materials or equipments.

### **7.2. PRODUCT IDENTIFICATION**

Where appropriate, the project manager shall establish and maintain procedures for identifying materials and equipments from applicable drawings, specifications, or other documents, during all stages of production, delivery and installation.



## SECTION H - PROCESS CONTROLS



## *Process Control*

### **8.1. MANAGEMENT OF PROCESS CONTROLS**

During project setup the project manager develops the project QA/QC plan covering all construction activities and applicable processes which directly affect quality. The project Manager shall ensure that these processes are carried out under controlled conditions.

The controlled conditions shall include the following;

- A)** Documented work instructions defining the manner of executing the work to ensure that an acceptable level of quality is maintained at all time. The instructions shall also specify equipments, materials, skills and working environments required to comply with applicable standards, codes, and quality plans;
- B)** Monitoring and control of suitable process and work characteristics during execution of the work.
- C)** Clear identification of the required approval of the processes;
- D)** Criteria for workmanship which shall be stipulated, to the greatest practicable extent, in written standards or by means of representative samples.

### **8.2 SPECIFIC ACTIVITY PROCESS CONTROLS**

Specific Activity Process controls are for activities where the results cannot be fully verified by subsequent inspection and testing. Accordingly, continuous monitoring and /or compliance with documented procedures are required to ensure that the specified requirements are met.

Management shall continue review of established QA/QC procedures to ensure ongoing suitability and effectiveness. As the need for new activity QA/QC process procedures is identified they will be created and implemented. Records shall be maintained for qualified processes, equipments and personnel, as appropriated.

The following Specific Activity QA/QC procedures shall be followed when performing applicable activities.

- a)** Estimating and proposal preparation
- b)** Purchasing, material control and sub contracting
- c)** Project management and cost/document controlling

- d) Civil and site work
- e) Mechanical systems
- f) Electrical systems





## SECTION I - INSPECTIONS AND TESTING



## *Inspection and Testing*

### **9.1. INSPECTION AND TESTING OF PURCHASED MATERIALS AND EQUIPMENTS**

All materials and equipments shall be inspected and tested to ensure conformance with the project requirements before it is released for use. Verification that all items confirm to specified requirements of the quality plan shall be documented and filed in the project QA/QC file. In determining the amount and nature of inspections, consideration should be given to the control exercised at the manufacturing source and documented evidence of quality conformance provided from the supplier.

Where incoming materials are released for urgent construction purposes, it shall be positively identified and recorded in order to permit immediate recall and replacement in the event of nonconformance to specified requirements.

### **9.2. INSPECTION AND TESTING DURING CONSTRUCTION**

During actual construction of a project, the project manager shall ensure that;

- A)** All inspection and testing activities are performed in accordance with the quality plan and documented procedures;
- B)** Ensure specification and drawing conformance by the use of established process monitoring and control methods.
- C)** Ensure that all required inspections and tests have been completed and necessary reports have been received and verified before the finished work is released to the client.
- D)** Identify and correct any non conforming work.

### **9.3 FINAL INSPECTION AND TESTING**

The quality plan or documented procedures for final inspection and testing require that all specified inspections and tests, including those specified either by established quality procedures or the client, are carried out and that the work meets the specified requirements.

The Project Manager shall ensure that all final inspections and testing activities are in accordance with the quality plan and documented procedures. Upon completion, all associated data and documentation shall be properly filed in the project QA/QC file and submitted to the client as required.

#### **9.4 INSPECTION AND TEST RECORDS**

The Project Manager shall ensure that all records which give evidence that the work has passed specified inspection and testing acceptance criteria are maintained in the project QA/QC file for future references.

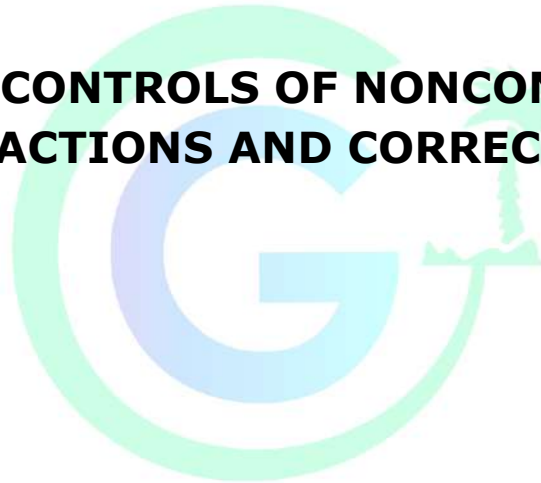
#### **9.5 INSPECTION AND TEST STATUS**

The inspection and test status of the work shall be identified by using markings, authorized stamps, tags, labels, inspection records, physical location, or other suitable means, which indicate the conformance or non conformance of work with regard to inspections and tests performed. The identification of inspection and test status shall be maintained ,as necessary, throughout the project to ensure that all work has passed the required inspections and tastings specified.

Records shall identify the inspection authority responsible for the release of conforming work.



## **SECTION J - CONTROLS OF NONCONFORMING ACTIONS AND CORRECTIVE ACTION**





## *Control of Nonconforming Action and Corrective Action*

### **10.1 CONTROL OF NONCONFORMING WORK**

The Project Manager shall establish and maintain procedures to ensure that any work that does not conform to specified requirements is prevented from inadvertent release to the client. Control shall provide for identification, documentation, evaluation, segregation when practical, disposition of nonconforming work, and for notification to management as required.

### **10.2 NONCONFORMITY REVIEW AND DISPOSITION**

Nonconforming work shall be reviewed in accordance with documented procedures The nonconforming works may be;

- a). Reworked to meet the specified requirements
- b). Accepted with or without repair by concession of the client
- c). Reused for alternative applications
- d). Rejected, torn out, scrapped and new work performed.

Where required by the contract, the proposed use or repair of the nonconforming work to specified requirements shall be reported for concession to the client or his representative. The description of nonconformity that has been accepted, and of repairs, shall be recorded to denote the actual condition Repaired and reworked work shall be re- inspected in accordance with documented procedures.

### **10.3 CORRECTIVE ACTION**

The Project Manger Shall establish, document, and maintain procedures for:

- a). Investigation the cause of nonconforming work and the corrective action needed to Prevent recurrence;
- b). Analyzing all process, work operations, concessions, quality records, service reports, and customer complaints to detect and eliminate potential cause of nonconforming work;
- c). Initiating preventative actions to deal with problems in relation to the risks encountered;
- d). Applying controls to ensure that corrective actions are taken and their effectiveness;
- e). Implementing and recording changes in procedures resulting from corrective actions.

## SECTION K - RECORDS AND TRAINING



## *Records and Training*

### **11.1 QUALITY RECORDS**

The QA/QC department shall follow established procedures for identification, collection, indexing, filling, storage, maintenance, and disposition of quality records.

Quality records are to be maintained to demonstrate achievement of the required quality and the effective operation of the quality system. Pertinent sub-contractor quality records shall be an element of this data.

All quality records shall be legible and identifiable to the project involved. Quality records shall be stored and maintained in such a way that they are readily retrievable in facilities that provide a suitable environment to minimize deterioration or damage to prevent loss of the records. Retention times of quality records shall be a minimum of seven (7) years, longer if required by specific project requirements. Where agreed contractually quality records shall be made available for evaluation by the client.

### **11.2 TRAINING**

The QA/QC department, the Project Manager and management are all responsible for identifying the training needs of all personnel performing activities affecting quality during production and installation. Personnel performing specific assigned tasks shall be qualified on the basis of appropriate education, training and / or experience, as required. Appropriate records of training shall be maintained on each individual's training and qualifications.

## SECTION 11: HEALTH & SAFETY POLICY





## **HEALTH AND SAFETY PLAN**

### **1. Purpose**

The purpose of this document is to establish a plan for implementing the company's safety program during, obstructions of landscaping project. The plan is intended to minimize loss, meet compliance requirements, site safety regulations established by the client.

### **2. Project Description**

Hard and soft Landscaping, Irrigation and maintenance works.

### **3. Project Duration**

As indicated in contract document

### **4. References and Guidelines**

Occupational Health and Safety Standards, Construction Regulations and Client Health and Safety specifications.

### **5. Health & Safety Policy**

Gulf Gardens Landscape LLC is committed to providing a safe and healthy environment for all personal, and visitors to the site. We will strive to continually improve the effectiveness of the health and safety system through the setting and measurement of health and safety objectives and by confirming to current, applicable occupational health and safety legislation.

### **6. Mission Statement**

- a) All employees working on this project are important.
- b) They are important to the Company and their families
- c) Every individual has the right to safe and healthy working place and the right to return from work every day safe and without injury.
- d) This is the common goal in which we are committed and believe that it can only achieved dedication and join efforts by all involved.
- e) As an employer, we undertake to provide a safe working environment and appropriate tools. We also acknowledge that safety takes precedence over program and cost. The consequence of injuries is a financial loss to both the individual and to the project.
- f) All employees to undertake to act and work in a safe manner at all times.
- g) As an individual everyone has the right and obligation to stop and correct an unsafe act or situation.

### **7. Project Objectives**

To achieve the above statement the following objectives have been indentified for the project.

### **8. Objective**

Protect the health and well being of personnel during worksite activities and ensure that safety is the prime consideration during the project execution.

**9. Targets**

Achieve zero fatalities, zero lost time injuries, zero restricted work and medical treatment, injury cases, and zero total reportable injury frequency.

**10. Restrictions**

Employees will only be allowed to work within the boundaries of the site area.

**11. Responsibilities**

An organization chart detailing the management structure for the project shall be compiled and displayed in the site office. The organization chart may be updated as the project progress. Site appointments detailing specific responsibilities as required meeting regulatory compliance shall be completed and maintained, within the Health and Safety management System.

**12. The Project Manager**

- a) Has the overall responsibility for all occupational health and safety activities on the site.
- b) Has the authority to stop any subordinate from working on site in an unsafe manner.

**13. Communication**

The entire workforce will be encouraged to communicate directly to any supervisor regarding any hazard they have seen, or to make suggestions that will enhance safety. Any such contribution will be raised during the safety co-ordination meetings or earlier if appropriate. The result of these meetings will be communicated back to the work force through their safety representatives.

**14. Progress meeting**

Progress meeting will be held with the client. During these meetings health and safety issues relating to the site operations will be discussed and when required, suitable actions identified and taken.

**15. Toolbox talks**

Toolbox talks will be held by supervisory staff on a weekly basis with employees and will address the application of health and safety rules and procedures to the hazards of current works.

**16. Publicity**

Posters and / or notices shall be posted at key locations around the site to maintain safety awareness.

**17. Site Rules**

The following rules will apply on site:

- a) All personal shall attend induction conducted by the safety officer or designated deputy.
- b) The site is designated a "Hard Hat" area and personnel will wear hard hats on and around the site.
- c) All personnel shall wear or use the applicable items of personal protective equipment required by the site rules and as identified within risk assessments.
- d) No smoking in area identified by symbolic 'No Smoking' signs.

**18. Site Access**

Access to the site shall be via working hours:

Saturday to Thursday 6.30 AM to 5:00 PM

Friday – Nil

Working on site outside these hours is prohibited unless arrangements have been made with the Project Manager for competent supervision and the correct equipment will be on site.

**19. Training**

- a) All employees, management personal and visitors shall undergo induction training carried out by the safety officer or a designated deputy before going onto site for the first time.
- b) All induction shall be recorded and maintained on site for the duration of the project.

**20. Personal Protective Equipment**

The site has been designated as “Hard Hat” site for as long as there is a risk of head injury. The Project Manager and safety officer is responsible for assessing this risk. Other personal protective equipment, as identified in the applicable risk assessments and method statement, shall be worn.

**21. Housekeeping**

An area dedicated for rubbish dumping will be established and identified on the site layout plan. Storage of all materials will be confirmed to these areas. Rubbish bins will be provided at the site office and will be emptied on an ongoing basis.

**22. First Aid**

A first aid box will be provided and allocated to a trained, first aider. Every injury occurring on site will be treated and reported. Should an injury require professional medical treatment, the supervisor in charge will complete an appropriate accident report.

**23. Fire Prevention**

All operations conducted on site shall be conducted in a manner to prevent the risk of fire. Flammable materials shall be stored in a suitable location and adequate firefighting equipment installed in suitable locations around the store. Smoking and open flames are not permitted in any areas, which contain flammable materials, or any ‘No Smoking’ area indicated by no smoking signs.

**24. Monitoring Safety**

The safety officer and supervisory staff will monitor safety in the locations visited throughout the course of the day, and should any area be identified as needing attention, ensure that the necessary actions are taken.

**25. Incident and Accident reporting**

Reporting to Government Authorities:

Project Manager shall keep records of all injuries at work and will ensure prompt notification of any reportable injury to the appropriate authority.

**26. Incident Investigation and Reporting**

Project Manger shall ensure that all accidents and incidents are reported to the client and investigated in accordance with the requirements.

**27. Registers**

All required registers will be maintained and kept up dated as required by legislation.

**28. Health and Safety File**

A Health & Safety File shall be maintained on site by safety officer. At the end of the contract, the Project manager shall review the consolidated Health and Safety File to ensure the completeness and hand the file to the client.





## *Health, Safety and Environmental (HSE)*

**HEALTH, SAFETY and ENVIRONMENTAL MATTERS is OUR PRIME IMPORTANCE.**

- Identifying hazards or risks associated practices before commencement of project
- Protecting the environment on-and-off site
- Controlling nuisance to person at site
- Avoiding damages to the property surrounding the project
- Controlling pollution arising from works execution

## *Environmental Initiatives*

Water is most precious and scarce resource in the region. Therefore, for its various projects, the company's horticulturist selects plants that are drought tolerant or resistant. In addition to plant selection, the water holding capacity of the planting medium is enhanced by the corporation of soil ameliorants like water retention products and peat moss.

Water retention compound has also been applied in "Umm Al Quwain Marina Development, Package 1 & 2 projects completed by Gulf Gardens and this has helped in up to 50% water conservation with no adverse effects on plant growth. This saving is the result of keeping the irrigation water bound to the product in to the root zone, where it is readily available.

## *Quality*

Gulf Gardens is committed to the development and implementation of a quality management system. This is reflected in the effectiveness:

- Communicating to the importance of meeting customer requirements as well as statutory and regulatory requirement
- Establishing the quality policy
- Conducting management reviews
- Ensuring the availability of resources
- Active involvement in day to day activities
- Ensuring quality objectives are defined and documented

The management ensures that quality objectives, including those needed to meet the requirements for achieving quality products, are established to be of a measurable nature and consistent with the company's quality policy. The purpose of setting up these is to facilitate continuous improvement.

The responsibility for achieving quality objectives is well-defined and communicated throughout the organization so that every employee member can achieve it.

## *Sustainability*

*"Gulf Gardens has been promoting green living for the last 8 years"*

Considering an ecologically sustainable future. Every initiative at Gulf Gardens is designed to touch the lives of people we serve in the most positive way. At Gulf Gardens, all the team members are keen to deliver quality ecologically friendly service. Behind this lies a commitment and responsibility to not just satisfy the needs but exceed the expectations of clients, shareholders and future prospects. A keen sense of social and corporate responsibility of well trained LEED accredited personnel who encourage sustainable practices to benefit our clients.

Our commitment includes conservation of natural resources and protection of the soil, water and environment required to sustainable future by executing and maintaining the project in eco-friendly manner.

## *Social Responsibility*

Conducting business in a socially responsible end, either manner providing a safe and healthy working environment.

Adopting innovative approaches best practices and promoting green living and eco-friendly projects that have minimal negative impact on the environment and society.

Engaging, learning from, respecting and supporting the communities and cultures with which it works.

## SECTION 12: FINANCIAL & AUDIT DETAILS



**Banking Information**

VENDOR DETAILS	
VENDOR NAME :	GULF GARDENS LANDSCAPE LLC
VENDOR ADDRESS:	P.O BOX NO. 430421
CITY :	DUBAI
COUNTRY :	UNITED ARAB EMIRATES
PO BOX :	430421
TELEPHONE:	04-2803061
EMAIL:	<a href="mailto:info@gulf-gardens.com">info@gulf-gardens.com</a>
CONTACT PERSON (NAME) :	ADNAN HAMAD
MOBILE PHONE # :	050-6436552
PAYMENT DETAILS	
MODE OF PAYMENT :	<b>BANK TRANSFER ONLY</b>
PAYMENT CURRENCY :	AED
TERMS OF PAYMENT :	30 DAYS
BENIFICIARY'S BANK ACCOUNT DETAILS	
ACCOUNT TITLE *	GULF GARDENS LANDSCAPE LLC
ACCOUNT NO & IBAN *	401-632453 - 030 -000 & AE680300000632453030000
BENEFICIARY'S BANK *	INVEST BANK
BRANCH NAME & ADDRESS *	DUBAI MAIN BRANCH, DUBAI, P.O. 12955,
COUNTRY *	UNITED ARAB EMIRATES
SWIFT CODE *	IBTFAEAS
SORT CODE/ ABA CODE (If necessary)	
ROUTING NO (If necessary)	





شهادة تسجيل لضريبة القيمة المضافة في الامارات العربية المتحدة  
Certificate of Registration for Value Added Tax in the United Arab Emirates

The Federal Tax Authority certifies that the entity below is  
a registered person for Value Added Tax in the UAE

تشهد الهيئة الاتحادية للضرائب أن الجهة التالية مسجلة لضريبة القيمة  
المضافة في الامارات العربية المتحدة

Full Arabic legal name	<u>حدائق الخليج للسبتة ش.ذ.م.م</u>	الاسم القانوني الكامل باللغة العربية
Full English legal name	<u>GULF GARDENS LANDSCAPE LLC</u>	الاسم القانوني الكامل باللغة الانجليزية
Registered address	<u>GULF GARDENS LANDSCAPE LLC, AL WARSAN 3, ACADEMIC CITY ROAD, AL WARSAN 3 OPP.DM NURSERY GATE NO.03, dubai, Dubai, United Arab Emirates, 430421, +971566245061</u>	العنوان المسجل
Tax Registration Number	<u>100001751500003</u>	رقم التسجيل الضريبي
Effective Registration Date	<u>01/01/2018</u>	تاريخ التسجيل الفعلي
First VAT Return Period	<u>1 Jan 2018 – 31 Jan 2018 and quarterly thereafter</u>	فترة أول إقرار لضريبة القيمة المضافة
VAT Return due date	<u>28th day following the end of the VAT return period</u>	تاريخ استحقاق إقرار ضريبة القيمة المضافة
Start and end dates of Tax periods:	1 Feb to 30 Apr, 1 May to 31 July, 1 Aug to 31 Oct, 1 Nov to 31 Jan	بداية ونهاية الفترات الضريبية

يرجى التأكد من صحة تفاصيل الشهادة. يجب إبلاغ الهيئة الاتحادية للضرائب في حال تغيير الاسس التي حصلت فيها على رقم التسجيل  
الضريبي الخاص بك.

Please check that the details on this certificate are correct. You must inform the Federal Tax Authority of any change on the  
basis of which you obtained your Tax Registration Number.



Issuing Date:

20/12/2017

تاريخ الإصدار

**GULF GARDENS LANDSCAPE (L.L.C)**  
**DUBAI**  
**UNITED ARAB EMIRATES**  
**FINANCIAL STATEMENTS AND REPORTS**  
**FOR THE YEAR ENDED 31 DECEMBER 2018**

**GULF GARDENS LANDSCAPE (L.L.C)**  
**DUBAI**  
**UNITED ARAB EMIRATES**

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**GULF GARDENS LANDSCAPE (L.L.C)**  
**DUBAI, UNITED ARAB EMIRATES**

**Director's report for the year ended 31 December 2018**

The Director submits this report together with the audited financial statements of Gulf Gardens Landscape (L.L.C) for the year ended 31 December 2018.

**Principal activities**

The principal activities of the Company are growing and planting trees seedling, ornamental plants and annual flowers, landscape and gardening works and maintenance, land preparation and irrigation systems works and maintenance, trees seedlings, ornamental plants and annual flowers trading, chemical fertilizer trading, organic fertilizer and plant feed trading, irrigation equipment and requisites trading, agricultural pest control and landscaping works.

**Financial results**

The financial results of the Company for the year ended 31 December 2018 are set out on page 6 of the financial statements.

**Events after the reporting period**

In the opinion of the Director, no transaction or event of a material and unusual nature has occurred between the end of the year and the date of this report, that is likely to affect, substantially the result of the operations or the financial position of the Company.

**Director**

The Managing Director of the Company at end of the year was Mr. Adnan Mah'd A Hamad.

There were no changes to the shareholding structure during the year.

**Auditors**

The financial statements have been audited by FRG Chartered Accountants, who retire and being eligible, offer themselves for re-appointment.

**Managing Director**  
**Place: Dubai**  
**Date : 24.04.2019**



FRG/04/043/19

**INDEPENDENT AUDITOR'S REPORT**

The Shareholders  
Gulf Gardens Landscape (L.L.C)  
Dubai, United Arab Emirates

**Opinion**

We have audited the accompanying financial statements of **Gulf Gardens Landscape (L.L.C)** (the "Company"), Dubai, United Arab Emirates, which comprise the statement of financial position as at 31 December 2018, and the statement of comprehensive income, statement of changes in equity and statement of cash flows for the year then ended, and notes to the financial statements, including a summary of significant accounting policies and other explanatory information.

In our opinion, the accompanying financial statements present fairly, in all material respects, the financial position of Gulf Gardens Landscape (L.L.C) as at 31 December 2018, and its financial performance and its cash flows for the year then ended in accordance with International Financial Reporting Standards (IFRS).

**Basis for Opinion**

We conducted our audit in accordance with International Standards on Auditing (ISAs). Our responsibilities under those standards are further described in the Auditor's Responsibilities for the Audit of the Financial Statements section of our report. We are independent of the Company within the meaning of the International Ethics Standards Board for Accountants' Code of Ethics for Professional Accountants (IESBA Code), and we have fulfilled our other ethical responsibilities in accordance with the IESBA Code. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

**Responsibilities of Management and Those Charged with Governance for the Financial Statements**

Management is responsible for the preparation and fair presentation of these financial statements in accordance with IFRSs, and for such internal control as management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, Management is responsible for assessing the Company's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless Management either intends to liquidate the Company or to cease operations, or has no realistic alternative but to do so.

Those charged with governance are responsible for overseeing the Company's financial reporting process.



## Auditor's Responsibilities for the Audit of the Financial Statements

The objectives of our audit are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with ISAs will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

As part of an audit in accordance with ISAs, we exercise professional judgment and maintain professional skepticism throughout the planning and performance of the audit. We also:

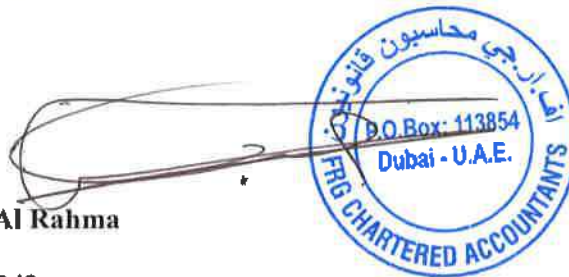
- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Company's internal control.
- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by management.
- Conclude on the appropriateness of management's use of the going concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the Company's ability to continue as a going concern. If we conclude that a material uncertainty exists, we are required to draw attention in our auditor's report to the related disclosures in the financial statements or, if such disclosures are inadequate, to modify our auditor's report. Our conclusions are based on the audit evidence obtained up to the date of our auditor's report. However, future events or conditions may cause the Company to cease to continue as a going concern.
- Evaluate the overall presentation, structure and content of the financial statements, including the disclosures, and whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation.
- Obtain sufficient appropriate audit evidence regarding the financial information of the entities or business activities within the Company to express an opinion on the financial statements. We are responsible for the direction, supervision and performance of the audit. We remain solely responsible for our audit opinion.

We communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.

**Report on other legal and regulatory requirements**

As required by the UAE Federal Law No. (2) of 2015, we report that the financial statements of **Gulf Gardens Landscape (L.L.C)** as at 31 December 2018:

- i) we have obtained all the information we considered necessary for the purposes of our audit;
- ii) the financial statements of the Company have been prepared and comply, in all material respects, with the applicable provisions of the UAE Federal Law No. (2) of 2015;
- iii) the Company has maintained proper books of account;
- iv) the financial information included in the Director's report is consistent with the Company's books of account;
- v) based on the information that has been made available to us nothing has come to our attention which causes us to believe that the Company has contravened during the financial year ended 31 December 2018 any of the applicable provisions of the UAE Federal Law No. (2) of 2015 or of its Articles of Association which would materially affect its activities or its financial position as at 31 December 2018.

**FRG CHARTERED ACCOUNTANTS**

**Habib Darwish Al Rahma**

Registration No. 342

Place : Dubai

Date : April 25, 2019

**GULF GARDENS LANDSCAPE (L.L.C)**  
**DUBAI, UNITED ARAB EMIRATES**

**Statement of financial position**  
**as at 31 December 2018**

	Notes	2018 AED	2017 AED
<b>ASSETS</b>			
<b>Non-current asset</b>			
Property, plant and equipment	5	1,702,741	1,424,294
Total non-current asset		1,702,741	1,424,294
<b>Current assets</b>			
Inventories	6	1,016,750	270,394
Trade receivables	7	4,177,004	6,652,926
Deposits, advances and prepayments	8	589,114	452,081
Cash and cash equivalents	9	1,452,983	1,494,761
Total current assets		7,235,851	8,870,162
<b>Total assets</b>		<b>8,938,592</b>	<b>10,294,456</b>
<b>EQUITY AND LIABILITIES</b>			
<b>Equity</b>			
Share capital	10	300,000	300,000
Shareholders' current account	11	(1,528,430)	(266,110)
Legal reserve	12	150,000	150,000
Retained earnings		5,832,691	4,927,741
Total equity		4,754,261	5,111,631
<b>Non-current liabilities</b>			
Provision for employees' terminal benefits	13	155,395	117,792
Borrowings - non current portion	14	113,159	185,553
Total non current liabilities		268,554	303,345
<b>Current liabilities</b>			
Trade payables and accruals	15	3,848,817	4,427,520
Borrowings - current portion	14	66,960	451,960
Total current liabilities		3,915,777	4,879,480
<b>Total liabilities</b>		<b>4,184,331</b>	<b>5,182,825</b>
<b>Total equity and liabilities</b>		<b>8,938,592</b>	<b>10,294,456</b>

The notes on pages 9 to 22 form an integral part of these financial statements.

For Gulf Gardens Landscape (L.L.C)

Place: Dubai  
Date : 24.04.2019



**GULF GARDENS LANDSCAPE (L.L.C)**  
**DUBAI, UNITED ARAB EMIRATES**

**Statement of comprehensive income**  
**for the year ended 31 December 2018**

	Notes	2018 AED	2017 AED
<b>Income</b>			
Revenue		11,174,265	18,500,019
Cost of revenue	16	(5,570,614)	(10,645,537)
<b>Gross profit</b>		<b>5,603,651</b>	<b>7,854,482</b>
Other income		110,186	167,380
		<b>5,713,837</b>	<b>8,021,862</b>
<b>Expenses</b>			
Administration and general expenses	17	4,059,699	3,314,361
Business development expenses		11,420	29,000
Finance charges		167,768	109,295
Managerial remuneration	18	570,000	540,000
<b>Total expenses</b>		<b>4,808,887</b>	<b>3,992,656</b>
<b>Net profit for the year</b>		<b>904,950</b>	<b>4,029,206</b>
<b>Total comprehensive income for the year</b>		<b>904,950</b>	<b>4,029,206</b>

The notes on pages 9 to 22 form an integral part of these financial statements.



**GULF GARDENS LANDSCAPE (L.L.C)  
DUBAI, UNITED ARAB EMIRATES**

**Statement of changes in equity  
for the year ended 31 December 2018**

	Share capital	Shareholders' current account	Legal reserve	Retained earnings	Total
	AED	AED	AED	AED	AED
<b>Balance at 1 January 2017</b>	300,000	505,127	150,000	898,535	1,853,662
Total comprehensive income for the year	-	-	-	4,029,206	4,029,206
Net movement during the year	-	(771,237)	-	-	(771,237)
<b>Balance at 31 December 2017</b>	<b>300,000</b>	<b>(266,110)</b>	<b>150,000</b>	<b>4,927,741</b>	<b>5,111,631</b>
Total comprehensive income for the year	-	-	-	904,950	904,950
Net movement during the year	-	(1,262,320)	-	-	(1,262,320)
<b>Balance at 31 December 2018</b>	<b>300,000</b>	<b>(1,528,430)</b>	<b>150,000</b>	<b>5,832,691</b>	<b>4,754,261</b>

The notes on pages 9 to 22 form an integral part of these financial statements.





**GULF GARDENS LANDSCAPE (L.L.C)**  
**DUBAI, UNITED ARAB EMIRATES**

**Statement of cash flows**  
**for the year ended 31 December 2018**

	<b>2018</b>	<b>2017</b>
	<b>AED</b>	<b>AED</b>
<b>Cash flows from operating activities</b>		
Profit for the year	904,950	4,029,206
Adjustment for:		
Depreciation	375,852	217,207
Loss from disposal of property, plant and equipment	-	11,250
Provision for employees' terminal benefits	54,720	106,348
Operating profit before working capital changes	1,335,522	4,364,011
(Increase) in inventories	(746,356)	(40,854)
Decrease/(increase) in trade receivables	2,475,922	(2,750,429)
(Increase) in deposits, advances and prepayments	(137,033)	(169,710)
(Decrease)/increase in trade payables and accruals	(578,703)	990,571
Decrease/(increase) in fixed deposit/margin money deposit with banks	34,940	(497,341)
Employees' terminal benefits paid during the year	(17,117)	(14,219)
<b>Net cash from operating activities</b>	<b>2,367,175</b>	<b>1,882,029</b>
<b>Cash flows from investing activities</b>		
Purchase of property, plant and equipment	(654,299)	(578,200)
<b>Net cash (used in) investing activities</b>	<b>(654,299)</b>	<b>(578,200)</b>
<b>Cash flows from financing activities</b>		
Net movement in shareholders' current account	(1,262,320)	(771,237)
(Decrease)/increase in borrowings	(457,394)	108,916
<b>Net cash (used in) financing activities</b>	<b>(1,719,714)</b>	<b>(662,321)</b>
Net (decrease)/increase in cash and cash equivalents	(6,838)	641,508
Cash and cash equivalents at beginning of the year	662,046	20,538
<b>Cash and cash equivalents at end of the year</b>	<b>655,208</b>	<b>662,046</b>
<b>Cash and cash equivalents comprises</b>		
Cash and bank balances	1,452,983	1,494,761
Less: Fixed deposit under lien	(258,771)	(168,537)
Less: Margin money deposit under lien	(539,004)	(664,178)
	<b>655,208</b>	<b>662,046</b>

The notes on pages 9 to 22 form an integral part of these financial statements.



**GULF GARDENS LANDSCAPE (L.L.C)**  
**DUBAI, UNITED ARAB EMIRATES**

**Notes to the financial statements**  
**for the year ended 31 December 2018**

**1 General information**

**Gulf Gardens Landscape (L.L.C)** (the "Company") is a limited liability company registered in the Emirate of Dubai. The Company is operating under Commercial License No. 612775 issued on 19 June 2008 by the Department of Economic Development, Dubai, United Arab Emirates. The registered office of the Company is P.O. Box 430421, Dubai, United Arab Emirates and the principal place of business of the Company is located at Dubai, United Arab Emirates.

The principal activities of the Company are growing and planting trees seedling, ornamental plants and annual flowers, landscape and gardening works and maintenance, land preparation and irrigation systems works and maintenance, trees seedlings, ornamental plants and annual flowers trading, chemical fertilizer trading, organic fertilizer and plant feed trading, irrigation equipment and requisites trading, agricultural pest control and landscaping works.

The shareholding pattern of the Company at end of the year under review was as follows:

<i>Name of the shareholders</i>	<i>Nationality</i>	<i>% of share</i>	<i>Value of shares AED</i>
1) Mr. Mohammad Ahmad Mohammad Saeed	Emirati	51	153,000
2) Mr. Adnan Mah'd A Hamad	Jordanian	49	147,000
<b>Total</b>		<b>100</b>	<b>300,000</b>

As per the Memorandum of Association of the Company, Mr. Adnan Mah'd A Hamad, Jordanian national has been appointed as the Managing Director of the Company.

These financial statements relate to the period from 1 January 2018 to 31 December 2018.

**2 Adoption of new and revised International Financial Reporting Standards (IFRSs)**

**2.1 New standards, interpretations and amendments effective for the current year**

The following new and revised standards and interpretations have been adopted in the current year with no material impact on the disclosures and amounts reported for the current and previous years but may affect the accounting for future transactions or arrangements:

<i>International Accounting Standards (IAS/IFRSs)</i>	<i>Effective date</i>
IFRS 9 Financial Instruments	1-Jan-2018
IFRS 15 Revenue from Contracts with Customers	1-Jan-2018
IFRS 2 Classification and Measurement of Share-based Payment Transactions (Amendments to IFRS 2)	1-Jan-2018
IFRS 4 Applying IFRS 9 Financial Instruments with IFRS 4 Insurance Contracts (Amendments to IFRS 4)	1-Jan-2018
IAS 40 Transfers of Investment Property (Amendments to IAS 40)	1-Jan-2018
IFRS 1 Annual Improvements to IFRSs 2014–2016 Cycle -various standards (Amendments to IFRS 1 and IAS 28)	1-Jan-2018
IAS 28 Annual Improvements to IFRSs 2014–2016 Cycle -various standards (Amendments to IFRS 1 and IAS 28)	1-Jan-2018
IFRIC 22 Foreign Currency Transactions and Advance Consideration	1-Jan-2018



**GULF GARDENS LANDSCAPE (L.L.C)**  
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**Notes to the financial statements**  
**for the year ended 31 December 2018**

**2 Adoption of new and revised International Financial Reporting Standards (IFRSs) (continued)**

**2.2 New standards, interpretations and amendments in issue but are not yet effective**

Standards, amendments and interpretations issued but not yet effective at the date of authorisation of these financial statements are listed below. The Company intends to adopt those standards when they become effective.

<i>International Accounting Standards (IAS/IFRSs)</i>	<i>Effective date</i>
IFRS 16 Leases	1-Jan-2019
IFRIC 23 Uncertainty over Income Tax treatment	1-Jan-2019
IFRS 9 Prepayment Features with Negative Compensation (Amendments to IFRS 9)	1-Jan-2019
IAS 28 Long-term Interests in Associates and Joint Ventures (Amendments to IAS 28)	1-Jan-2019
IAS 19 Plan Amendment, Curtailment or Settlement (Amendments to IAS 19)	1-Jan-2019
Annual Improvements to IFRS Standards 2015–2017 Cycle (IFRS 3, IFRS 11, IAS 12 and IAS 23)	1-Jan-2019
Various Amendments to References to the Conceptual Framework in IFRS Standards	1-Jan-2020
IFRS 17 Insurance Contracts	1-Jan-2021

The management believes that the adoption of the above amendments are not likely to have any significant impact on the financial statements of the Company for future periods.

**3 Significant accounting policies**

The following accounting policies, which comply with International Financial Reporting Standards, have been applied consistently in dealing with items which are considered material in relation to the Company's financial statements for the year ended 31 December 2018 (the "reporting date").

**3.1 Basis of preparation**

The financial statements have been prepared in accordance with International Financial Reporting Standards (IFRSs) including International Accounting Standards and Interpretations, issued or adopted by the International Accounting Standards Board (IASB) and applicable provisions of United Arab Emirates laws that are relevant to the operations of the Company.

The financial statements are prepared using going concern assumption under the historical cost convention, modified to incorporate changes to the carrying values of property, plant and equipment as described in Note 5 to the financial statements. The financial statements are presented in Arab Emirates Dirham (AED) and all values are rounded to the nearest AED.

**3.2 Property, plant and equipment**

Property, plant and equipment are initially recorded at cost together with any incidental expenses of acquisition or construction. Subsequently they are stated at cost less accumulated depreciation and accumulated impairment losses.



**GULF GARDENS LANDSCAPE (L.L.C)**  
**DUBAI, UNITED ARAB EMIRATES**

**Notes to the financial statements**  
**for the year ended 31 December 2018**

**3 Significant accounting policies (continued)**

**3.2 Property, plant and equipment (continued)**

Subsequent costs are included in the asset's carrying amount or recognized as a separate asset, as appropriate, only when it is probable that future economic benefits associated with the item will flow to the Company and the cost of the item can be measured reliably. All other repairs and maintenance expenses are charged to the statement of comprehensive income during the financial period in which they are incurred.

In the case of leasehold improvements, it is assumed that the lease will continue to be renewed over the useful life.

Depreciation is calculated using the straight-line method to write off the cost of property, plant and equipment less their estimated residual values over their estimated useful lives, as follows:

Leasehold improvement	20 years
Office furniture and equipment	2-4 years
Motor vehicle	4 years

The assets' residual values and useful lives are reviewed, and adjusted if appropriate, at each reporting date, with the effect of any changes in estimate accounted for on a prospective basis. An asset's carrying amount is written down immediately to its recoverable amount if the asset's carrying amount is greater than its estimated recoverable amount. Gains and losses on disposals are determined by comparing the proceeds with the carrying amount and are recognized in the statement of comprehensive income.

**3.3 Employees' terminal benefits**

Provision is made for employees' terminal benefits on the basis prescribed under the U.A.E. Labour Law based on current remuneration and their period of service at the end of the reporting period. Accordingly, the Company has no expectation of settling its employees' terminal benefits obligation in the near future.

**3.4 Inventories**

Inventories are measured at the lower of cost and net realisable value. The cost of inventory is based on the first-in first-out (FIFO) principle and includes expenditure incurred in acquiring the inventory, production or conversion costs and other costs incurred in bringing them to their existing location and condition. Net realisable value is the estimated selling price in the ordinary course of business less the estimated costs of completion and estimated costs to make the sale.

**3.5 Foreign currencies**

*Functional and presentation currency*

The financial statements are presented in UAE Dirham (AED), which is the Company's functional and presentation currency.



**GULF GARDENS LANDSCAPE (L.L.C)**  
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**Notes to the financial statements**  
**for the year ended 31 December 2018**

**3 Significant accounting policies (continued)**

**3.5 Foreign currencies (continued)**

*Transaction and balances*

Transactions in foreign currencies are translated into the functional currency using the exchange rates prevailing at the transaction dates. Monetary assets and liabilities expressed in foreign currencies at the reporting date are translated at rates of exchange ruling at the reporting date. Exchange differences arising in these cases are dealt with in the statement of comprehensive income. Non-monetary items carried at fair value that are denominated in foreign currencies are retranslated at the rates prevailing at the date when the fair value was determined. Non-monetary items that are measured in terms of historical cost in foreign currency are not retranslated.

**3.6 Trade receivables**

Trade receivables are carried at their anticipated realisable values. A provision is made for impaired trade receivables based on a review of all outstanding amounts at the year-end. Impaired trade receivables are written-off during the year in which they are identified.

**3.7 Trade payables and accruals**

Liabilities are recognized for amounts to be paid in the future for goods or services received, whether or not billed to the Company.

**3.8 Finance charges**

Finance charges that are directly attributable to the acquisition and constructing of property and equipment are capitalized as part of the cost of those assets. Other finance charges are recognized as an expense in the year in which they are incurred.

**3.9 Cash and cash equivalents**

Cash and cash equivalents consist of unrestricted cash and bank balances, demand deposits and other short-term highly liquid investments that are readily convertible to a known amount of cash and are subject to an insignificant risk of changes in value.

**3.10 Provisions**

Provisions are recognized when the Company has a present obligation as a result of a past event, it is probable that the Company will be required to settle the obligation, and a reliable estimate can be made of the amount of the obligation.

The amount recognized as a provision is the best estimate of the consideration required to settle the present obligation at the end of the reporting period, taking into account the risks and uncertainties surrounding the obligation.

**3.11 Financial instruments**

Financial assets and financial liabilities are recognized on the Company's statement of financial position when the Company becomes a party to the contractual provisions of the instrument.





**GULF GARDENS LANDSCAPE (L.L.C)**  
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**Notes to the financial statements**  
**for the year ended 31 December 2018**

**3 Significant accounting policies (continued)**

**3.11 Financial instruments (continued)**

Financial assets and financial liabilities are initially measured at fair value. Transaction costs that are directly attributable to the acquisition or issue of financial assets and financial liabilities (other than financial assets and financial liabilities at fair value through profit or loss) are added to or deducted from the fair value of the financial assets or financial liabilities, as appropriate, on initial recognition. Transaction costs directly attributable to the acquisition of financial assets or financial liabilities at fair value through profit or loss recognized immediately in profit or loss.

**3.12 Impairment**

*Financial assets*

At each reporting date, the Company assesses if there is any objective evidence indicating impairment of financial assets or non collectability of receivables.

An impairment loss, if any, arrived at as a difference between the carrying amount and the recoverable amount, is recognized in the statement of comprehensive income. The recoverable amount represents the present value of expected future cash flows discounted at original effective interest rate. Cash flows relating to short term receivables are not discounted.

If, in a subsequent period, the amount of the impairment loss decreases and the decrease can be related objectively to an event occurring after the impairment loss was recognized, the reversal of previously recognized impairment loss is recognized in the profit or loss.

*Non financial assets*

At each reporting date, the Company assesses if there is any indication of impairment of non financial assets. If an indication exists, the Company estimates the recoverable amount of the asset and recognizes an impairment loss in the statement of comprehensive income. The Company also assesses if there is any indication that an impairment loss recognized in prior years no longer exists or has reduced. The resultant impairment loss or reversals are recognized immediately in the statement of comprehensive income.

**3.13 Financial liabilities**

All financial liabilities are initially measured at cost and are subsequently measured at amortized cost using the effective interest method.

**3.14 Revenue**

**Sales**

Revenue represents the invoiced value of goods sold during the year less returns and discounts. Revenue is recognized when the significant risks and rewards of ownership have been transferred to the buyer, Company retains neither continuing managerial involvement to the degree usually associated with ownership nor effective control over the goods sold, recovery of the consideration is probable, the associated costs and possible return of goods can be estimated reliably, it is probable that the economic benefits associated with the transaction will flow to the entity and there is no continuing management involvement with the goods.



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**Notes to the financial statements**  
**for the year ended 31 December 2018**

**3 Significant accounting policies (continued)**

**3.14 Revenue (continued)**

**Contract revenue**

Contract revenue comprises the value of contract work executed during the year. No profit is taken until a contract has progressed to the stage where the ultimate realizable profit can be reasonably determined and profit is then recognized under the percentage of completion method. Provision is made for all losses expected to arise on completion of the contracts entered into at the reporting date, whether or not work has commenced on these contracts.

**3.15 Contract cost**

Contract cost comprise direct contract costs and other costs relating to the contracting activity in general and which can be allocated to contracts. In addition, contract costs include other costs that are specifically chargeable to the customer under the terms of the contracts. Cost that cannot be related to contract activity or cannot be allocated to a contract are included in the administration and general expenses.

**3.16 Other income**

Other income is recognized when the Company's right to receive payment is established.

**3.17 Contingent liabilities and contingent assets**

A contingent liability is a possible obligation that arises from past events and whose existence will only be confirmed by the occurrence or non-occurrence of one or more uncertain future events not wholly within the control of the Company. It can also be a present obligation arising from the past events that is not recognized because it is not probable that outflow of economic resources will be required or the amount of obligation cannot be measured reliably.

Contingent liabilities are not recognized but are disclosed in the notes to the accounts. When a change in the probability of an outflow occurs so that outflow is probable, it will then be recognized as provision.

A contingent asset is a possible asset that arises from past events and whose existence will be confirmed only by the occurrence or non-occurrence of one or more uncertain future events not wholly within the control of the Company. Contingent assets are not recognized but are disclosed in the notes to the accounts when an inflow of economic benefits is probable. When an inflow is virtually certain, an asset is recognized.

**4 Critical accounting judgements, estimates and assumptions**

The preparation of the Company's financial statements requires management to make judgments, estimates and assumptions that affect the reported amounts of revenue, expenses, assets and liabilities, and the disclosure of contingent liabilities, at the end of the reporting period. However, uncertainty about these assumptions and estimates could result in outcomes that require a material adjustment to the carrying amount of the asset or liability affected in future periods.



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**Notes to the financial statements**  
**for the year ended 31 December 2018**

**4 Critical accounting judgements, estimates and assumptions (continued)**

Estimates and judgements are continually evaluated and are based on historical experience and other factors, including expectations of future events that are believed to be reasonable under the circumstances. Actual results may differ from these estimates.

The key assumptions concerning the future and other key sources of estimation uncertainty at the end of the reporting period, that have a significant risk of causing a material adjustment to the carrying amounts of assets and liabilities within the next financial year are discussed below:

*a) Depreciation of property, plant and equipment*

Management assigns useful lives and residual values to property, plant and equipment based on the intended use and the economic lives of those assets. Subsequent changes in circumstances could result in the actual useful lives or residual values differing from initial estimates. Where management determines that the useful life or residual value of an asset requires amendment, the net book amount in excess of the residual value is depreciated over the revised remaining useful life.

*b) Impairment of assets*

Assessments of net recoverable amounts of property, plant and equipment and all financial assets other than trade receivables (see below) are based on assumptions regarding future cash flows expected to be received from the related assets.

*c) Useful life of leasehold improvements*

The Company's management determines the estimated useful lives and related depreciation charges for its leased improvements. This estimate is based on an assumption that the Company will renew its annual lease for the building over the estimated useful life. It could change the depreciation charge should the annual lease not be renewed. Management will increase the depreciation charge where useful lives are less than previously estimated lives.

*d) Impairment of trade receivables*

An estimate of the collectible amount of trade receivables is made when collection of the full amount is no longer probable. For individually significant amounts, this estimation is performed on an individual basis. Amounts which are not individually significant, but which are past due, are assessed collectively and an allowance applied according to the length of time past due, based on historical recovery rates. The difference between the estimated collectible amount and the book amount is recognized as an expense in the statement of comprehensive income. Any difference between the amounts actually collected in future periods and the amounts expected to be collected will be recognized in the statement of comprehensive income.

*e) Provision for inventories*

The Company reviews the carrying amounts of the inventories at the end of the reporting period and assesses the likely realization proceeds taken into account, the age of inventories, estimated future demand for various items in the inventories, and physical damage etc. Based on the assessment, no provisions are required.



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**Notes to the financial statements**  
**for the year ended 31 December 2018**

**4 Critical accounting judgements, estimates and assumptions (continued)**

*f) Revenue recognition*

*Trading*

Revenue is measured at the fair value of the consideration received or receivable for the sale of goods in the ordinary course of the Company's activities. Revenue is shown net of returns, rebates and discounts. The Company recognizes the revenue from the sale of goods when the products have been delivered to the customer, there is no unfulfilled obligation that could affect the customer's acceptance of the products and when it can be reliably measured and it is probable that future economic benefits will flow to the establishment. The amount of revenue is not considered to be reliably measurable until all contingencies relating to the sale have been resolved.

*Contract revenue*

In recognising the revenue, the management has considered the detailed criteria for the recognition of revenue from contract income. The Company recognizes revenue from rendering of services in accordance with stage of completion method. Determination of revenue and cost by reference to stage of completion involves significant estimation. In accounting for this, judgments must be made as to the amount of costs to job completion and, therefore, the ultimate profitability of jobs. Such judgments are based on the outcome of regular job reviews by the management, operations and finance staff.

**5 Property, plant and equipment**

Movement in property, plant and equipment are given on page number 22.

Motor vehicles purchased under financing arrangements are subject to a charge (Note 14).

<b>6 Inventories</b>	<b>2018</b>	<b>2017</b>
	<b>AED</b>	<b>AED</b>
Goods for resale	1,016,750	270,394
	<b>1,016,750</b>	<b>270,394</b>
<b>7 Trade receivables</b>	<b>2018</b>	<b>2017</b>
	<b>AED</b>	<b>AED</b>
Trade receivables	3,738,472	5,650,942
Retention receivables	438,532	1,001,984
	<b>4,177,004</b>	<b>6,652,926</b>

At the reporting date, 92% of net trade receivables are due from 11 customers (2017 - 91% from 9 customers).

Trade receivables are subject to a charge for the bank facilities granted to the Company (Note 21).



**GULF GARDENS LANDSCAPE (L.L.C)**  
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**Notes to the financial statements**  
**for the year ended 31 December 2018**

**7 Trade receivables (continued)**

<b>Ageing analysis of trade receivables</b>	<b>2018</b>	<b>2017</b>
	<b>AED</b>	<b>AED</b>
Due for 0 to 30 days	2,476,705	4,758,219
Due for 31 to 60 days	-	89,820
Due for 61 to 90 days	87,255	258,020
Due for 91 to 120 days	-	52,219
Due for 121 to 365 days	739,664	334,249
Due for more than 365 days	434,848	158,415
	<b>3,738,472</b>	<b>5,650,942</b>

<b>Geographical classification of trade receivables</b>	<b>2018</b>	<b>2017</b>
	<b>AED</b>	<b>AED</b>
Within United Arab Emirates	3,738,472	5,650,942
Outside United Arab Emirates	-	-
	<b>3,738,472</b>	<b>5,650,942</b>

<b>8 Deposits, advances and prepayments</b>	<b>2018</b>	<b>2017</b>
	<b>AED</b>	<b>AED</b>
Deposits	237,565	201,582
Advances	185,659	77,919
Prepaid expenses	165,890	172,580
	<b>589,114</b>	<b>452,081</b>

<b>9 Cash and cash equivalents</b>	<b>2018</b>	<b>2017</b>
	<b>AED</b>	<b>AED</b>
Cash in hand	12,796	21,433
Current accounts with bank	642,412	640,613
Fixed deposit with banks	258,771	168,537
Margin money deposit with bank	539,004	664,178
	<b>1,452,983</b>	<b>1,494,761</b>

Fixed deposit and margin money deposit with banks are subject to a charge for the facilities granted to the Company (Note 21).

<b>10 Share capital</b>	<b>2018</b>	<b>2017</b>
	<b>AED</b>	<b>AED</b>
300 shares of AED 1,000 each	300,000	300,000
	<b>300,000</b>	<b>300,000</b>





**GULF GARDENS LANDSCAPE (L.L.C)**  
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**Notes to the financial statements**  
**for the year ended 31 December 2018**

**11 Shareholders' current account**

Shareholders' current account balances do not attract interest and there are no defined repayment arrangements.

**12 Legal reserve**

As required by the Federal Law No. (2) of 2015 relating to commercial companies, 10% of the net profit for the year is to be transferred to a legal reserve. Since the balance in legal reserve is equal to 50% of the share capital of the Company, the minimum prescribed by the aforesaid law, the shareholders have resolved to suspend further transfers. Further, this reserve is not available for distribution except under the circumstances as stipulated in the said law.

<b>13 Provision for employees' terminal benefits</b>	<b>2018</b>	<b>2017</b>
	<b>AED</b>	<b>AED</b>
Opening balance	117,792	25,663
Add: Provision during the year	54,720	106,348
Less: Paid during the year	(17,117)	(14,219)
Closing balance	<u>155,395</u>	<u>117,792</u>

The provision for end of service benefits for employees is made in accordance with the requirements of the U.A.E. Labour Law. The cost of providing these benefits is charged as an expense on an annual basis.

<b>14 Borrowings</b>	<b>2018</b>	<b>2017</b>
	<b>AED</b>	<b>AED</b>
i) Bills discounted	-	385,000
ii) Motor vehicle loan	180,119	252,513
	<u>180,119</u>	<u>637,513</u>

<b>Borrowings - non current portion</b>	<b>2018</b>	<b>2017</b>
	<b>AED</b>	<b>AED</b>
Motor vehicle loan	113,159	185,553
	<u>113,159</u>	<u>185,553</u>

Non current portion represent installments on motor vehicle loan not payable within 12 months from the reporting date.

<b>Borrowings - current portion</b>	<b>2018</b>	<b>2017</b>
	<b>AED</b>	<b>AED</b>
Bills discounted	-	385,000
Motor vehicle loan	66,960	66,960
	<u>66,960</u>	<u>451,960</u>



**GULF GARDENS LANDSCAPE (L.L.C)**  
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**Notes to the financial statements**  
**for the year ended 31 December 2018**

**14 Borrowings (continued)**

Installments falling due within 12 months of the reporting date are classified as current portion.

At 31 December 2018, motor vehicle loan taken from finance companies for purchase of motor vehicles are secured by a charge on the motor vehicles purchased under such financing arrangements (Note 5).

<b>15 Trade payables and accruals</b>	<b>2018</b>	<b>2017</b>
	<b>AED</b>	<b>AED</b>
Trade payables	2,226,770	3,241,677
Accrued expenses	413,858	271,330
Post dated cheques issued	621,120	587,509
Other payables	130,352	3,000
Advance from customers	456,717	324,004
	<b>3,848,817</b>	<b>4,427,520</b>
<b>16 Cost of revenue</b>	<b>2018</b>	<b>2017</b>
	<b>AED</b>	<b>AED</b>
Opening inventories	270,394	229,540
Purchases	3,752,876	4,592,831
Direct expenses	2,564,094	6,093,560
Less: Closing inventories	(1,016,750)	(270,394)
	<b>5,570,614</b>	<b>10,645,537</b>
<b>17 Administration and general expenses</b>	<b>2018</b>	<b>2017</b>
	<b>AED</b>	<b>AED</b>
Depreciation (Note 5)	375,852	217,207
Salary and other benefits	2,241,623	2,057,082
Rent expenses	291,850	172,892
Vehicle running and maintenance expenses	417,062	319,480
Communication expenses	45,640	48,447
Legal and professional charges	356,152	153,135
Insurance charges	148,737	133,028
Travelling and conveyance expenses	47,829	40,212
Water and electricity charges	40,369	60,476
Other expenses	94,585	101,152
Loss on disposal of property, plant and equipment	-	11,250
	<b>4,059,699</b>	<b>3,314,361</b>



**GULF GARDENS LANDSCAPE (L.L.C)**  
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**Notes to the financial statements**  
**for the year ended 31 December 2018**

**18 Managerial remuneration**

Managerial remuneration has been provided as per the mutual understanding between the shareholders.

**19 Financial risk and capital management**

**19.1 Financial risk factors**

Financial assets of the Company include cash, bank balances, advances, deposits and trade receivables. Financial liabilities include trade payables, accruals and bank borrowings.

The management believes that the fair values of the financial assets and liabilities approximate to their carrying amounts.

The Company's financial risk management programme focuses on the unpredictability of financial markets and seeks to minimize potential adverse effects of the financial performance. Under the Company's risk management programme, management identifies and documents key risks and sets out policies and procedures required to mitigate these risks. The identified key risks are market risk, credit risk and liquidity risk:

**a) Market risk**

Market risk is the risk that the fair value of future cash flows of a financial instrument will fluctuate because of changes in market prices. Market risk comprises : currency risk and interest rate risk. The Company's activities are exposed primarily to the financial risks of changes in foreign currency exchange rates and interest rates.

**i) Currency risk**

Currency risk is the risk that the fair value or future cash flows of a financial instrument will fluctuate because of changes in foreign exchange rates. The majority of the Company's financial assets and financial liabilities are either denominated in local currency (AED) or currencies fixed to the AED. The Company manages the risks through regular monitoring of the currency markets to determine appropriate action to minimise the exposure to the currency risk.

**ii) Interest rate risk**

Interest rate risk is the risk that the fair value or future cash flows of a financial instrument will fluctuate because of changes in market interest rates. The Company's exposure to the risk of changes in market interest rates is limited to its interest bearing assets and liabilities. The Company's interest rate risk arises primarily from borrowings.

Although the Company is exposed to interest rate risk the Board of Directors consider that the impact of interest rate will not be material to the results of operations.



**GULF GARDENS LANDSCAPE (L.L.C)**  
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**Notes to the financial statements**  
**for the year ended 31 December 2018**

**19 Financial risk and capital management (continued)**

**19.1 Financial risk factors (continued)**

**b) Credit risk**

Credit risk is the risk of financial loss to the Company if a customer or counterparty to a financial instrument fails to meet its contractual obligations. The Company is potentially exposed to concentration of credit risk from its financial assets which comprise principally of bank balances and trade receivables. The Company's bank accounts are placed with high credit quality financial institutions. The credit risk on trade receivables is subjected to credit evaluations and an allowance has been made for estimated irrecoverable amounts. The amounts presented in the statement of financial position are net of allowances for doubtful receivables. The Company is not exposed to any significant concentration of credit risk because its exposure is spread over financial institutions and a large number of customers.

**c) Liquidity risk**

Liquidity risk is the risk that the Company will not be able to meet its financial obligations as they fall due. Company manages its liquidity risk by ensuring it has sufficient liquid cash balances to meet its payment obligations as they fall due. The Company maintains good working relations with its banks and ensures compliance with the covenants as stipulated in facility agreements.

**19.2 Capital management**

The Company's objectives when managing capital are to safeguard the Company's ability to continue as a going concern, so that it can continue to provide returns for shareholders by pricing products and services commensurately with the level of risk.

The Company sets the amount of capital funds in accordance with the planned level of operations and in proportion to the levels of risk. The Company manages the equity and makes adjustments to it in the light of changes in economic conditions and the risk characteristics of the underlying assets. In order to maintain or adjust the equity, the Company may adjust the amount of dividends paid to shareholders, return funds to shareholders, issue new shares, or sell assets to reduce its exposure to debt.

**20 Commitments**

There were no material capital commitments at the reporting date.

**21 Contingent liabilities**

	<b>2018</b>	<b>2017</b>
	<b>AED</b>	<b>AED</b>
Guarantees	<u>1,495,974</u>	<u>1,696,674</u>

At 31 December 2018, guarantees were secured by the following:

- \* Personal guarantee of Mr. Adnan Mah'd A Hamad, the shareholder of the Company.
- \* Insurance policy covering building premises, stocks and assets located at Al Warsan area duly assigned in favour of the bank
- \* Lien on margin money and fixed deposit with bank (Note 9).
- \* Assignment of receivables (Note 7).

**22 Comparative figures**

Previous year's figures have been regrouped or reclassified wherever necessary to make them comparable to those of the current year.



**GULF GARDENS LANDSCAPE (L.L.C)  
DUBAI, UNITED ARAB EMIRATES**

**Notes to the financial statements  
for the year ended 31 December 2018**

**Property, plant and equipment  
(Ref. Note 5 on page 16)**

	Leasehold improvements AED	Office furniture and equipment AED	Motor vehicles AED	Total AED
<b>Cost</b>				
At 1 January 2017	1,112,039	216,216	552,678	1,880,933
Additions	-	10,700	567,500	578,200
Disposals	-	-	(93,980)	(93,980)
At 31 December 2017	1,112,039	226,916	1,026,198	2,365,153
Additions	96,301	241,400	316,598	654,299
At 31 December 2018	1,208,340	468,316	1,342,796	3,019,452
<b>Accumulated depreciation</b>				
At 1 January 2017	327,588	175,462	303,332	806,382
Charge for the year	55,602	22,981	138,624	217,207
Disposals	-	-	(82,730)	(82,730)
At 31 December 2017	383,190	198,443	359,226	940,859
Charge for the year	55,602	40,563	279,687	375,852
At 31 December 2018	438,792	239,006	638,913	1,316,711
<b>Carrying amounts</b>				
At 31 December 2018	769,548	229,310	703,883	1,702,741
At 31 December 2017	728,849	28,473	666,972	1,424,294





**GULF GARDENS LANDSCAPE (L.L.C)**  
**DUBAI**  
**UNITED ARAB EMIRATES**  
**FINANCIAL STATEMENTS AND REPORTS**  
**FOR THE YEAR ENDED 31 DECEMBER 2018**

**GULF GARDENS LANDSCAPE (L.L.C)**  
**DUBAI**  
**UNITED ARAB EMIRATES**

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**GULF GARDENS LANDSCAPE (L.L.C)**  
**DUBAI, UNITED ARAB EMIRATES**

**Director's report for the year ended 31 December 2018**

The Director submits this report together with the audited financial statements of Gulf Gardens Landscape (L.L.C) for the year ended 31 December 2018.

**Principal activities**

The principal activities of the Company are growing and planting trees seedling, ornamental plants and annual flowers, landscape and gardening works and maintenance, land preparation and irrigation systems works and maintenance, trees seedlings, ornamental plants and annual flowers trading, chemical fertilizer trading, organic fertilizer and plant feed trading, irrigation equipment and requisites trading, agricultural pest control and landscaping works.

**Financial results**

The financial results of the Company for the year ended 31 December 2018 are set out on page 6 of the financial statements.

**Events after the reporting period**

In the opinion of the Director, no transaction or event of a material and unusual nature has occurred between the end of the year and the date of this report, that is likely to affect, substantially the result of the operations or the financial position of the Company.

**Director**

The Managing Director of the Company at end of the year was Mr. Adnan Mah'd A Hamad.

There were no changes to the shareholding structure during the year.

**Auditors**

The financial statements have been audited by FRG Chartered Accountants, who retire and being eligible, offer themselves for re-appointment.

**Managing Director**  
**Place: Dubai**  
**Date : 24.04.2019**



FRG/04/043/19

## INDEPENDENT AUDITOR'S REPORT

The Shareholders  
Gulf Gardens Landscape (L.L.C)  
Dubai, United Arab Emirates

### Opinion

We have audited the accompanying financial statements of **Gulf Gardens Landscape (L.L.C)** (the "Company"), Dubai, United Arab Emirates, which comprise the statement of financial position as at 31 December 2018, and the statement of comprehensive income, statement of changes in equity and statement of cash flows for the year then ended, and notes to the financial statements, including a summary of significant accounting policies and other explanatory information.

In our opinion, the accompanying financial statements present fairly, in all material respects, the financial position of Gulf Gardens Landscape (L.L.C) as at 31 December 2018, and its financial performance and its cash flows for the year then ended in accordance with International Financial Reporting Standards (IFRS).

### Basis for Opinion

We conducted our audit in accordance with International Standards on Auditing (ISAs). Our responsibilities under those standards are further described in the Auditor's Responsibilities for the Audit of the Financial Statements section of our report. We are independent of the Company within the meaning of the International Ethics Standards Board for Accountants' Code of Ethics for Professional Accountants (IESBA Code), and we have fulfilled our other ethical responsibilities in accordance with the IESBA Code. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

### Responsibilities of Management and Those Charged with Governance for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with IFRSs, and for such internal control as management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, Management is responsible for assessing the Company's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless Management either intends to liquidate the Company or to cease operations, or has no realistic alternative but to do so.

Those charged with governance are responsible for overseeing the Company's financial reporting process.

## Auditor's Responsibilities for the Audit of the Financial Statements

The objectives of our audit are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with ISAs will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

As part of an audit in accordance with ISAs, we exercise professional judgment and maintain professional skepticism throughout the planning and performance of the audit. We also:

- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Company's internal control.
- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by management.
- Conclude on the appropriateness of management's use of the going concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the Company's ability to continue as a going concern. If we conclude that a material uncertainty exists, we are required to draw attention in our auditor's report to the related disclosures in the financial statements or, if such disclosures are inadequate, to modify our auditor's report. Our conclusions are based on the audit evidence obtained up to the date of our auditor's report. However, future events or conditions may cause the Company to cease to continue as a going concern.
- Evaluate the overall presentation, structure and content of the financial statements, including the disclosures, and whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation.
- Obtain sufficient appropriate audit evidence regarding the financial information of the entities or business activities within the Company to express an opinion on the financial statements. We are responsible for the direction, supervision and performance of the audit. We remain solely responsible for our audit opinion.

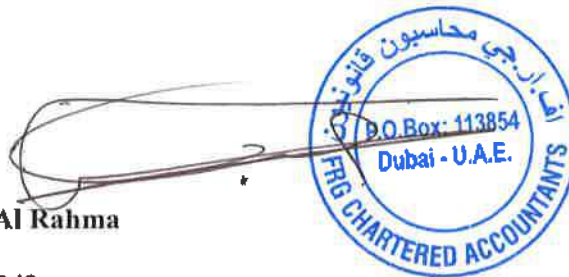
We communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.



**Report on other legal and regulatory requirements**

As required by the UAE Federal Law No. (2) of 2015, we report that the financial statements of **Gulf Gardens Landscape (L.L.C)** as at 31 December 2018:

- i) we have obtained all the information we considered necessary for the purposes of our audit;
- ii) the financial statements of the Company have been prepared and comply, in all material respects, with the applicable provisions of the UAE Federal Law No. (2) of 2015;
- iii) the Company has maintained proper books of account;
- iv) the financial information included in the Director's report is consistent with the Company's books of account;
- v) based on the information that has been made available to us nothing has come to our attention which causes us to believe that the Company has contravened during the financial year ended 31 December 2018 any of the applicable provisions of the UAE Federal Law No. (2) of 2015 or of its Articles of Association which would materially affect its activities or its financial position as at 31 December 2018.

**FRG CHARTERED ACCOUNTANTS**

**Habib Darwish Al Rahma**

Registration No. 342

Place : Dubai

Date : April 25, 2019

**GULF GARDENS LANDSCAPE (L.L.C)**  
**DUBAI, UNITED ARAB EMIRATES**

**Statement of financial position**  
**as at 31 December 2018**

	Notes	2018 AED	2017 AED
<b>ASSETS</b>			
<b>Non-current asset</b>			
Property, plant and equipment	5	1,702,741	1,424,294
Total non-current asset		1,702,741	1,424,294
<b>Current assets</b>			
Inventories	6	1,016,750	270,394
Trade receivables	7	4,177,004	6,652,926
Deposits, advances and prepayments	8	589,114	452,081
Cash and cash equivalents	9	1,452,983	1,494,761
Total current assets		7,235,851	8,870,162
<b>Total assets</b>		<b>8,938,592</b>	<b>10,294,456</b>
<b>EQUITY AND LIABILITIES</b>			
<b>Equity</b>			
Share capital	10	300,000	300,000
Shareholders' current account	11	(1,528,430)	(266,110)
Legal reserve	12	150,000	150,000
Retained earnings		5,832,691	4,927,741
Total equity		4,754,261	5,111,631
<b>Non-current liabilities</b>			
Provision for employees' terminal benefits	13	155,395	117,792
Borrowings - non current portion	14	113,159	185,553
Total non current liabilities		268,554	303,345
<b>Current liabilities</b>			
Trade payables and accruals	15	3,848,817	4,427,520
Borrowings - current portion	14	66,960	451,960
Total current liabilities		3,915,777	4,879,480
<b>Total liabilities</b>		<b>4,184,331</b>	<b>5,182,825</b>
<b>Total equity and liabilities</b>		<b>8,938,592</b>	<b>10,294,456</b>

The notes on pages 9 to 22 form an integral part of these financial statements.

For Gulf Gardens Landscape (L.L.C)

Place: Dubai  
Date : 24.04.2019



**GULF GARDENS LANDSCAPE (L.L.C)**  
**DUBAI, UNITED ARAB EMIRATES**

**Statement of comprehensive income**  
**for the year ended 31 December 2018**

	Notes	2018 AED	2017 AED
<b>Income</b>			
Revenue		11,174,265	18,500,019
Cost of revenue	16	(5,570,614)	(10,645,537)
<b>Gross profit</b>		<b>5,603,651</b>	<b>7,854,482</b>
Other income		110,186	167,380
		<b>5,713,837</b>	<b>8,021,862</b>
<b>Expenses</b>			
Administration and general expenses	17	4,059,699	3,314,361
Business development expenses		11,420	29,000
Finance charges		167,768	109,295
Managerial remuneration	18	570,000	540,000
<b>Total expenses</b>		<b>4,808,887</b>	<b>3,992,656</b>
<b>Net profit for the year</b>		<b>904,950</b>	<b>4,029,206</b>
<b>Total comprehensive income for the year</b>		<b>904,950</b>	<b>4,029,206</b>

The notes on pages 9 to 22 form an integral part of these financial statements.



**GULF GARDENS LANDSCAPE (L.L.C)  
DUBAI, UNITED ARAB EMIRATES**

**Statement of changes in equity  
for the year ended 31 December 2018**

	Share capital		Shareholders' current account		Legal reserve		Retained earnings		Total	
	AED	AED	AED	AED	AED	AED	AED	AED	AED	AED
<b>Balance at 1 January 2017</b>	300,000		505,127		150,000		898,535		1,853,662	
Total comprehensive income for the year	-		-		-		4,029,206		4,029,206	
Net movement during the year	-		(771,237)		-		-		(771,237)	
<b>Balance at 31 December 2017</b>	<u>300,000</u>		<u>(266,110)</u>		<u>150,000</u>		<u>4,927,741</u>		<u>5,111,631</u>	
Total comprehensive income for the year	-		-		-		904,950		904,950	
Net movement during the year	-		(1,262,320)		-		-		(1,262,320)	
<b>Balance at 31 December 2018</b>	<u>300,000</u>		<u>(1,528,430)</u>		<u>150,000</u>		<u>5,832,691</u>		<u>4,754,261</u>	

The notes on pages 9 to 22 form an integral part of these financial statements.



**GULF GARDENS LANDSCAPE (L.L.C)**  
**DUBAI, UNITED ARAB EMIRATES**

**Statement of cash flows**  
**for the year ended 31 December 2018**

	<b>2018</b>	<b>2017</b>
	<b>AED</b>	<b>AED</b>
<b>Cash flows from operating activities</b>		
Profit for the year	904,950	4,029,206
Adjustment for:		
Depreciation	375,852	217,207
Loss from disposal of property, plant and equipment	-	11,250
Provision for employees' terminal benefits	54,720	106,348
Operating profit before working capital changes	1,335,522	4,364,011
(Increase) in inventories	(746,356)	(40,854)
Decrease/(increase) in trade receivables	2,475,922	(2,750,429)
(Increase) in deposits, advances and prepayments	(137,033)	(169,710)
(Decrease)/increase in trade payables and accruals	(578,703)	990,571
Decrease/(increase) in fixed deposit/margin money deposit with banks	34,940	(497,341)
Employees' terminal benefits paid during the year	(17,117)	(14,219)
<b>Net cash from operating activities</b>	<b>2,367,175</b>	<b>1,882,029</b>
<b>Cash flows from investing activities</b>		
Purchase of property, plant and equipment	(654,299)	(578,200)
<b>Net cash (used in) investing activities</b>	<b>(654,299)</b>	<b>(578,200)</b>
<b>Cash flows from financing activities</b>		
Net movement in shareholders' current account	(1,262,320)	(771,237)
(Decrease)/increase in borrowings	(457,394)	108,916
<b>Net cash (used in) financing activities</b>	<b>(1,719,714)</b>	<b>(662,321)</b>
Net (decrease)/increase in cash and cash equivalents	(6,838)	641,508
Cash and cash equivalents at beginning of the year	662,046	20,538
<b>Cash and cash equivalents at end of the year</b>	<b>655,208</b>	<b>662,046</b>
<b>Cash and cash equivalents comprises</b>		
Cash and bank balances	1,452,983	1,494,761
Less: Fixed deposit under lien	(258,771)	(168,537)
Less: Margin money deposit under lien	(539,004)	(664,178)
	<b>655,208</b>	<b>662,046</b>

The notes on pages 9 to 22 form an integral part of these financial statements.





**GULF GARDENS LANDSCAPE (L.L.C)**  
**DUBAI, UNITED ARAB EMIRATES**

**Notes to the financial statements**  
**for the year ended 31 December 2018**

**1 General information**

**Gulf Gardens Landscape (L.L.C)** (the "Company") is a limited liability company registered in the Emirate of Dubai. The Company is operating under Commercial License No. 612775 issued on 19 June 2008 by the Department of Economic Development, Dubai, United Arab Emirates. The registered office of the Company is P.O. Box 430421, Dubai, United Arab Emirates and the principal place of business of the Company is located at Dubai, United Arab Emirates.

The principal activities of the Company are growing and planting trees seedling, ornamental plants and annual flowers, landscape and gardening works and maintenance, land preparation and irrigation systems works and maintenance, trees seedlings, ornamental plants and annual flowers trading, chemical fertilizer trading, organic fertilizer and plant feed trading, irrigation equipment and requisites trading, agricultural pest control and landscaping works.

The shareholding pattern of the Company at end of the year under review was as follows:

<i>Name of the shareholders</i>	<i>Nationality</i>	<i>% of share</i>	<i>Value of shares AED</i>
1) Mr. Mohammad Ahmad Mohammad Saeed	Emirati	51	153,000
2) Mr. Adnan Mah'd A Hamad	Jordanian	49	147,000
<b>Total</b>		<b>100</b>	<b>300,000</b>

As per the Memorandum of Association of the Company, Mr. Adnan Mah'd A Hamad, Jordanian national has been appointed as the Managing Director of the Company.

These financial statements relate to the period from 1 January 2018 to 31 December 2018.

**2 Adoption of new and revised International Financial Reporting Standards (IFRSs)**

**2.1 New standards, interpretations and amendments effective for the current year**

The following new and revised standards and interpretations have been adopted in the current year with no material impact on the disclosures and amounts reported for the current and previous years but may affect the accounting for future transactions or arrangements:

<i>International Accounting Standards (IAS/IFRSs)</i>	<i>Effective date</i>
IFRS 9 Financial Instruments	1-Jan-2018
IFRS 15 Revenue from Contracts with Customers	1-Jan-2018
IFRS 2 Classification and Measurement of Share-based Payment Transactions (Amendments to IFRS 2)	1-Jan-2018
IFRS 4 Applying IFRS 9 Financial Instruments with IFRS 4 Insurance Contracts (Amendments to IFRS 4)	1-Jan-2018
IAS 40 Transfers of Investment Property (Amendments to IAS 40)	1-Jan-2018
IFRS 1 Annual Improvements to IFRSs 2014–2016 Cycle -various standards (Amendments to IFRS 1 and IAS 28)	1-Jan-2018
IAS 28 Annual Improvements to IFRSs 2014–2016 Cycle -various standards (Amendments to IFRS 1 and IAS 28)	1-Jan-2018
IFRIC 22 Foreign Currency Transactions and Advance Consideration	1-Jan-2018



**GULF GARDENS LANDSCAPE (L.L.C)**  
**DUBAI, UNITED ARAB EMIRATES**

**Notes to the financial statements**  
**for the year ended 31 December 2018**

**2 Adoption of new and revised International Financial Reporting Standards (IFRSs) (continued)**

**2.2 New standards, interpretations and amendments in issue but are not yet effective**

Standards, amendments and interpretations issued but not yet effective at the date of authorisation of these financial statements are listed below. The Company intends to adopt those standards when they become effective.

<i>International Accounting Standards (IAS/IFRSs)</i>	<i>Effective date</i>
IFRS 16 Leases	1-Jan-2019
IFRIC 23 Uncertainty over Income Tax treatment	1-Jan-2019
IFRS 9 Prepayment Features with Negative Compensation (Amendments to IFRS 9)	1-Jan-2019
IAS 28 Long-term Interests in Associates and Joint Ventures (Amendments to IAS 28)	1-Jan-2019
IAS 19 Plan Amendment, Curtailment or Settlement (Amendments to IAS 19)	1-Jan-2019
Annual Improvements to IFRS Standards 2015–2017 Cycle (IFRS 3, IFRS 11, IAS 12 and IAS 23)	1-Jan-2019
Various Amendments to References to the Conceptual Framework in IFRS Standards	1-Jan-2020
IFRS 17 Insurance Contracts	1-Jan-2021

The management believes that the adoption of the above amendments are not likely to have any significant impact on the financial statements of the Company for future periods.

**3 Significant accounting policies**

The following accounting policies, which comply with International Financial Reporting Standards, have been applied consistently in dealing with items which are considered material in relation to the Company's financial statements for the year ended 31 December 2018 (the "reporting date").

**3.1 Basis of preparation**

The financial statements have been prepared in accordance with International Financial Reporting Standards (IFRSs) including International Accounting Standards and Interpretations, issued or adopted by the International Accounting Standards Board (IASB) and applicable provisions of United Arab Emirates laws that are relevant to the operations of the Company.

The financial statements are prepared using going concern assumption under the historical cost convention, modified to incorporate changes to the carrying values of property, plant and equipment as described in Note 5 to the financial statements. The financial statements are presented in Arab Emirates Dirham (AED) and all values are rounded to the nearest AED.

**3.2 Property, plant and equipment**

Property, plant and equipment are initially recorded at cost together with any incidental expenses of acquisition or construction. Subsequently they are stated at cost less accumulated depreciation and accumulated impairment losses.



**GULF GARDENS LANDSCAPE (L.L.C)**  
**DUBAI, UNITED ARAB EMIRATES**

**Notes to the financial statements**  
**for the year ended 31 December 2018**

**3 Significant accounting policies (continued)**

**3.2 Property, plant and equipment (continued)**

Subsequent costs are included in the asset's carrying amount or recognized as a separate asset, as appropriate, only when it is probable that future economic benefits associated with the item will flow to the Company and the cost of the item can be measured reliably. All other repairs and maintenance expenses are charged to the statement of comprehensive income during the financial period in which they are incurred.

In the case of leasehold improvements, it is assumed that the lease will continue to be renewed over the useful life.

Depreciation is calculated using the straight-line method to write off the cost of property, plant and equipment less their estimated residual values over their estimated useful lives, as follows:

Leasehold improvement	20 years
Office furniture and equipment	2-4 years
Motor vehicle	4 years

The assets' residual values and useful lives are reviewed, and adjusted if appropriate, at each reporting date, with the effect of any changes in estimate accounted for on a prospective basis. An asset's carrying amount is written down immediately to its recoverable amount if the asset's carrying amount is greater than its estimated recoverable amount. Gains and losses on disposals are determined by comparing the proceeds with the carrying amount and are recognized in the statement of comprehensive income.

**3.3 Employees' terminal benefits**

Provision is made for employees' terminal benefits on the basis prescribed under the U.A.E. Labour Law based on current remuneration and their period of service at the end of the reporting period. Accordingly, the Company has no expectation of settling its employees' terminal benefits obligation in the near future.

**3.4 Inventories**

Inventories are measured at the lower of cost and net realisable value. The cost of inventory is based on the first-in first-out (FIFO) principle and includes expenditure incurred in acquiring the inventory, production or conversion costs and other costs incurred in bringing them to their existing location and condition. Net realisable value is the estimated selling price in the ordinary course of business less the estimated costs of completion and estimated costs to make the sale.

**3.5 Foreign currencies**

*Functional and presentation currency*

The financial statements are presented in UAE Dirham (AED), which is the Company's functional and presentation currency.



**GULF GARDENS LANDSCAPE (L.L.C)**  
**DUBAI, UNITED ARAB EMIRATES**

**Notes to the financial statements**  
**for the year ended 31 December 2018**

**3 Significant accounting policies (continued)**

**3.5 Foreign currencies (continued)**

*Transaction and balances*

Transactions in foreign currencies are translated into the functional currency using the exchange rates prevailing at the transaction dates. Monetary assets and liabilities expressed in foreign currencies at the reporting date are translated at rates of exchange ruling at the reporting date. Exchange differences arising in these cases are dealt with in the statement of comprehensive income. Non-monetary items carried at fair value that are denominated in foreign currencies are retranslated at the rates prevailing at the date when the fair value was determined. Non-monetary items that are measured in terms of historical cost in foreign currency are not retranslated.

**3.6 Trade receivables**

Trade receivables are carried at their anticipated realisable values. A provision is made for impaired trade receivables based on a review of all outstanding amounts at the year-end. Impaired trade receivables are written-off during the year in which they are identified.

**3.7 Trade payables and accruals**

Liabilities are recognized for amounts to be paid in the future for goods or services received, whether or not billed to the Company.

**3.8 Finance charges**

Finance charges that are directly attributable to the acquisition and constructing of property and equipment are capitalized as part of the cost of those assets. Other finance charges are recognized as an expense in the year in which they are incurred.

**3.9 Cash and cash equivalents**

Cash and cash equivalents consist of unrestricted cash and bank balances, demand deposits and other short-term highly liquid investments that are readily convertible to a known amount of cash and are subject to an insignificant risk of changes in value.

**3.10 Provisions**

Provisions are recognized when the Company has a present obligation as a result of a past event, it is probable that the Company will be required to settle the obligation, and a reliable estimate can be made of the amount of the obligation.

The amount recognized as a provision is the best estimate of the consideration required to settle the present obligation at the end of the reporting period, taking into account the risks and uncertainties surrounding the obligation.

**3.11 Financial instruments**

Financial assets and financial liabilities are recognized on the Company's statement of financial position when the Company becomes a party to the contractual provisions of the instrument.



**GULF GARDENS LANDSCAPE (L.L.C)**  
**DUBAI, UNITED ARAB EMIRATES**

**Notes to the financial statements**  
**for the year ended 31 December 2018**

**3 Significant accounting policies (continued)**

**3.11 Financial instruments (continued)**

Financial assets and financial liabilities are initially measured at fair value. Transaction costs that are directly attributable to the acquisition or issue of financial assets and financial liabilities (other than financial assets and financial liabilities at fair value through profit or loss) are added to or deducted from the fair value of the financial assets or financial liabilities, as appropriate, on initial recognition. Transaction costs directly attributable to the acquisition of financial assets or financial liabilities at fair value through profit or loss recognized immediately in profit or loss.

**3.12 Impairment**

*Financial assets*

At each reporting date, the Company assesses if there is any objective evidence indicating impairment of financial assets or non collectability of receivables.

An impairment loss, if any, arrived at as a difference between the carrying amount and the recoverable amount, is recognized in the statement of comprehensive income. The recoverable amount represents the present value of expected future cash flows discounted at original effective interest rate. Cash flows relating to short term receivables are not discounted.

If, in a subsequent period, the amount of the impairment loss decreases and the decrease can be related objectively to an event occurring after the impairment loss was recognized, the reversal of previously recognized impairment loss is recognized in the profit or loss.

*Non financial assets*

At each reporting date, the Company assesses if there is any indication of impairment of non financial assets. If an indication exists, the Company estimates the recoverable amount of the asset and recognizes an impairment loss in the statement of comprehensive income. The Company also assesses if there is any indication that an impairment loss recognized in prior years no longer exists or has reduced. The resultant impairment loss or reversals are recognized immediately in the statement of comprehensive income.

**3.13 Financial liabilities**

All financial liabilities are initially measured at cost and are subsequently measured at amortized cost using the effective interest method.

**3.14 Revenue**

**Sales**

Revenue represents the invoiced value of goods sold during the year less returns and discounts. Revenue is recognized when the significant risks and rewards of ownership have been transferred to the buyer, Company retains neither continuing managerial involvement to the degree usually associated with ownership nor effective control over the goods sold, recovery of the consideration is probable, the associated costs and possible return of goods can be estimated reliably, it is probable that the economic benefits associated with the transaction will flow to the entity and there is no continuing management involvement with the goods.





**GULF GARDENS LANDSCAPE (L.L.C)**  
**DUBAI, UNITED ARAB EMIRATES**

**Notes to the financial statements**  
**for the year ended 31 December 2018**

**3 Significant accounting policies (continued)**

**3.14 Revenue (continued)**

**Contract revenue**

Contract revenue comprises the value of contract work executed during the year. No profit is taken until a contract has progressed to the stage where the ultimate realizable profit can be reasonably determined and profit is then recognized under the percentage of completion method. Provision is made for all losses expected to arise on completion of the contracts entered into at the reporting date, whether or not work has commenced on these contracts.

**3.15 Contract cost**

Contract cost comprise direct contract costs and other costs relating to the contracting activity in general and which can be allocated to contracts. In addition, contract costs include other costs that are specifically chargeable to the customer under the terms of the contracts. Cost that cannot be related to contract activity or cannot be allocated to a contract are included in the administration and general expenses.

**3.16 Other income**

Other income is recognized when the Company's right to receive payment is established.

**3.17 Contingent liabilities and contingent assets**

A contingent liability is a possible obligation that arises from past events and whose existence will only be confirmed by the occurrence or non-occurrence of one or more uncertain future events not wholly within the control of the Company. It can also be a present obligation arising from the past events that is not recognized because it is not probable that outflow of economic resources will be required or the amount of obligation cannot be measured reliably.

Contingent liabilities are not recognized but are disclosed in the notes to the accounts. When a change in the probability of an outflow occurs so that outflow is probable, it will then be recognized as provision.

A contingent asset is a possible asset that arises from past events and whose existence will be confirmed only by the occurrence or non-occurrence of one or more uncertain future events not wholly within the control of the Company. Contingent assets are not recognized but are disclosed in the notes to the accounts when an inflow of economic benefits is probable. When an inflow is virtually certain, an asset is recognized.

**4 Critical accounting judgements, estimates and assumptions**

The preparation of the Company's financial statements requires management to make judgments, estimates and assumptions that affect the reported amounts of revenue, expenses, assets and liabilities, and the disclosure of contingent liabilities, at the end of the reporting period. However, uncertainty about these assumptions and estimates could result in outcomes that require a material adjustment to the carrying amount of the asset or liability affected in future periods.



**GULF GARDENS LANDSCAPE (L.L.C)**  
**DUBAI, UNITED ARAB EMIRATES**

**Notes to the financial statements**  
**for the year ended 31 December 2018**

**4 Critical accounting judgements, estimates and assumptions (continued)**

Estimates and judgements are continually evaluated and are based on historical experience and other factors, including expectations of future events that are believed to be reasonable under the circumstances. Actual results may differ from these estimates.

The key assumptions concerning the future and other key sources of estimation uncertainty at the end of the reporting period, that have a significant risk of causing a material adjustment to the carrying amounts of assets and liabilities within the next financial year are discussed below:

*a) Depreciation of property, plant and equipment*

Management assigns useful lives and residual values to property, plant and equipment based on the intended use and the economic lives of those assets. Subsequent changes in circumstances could result in the actual useful lives or residual values differing from initial estimates. Where management determines that the useful life or residual value of an asset requires amendment, the net book amount in excess of the residual value is depreciated over the revised remaining useful life.

*b) Impairment of assets*

Assessments of net recoverable amounts of property, plant and equipment and all financial assets other than trade receivables (see below) are based on assumptions regarding future cash flows expected to be received from the related assets.

*c) Useful life of leasehold improvements*

The Company's management determines the estimated useful lives and related depreciation charges for its leased improvements. This estimate is based on an assumption that the Company will renew its annual lease for the building over the estimated useful life. It could change the depreciation charge should the annual lease not be renewed. Management will increase the depreciation charge where useful lives are less than previously estimated lives.

*d) Impairment of trade receivables*

An estimate of the collectible amount of trade receivables is made when collection of the full amount is no longer probable. For individually significant amounts, this estimation is performed on an individual basis. Amounts which are not individually significant, but which are past due, are assessed collectively and an allowance applied according to the length of time past due, based on historical recovery rates. The difference between the estimated collectible amount and the book amount is recognized as an expense in the statement of comprehensive income. Any difference between the amounts actually collected in future periods and the amounts expected to be collected will be recognized in the statement of comprehensive income.

*e) Provision for inventories*

The Company reviews the carrying amounts of the inventories at the end of the reporting period and assesses the likely realization proceeds taken into account, the age of inventories, estimated future demand for various items in the inventories, and physical damage etc. Based on the assessment, no provisions are required.



**GULF GARDENS LANDSCAPE (L.L.C)**  
**DUBAI, UNITED ARAB EMIRATES**

**Notes to the financial statements**  
**for the year ended 31 December 2018**

**4 Critical accounting judgements, estimates and assumptions (continued)**

*f) Revenue recognition*

*Trading*

Revenue is measured at the fair value of the consideration received or receivable for the sale of goods in the ordinary course of the Company's activities. Revenue is shown net of returns, rebates and discounts. The Company recognizes the revenue from the sale of goods when the products have been delivered to the customer, there is no unfulfilled obligation that could affect the customer's acceptance of the products and when it can be reliably measured and it is probable that future economic benefits will flow to the establishment. The amount of revenue is not considered to be reliably measurable until all contingencies relating to the sale have been resolved.

*Contract revenue*

In recognising the revenue, the management has considered the detailed criteria for the recognition of revenue from contract income. The Company recognizes revenue from rendering of services in accordance with stage of completion method. Determination of revenue and cost by reference to stage of completion involves significant estimation. In accounting for this, judgments must be made as to the amount of costs to job completion and, therefore, the ultimate profitability of jobs. Such judgments are based on the outcome of regular job reviews by the management, operations and finance staff.

**5 Property, plant and equipment**

Movement in property, plant and equipment are given on page number 22.

Motor vehicles purchased under financing arrangements are subject to a charge (Note 14).

<b>6 Inventories</b>	<b>2018</b>	<b>2017</b>
	<b>AED</b>	<b>AED</b>
Goods for resale	1,016,750	270,394
	<b>1,016,750</b>	<b>270,394</b>
<b>7 Trade receivables</b>	<b>2018</b>	<b>2017</b>
	<b>AED</b>	<b>AED</b>
Trade receivables	3,738,472	5,650,942
Retention receivables	438,532	1,001,984
	<b>4,177,004</b>	<b>6,652,926</b>

At the reporting date, 92% of net trade receivables are due from 11 customers (2017 - 91% from 9 customers).

Trade receivables are subject to a charge for the bank facilities granted to the Company (Note 21).



**GULF GARDENS LANDSCAPE (L.L.C)**  
**DUBAI, UNITED ARAB EMIRATES**

**Notes to the financial statements**  
**for the year ended 31 December 2018**

**7 Trade receivables (continued)**

<b>Ageing analysis of trade receivables</b>	<b>2018</b>	<b>2017</b>
	<b>AED</b>	<b>AED</b>
Due for 0 to 30 days	2,476,705	4,758,219
Due for 31 to 60 days	-	89,820
Due for 61 to 90 days	87,255	258,020
Due for 91 to 120 days	-	52,219
Due for 121 to 365 days	739,664	334,249
Due for more than 365 days	434,848	158,415
	<b>3,738,472</b>	<b>5,650,942</b>

<b>Geographical classification of trade receivables</b>	<b>2018</b>	<b>2017</b>
	<b>AED</b>	<b>AED</b>
Within United Arab Emirates	3,738,472	5,650,942
Outside United Arab Emirates	-	-
	<b>3,738,472</b>	<b>5,650,942</b>

<b>8 Deposits, advances and prepayments</b>	<b>2018</b>	<b>2017</b>
	<b>AED</b>	<b>AED</b>
Deposits	237,565	201,582
Advances	185,659	77,919
Prepaid expenses	165,890	172,580
	<b>589,114</b>	<b>452,081</b>

<b>9 Cash and cash equivalents</b>	<b>2018</b>	<b>2017</b>
	<b>AED</b>	<b>AED</b>
Cash in hand	12,796	21,433
Current accounts with bank	642,412	640,613
Fixed deposit with banks	258,771	168,537
Margin money deposit with bank	539,004	664,178
	<b>1,452,983</b>	<b>1,494,761</b>

Fixed deposit and margin money deposit with banks are subject to a charge for the facilities granted to the Company (Note 21).

<b>10 Share capital</b>	<b>2018</b>	<b>2017</b>
	<b>AED</b>	<b>AED</b>
300 shares of AED 1,000 each	300,000	300,000
	<b>300,000</b>	<b>300,000</b>



**GULF GARDENS LANDSCAPE (L.L.C)**  
**DUBAI, UNITED ARAB EMIRATES**

**Notes to the financial statements**  
**for the year ended 31 December 2018**

**11 Shareholders' current account**

Shareholders' current account balances do not attract interest and there are no defined repayment arrangements.

**12 Legal reserve**

As required by the Federal Law No. (2) of 2015 relating to commercial companies, 10% of the net profit for the year is to be transferred to a legal reserve. Since the balance in legal reserve is equal to 50% of the share capital of the Company, the minimum prescribed by the aforesaid law, the shareholders have resolved to suspend further transfers. Further, this reserve is not available for distribution except under the circumstances as stipulated in the said law.

<b>13 Provision for employees' terminal benefits</b>	<b>2018</b>	<b>2017</b>
	<b>AED</b>	<b>AED</b>
Opening balance	117,792	25,663
Add: Provision during the year	54,720	106,348
Less: Paid during the year	(17,117)	(14,219)
Closing balance	<u>155,395</u>	<u>117,792</u>

The provision for end of service benefits for employees is made in accordance with the requirements of the U.A.E. Labour Law. The cost of providing these benefits is charged as an expense on an annual basis.

<b>14 Borrowings</b>	<b>2018</b>	<b>2017</b>
	<b>AED</b>	<b>AED</b>
i) Bills discounted	-	385,000
ii) Motor vehicle loan	180,119	252,513
	<u>180,119</u>	<u>637,513</u>

<b>Borrowings - non current portion</b>	<b>2018</b>	<b>2017</b>
	<b>AED</b>	<b>AED</b>
Motor vehicle loan	113,159	185,553
	<u>113,159</u>	<u>185,553</u>

Non current portion represent installments on motor vehicle loan not payable within 12 months from the reporting date.

<b>Borrowings - current portion</b>	<b>2018</b>	<b>2017</b>
	<b>AED</b>	<b>AED</b>
Bills discounted	-	385,000
Motor vehicle loan	66,960	66,960
	<u>66,960</u>	<u>451,960</u>





**GULF GARDENS LANDSCAPE (L.L.C)**  
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**Notes to the financial statements**  
**for the year ended 31 December 2018**

**14 Borrowings (continued)**

Installments falling due within 12 months of the reporting date are classified as current portion.

At 31 December 2018, motor vehicle loan taken from finance companies for purchase of motor vehicles are secured by a charge on the motor vehicles purchased under such financing arrangements (Note 5).

<b>15 Trade payables and accruals</b>	<b>2018</b>	<b>2017</b>
	<b>AED</b>	<b>AED</b>
Trade payables	2,226,770	3,241,677
Accrued expenses	413,858	271,330
Post dated cheques issued	621,120	587,509
Other payables	130,352	3,000
Advance from customers	456,717	324,004
	<b>3,848,817</b>	<b>4,427,520</b>
<b>16 Cost of revenue</b>	<b>2018</b>	<b>2017</b>
	<b>AED</b>	<b>AED</b>
Opening inventories	270,394	229,540
Purchases	3,752,876	4,592,831
Direct expenses	2,564,094	6,093,560
Less: Closing inventories	(1,016,750)	(270,394)
	<b>5,570,614</b>	<b>10,645,537</b>
<b>17 Administration and general expenses</b>	<b>2018</b>	<b>2017</b>
	<b>AED</b>	<b>AED</b>
Depreciation (Note 5)	375,852	217,207
Salary and other benefits	2,241,623	2,057,082
Rent expenses	291,850	172,892
Vehicle running and maintenance expenses	417,062	319,480
Communication expenses	45,640	48,447
Legal and professional charges	356,152	153,135
Insurance charges	148,737	133,028
Travelling and conveyance expenses	47,829	40,212
Water and electricity charges	40,369	60,476
Other expenses	94,585	101,152
Loss on disposal of property, plant and equipment	-	11,250
	<b>4,059,699</b>	<b>3,314,361</b>



**GULF GARDENS LANDSCAPE (L.L.C)**  
**DUBAI, UNITED ARAB EMIRATES**

**Notes to the financial statements**  
**for the year ended 31 December 2018**

**18 Managerial remuneration**

Managerial remuneration has been provided as per the mutual understanding between the shareholders.

**19 Financial risk and capital management**

**19.1 Financial risk factors**

Financial assets of the Company include cash, bank balances, advances, deposits and trade receivables. Financial liabilities include trade payables, accruals and bank borrowings.

The management believes that the fair values of the financial assets and liabilities approximate to their carrying amounts.

The Company's financial risk management programme focuses on the unpredictability of financial markets and seeks to minimize potential adverse effects of the financial performance. Under the Company's risk management programme, management identifies and documents key risks and sets out policies and procedures required to mitigate these risks. The identified key risks are market risk, credit risk and liquidity risk:

**a) Market risk**

Market risk is the risk that the fair value of future cash flows of a financial instrument will fluctuate because of changes in market prices. Market risk comprises : currency risk and interest rate risk. The Company's activities are exposed primarily to the financial risks of changes in foreign currency exchange rates and interest rates.

**i) Currency risk**

Currency risk is the risk that the fair value or future cash flows of a financial instrument will fluctuate because of changes in foreign exchange rates. The majority of the Company's financial assets and financial liabilities are either denominated in local currency (AED) or currencies fixed to the AED. The Company manages the risks through regular monitoring of the currency markets to determine appropriate action to minimise the exposure to the currency risk.

**ii) Interest rate risk**

Interest rate risk is the risk that the fair value or future cash flows of a financial instrument will fluctuate because of changes in market interest rates. The Company's exposure to the risk of changes in market interest rates is limited to its interest bearing assets and liabilities. The Company's interest rate risk arises primarily from borrowings.

Although the Company is exposed to interest rate risk the Board of Directors consider that the impact of interest rate will not be material to the results of operations.



**GULF GARDENS LANDSCAPE (L.L.C)**  
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**Notes to the financial statements**  
**for the year ended 31 December 2018**

**19 Financial risk and capital management (continued)**

**19.1 Financial risk factors (continued)**

**b) Credit risk**

Credit risk is the risk of financial loss to the Company if a customer or counterparty to a financial instrument fails to meet its contractual obligations. The Company is potentially exposed to concentration of credit risk from its financial assets which comprise principally of bank balances and trade receivables. The Company's bank accounts are placed with high credit quality financial institutions. The credit risk on trade receivables is subjected to credit evaluations and an allowance has been made for estimated irrecoverable amounts. The amounts presented in the statement of financial position are net of allowances for doubtful receivables. The Company is not exposed to any significant concentration of credit risk because its exposure is spread over financial institutions and a large number of customers.

**c) Liquidity risk**

Liquidity risk is the risk that the Company will not be able to meet its financial obligations as they fall due. Company manages its liquidity risk by ensuring it has sufficient liquid cash balances to meet its payment obligations as they fall due. The Company maintains good working relations with its banks and ensures compliance with the covenants as stipulated in facility agreements.

**19.2 Capital management**

The Company's objectives when managing capital are to safeguard the Company's ability to continue as a going concern, so that it can continue to provide returns for shareholders by pricing products and services commensurately with the level of risk.

The Company sets the amount of capital funds in accordance with the planned level of operations and in proportion to the levels of risk. The Company manages the equity and makes adjustments to it in the light of changes in economic conditions and the risk characteristics of the underlying assets. In order to maintain or adjust the equity, the Company may adjust the amount of dividends paid to shareholders, return funds to shareholders, issue new shares, or sell assets to reduce its exposure to debt.

**20 Commitments**

There were no material capital commitments at the reporting date.

**21 Contingent liabilities**

	<b>2018</b>	<b>2017</b>
	<b>AED</b>	<b>AED</b>
Guarantees	<u>1,495,974</u>	<u>1,696,674</u>

At 31 December 2018, guarantees were secured by the following:

- \* Personal guarantee of Mr. Adnan Mah'd A Hamad, the shareholder of the Company.
- \* Insurance policy covering building premises, stocks and assets located at Al Warsan area duly assigned in favour of the bank
- \* Lien on margin money and fixed deposit with bank (Note 9).
- \* Assignment of receivables (Note 7).

**22 Comparative figures**

Previous year's figures have been regrouped or reclassified wherever necessary to make them comparable to those of the current year.



**GULF GARDENS LANDSCAPE (L.L.C)  
DUBAI, UNITED ARAB EMIRATES**

**Notes to the financial statements  
for the year ended 31 December 2018**

**Property, plant and equipment  
(Ref. Note 5 on page 16)**

	<b>Leasehold improvements AED</b>	<b>Office furniture and equipment AED</b>	<b>Motor vehicles AED</b>	<b>Total AED</b>
<b>Cost</b>				
At 1 January 2017	1,112,039	216,216	552,678	1,880,933
Additions	-	10,700	567,500	578,200
Disposals	-	-	(93,980)	(93,980)
At 31 December 2017	1,112,039	226,916	1,026,198	2,365,153
Additions	96,301	241,400	316,598	654,299
At 31 December 2018	1,208,340	468,316	1,342,796	3,019,452
<b>Accumulated depreciation</b>				
At 1 January 2017	327,588	175,462	303,332	806,382
Charge for the year	55,602	22,981	138,624	217,207
Disposals	-	-	(82,730)	(82,730)
At 31 December 2017	383,190	198,443	359,226	940,859
Charge for the year	55,602	40,563	279,687	375,852
At 31 December 2018	438,792	239,006	638,913	1,316,711
<b>Carrying amounts</b>				
At 31 December 2018	<b>769,548</b>	<b>229,310</b>	<b>703,883</b>	<b>1,702,741</b>
At 31 December 2017	<b>728,849</b>	<b>28,473</b>	<b>666,972</b>	<b>1,424,294</b>



## SECTION 13: INSURANCE DETAILS







## POLICY SCHEDULE



<b>Policy No</b> : G011900621	<b>Policy Type</b> : Workmen's Compensation & Employer's Liability	<b>Currency</b> : AED
<b>Class</b> : Casualty	<b>Branch</b> : Dubai	<b>Customer ID</b> : 02-28-001304230
<b>Name of Insured</b>		<b>Address of Insured</b>
Messers GULF GARDENS LANDSCAPE (L.L.C )		P O BOX NO 430421  Dubai  United Arab Emirates
<b>Title Of Risk / Contract</b>		<b>Address Of Risk</b>
Employee		Anywhere in U.A.E
<b>Beneficiary</b>		<b>Policy Inception Date</b> 03/04/2019
GULF GARDENS LANDSCAPE (L.L.C )		<b>Policy Expiry Date</b> 02/04/2020 <b>Policy Issue Date</b> 03/04/2019
		<b>Sum Insured</b> 2,580,720.00

Interest Insured	Description	Sum Insured
Employee	76 employees: As per list attached	AED 2,580,720.00

### I. WORKMEN'S COMPENSATION

**Description of Cover** : Workmen's Compensation in compliance with UAE Labour Law  
**Law(s)** : Subject to UAE Labour Law Articles currently in force and any Amendments thereto.  
**Estimated Total Salaries / Wages and Other Earnings** : AED 2,580,720.00

### II. EMPLOYER'S LIABILITY

**Description of Cover** : Employer's Liability as per Watania's Policy Wording  
**Scope of Cover** : Indemnity to the Insured against Employer's Liability for bodily injury.  
The Indemnity provided herein shall not apply to:  
(A) Compensation for damages in respect of judgments delivered or obtained otherwise than by a court of competent jurisdiction within the United Arab Emirates.  
(B) Costs and expenses of litigation recovered by an original claimant from the Company which are not incurred in and recoverable in the United Arab Emirates.  
**EL Limit of Liability** : AED 1,000,000.00 any one occurrence and in the aggregate during the policy period.  
**Conditions** : As per Watania Workmen's Compensation & Employer's Liability Takaful Standard Policy Wording  
Subject to the following Clauses:

#### Conditions /Extensions

- Medical expenses up to AED 25,000/- per person per accident in private/government hospitals/clinics in UAE.
- Repatriation Expenses up to AED 25,000/- per person
- Employee to Employee Liability while on course of employment only
- Transportation of employees to and from place of work and/or any work-related transportation whilst being transported by Insured's own vehicles and/or hired vehicles and/or private vehicles of the staff and/or public means of transportation.
- 24 Hours Non-Occupational Cover for non-work related accidents for Death/PTD only.
- Extension to cover for Sun Stroke, Hernia as Industrial Disease.
- Including Work during overtime and public holidays if required by the employer to complete the works.





Policy Number : G011900621

- Including medical Treatment outside country of work, Subject to expenses not exceeding UAE medical costs.
- Defense cost with in limit.
- Including social and sports activities within UAE excluding hazardous activities and overnight stays and such activity to be organized by the Employer.
- Including insured's employees whilst on flights and/or commuting from/to country of work provided they are not part of the flight as aircraft crew.
- Including Insured's new employees on employment visas whilst on incoming flights from their country of origin to country of work
- Including cover for employees on temporary hire for whom the insured is responsible and on the insured's payroll but not under their sponsorship provided all the legal formalities are finalized prior to start of work
- Automatic Addition and deletion of employees and Premium adjustment at expiry.
- Excess: 1 Day for Temporary Total Disablement benefit.
- 30 Days notice of cancellation by both parties

#### Exclusions

Total Asbestosis & Silicosis Exclusion.

Avian Flu Exclusion.

Pollution and Contamination Clause.

Emerging Risks (like Aids etc.) Exclusion Clause.

Excluding Ship Crew, Off shore rigs, shipbuilding, ship repairing and ship breaking employees or related work

Excluding Underground Mines, Tunneling Risks, blasting risks, any employment related with fireworks, fuses, cartridges, ammunition powder, nitroglycerin or any explosives, butane, methane, propane and other liquefied gases.

Excluding any employee who is not a 'workman' within the meaning of the Law(s) unless otherwise specifically agreed

Non Occupational Accidents arising from dangerous sports and intentional self-inflicted injury

· Subject to last 03 years claim experience NIL.

Sabotage & Terrorism Exclusion

Loss or damage cause by toxic mold, mycotoxins, mold or fungi.

Excluding offshore operations / works absolutely

Excluding the exterior cleaning works of any high rise buildings / towers (i.e. exceeding 25 floors and above)

First day of Disablement

Natural Death & Natural Diseases

Pre-existing conditions

Avian flu/Swine Flu/ SARS

Electromagnetic Fields

Transmissible Spongiform Encephalopathy

Genetically Modified Organisms

War, Sabotage, Terrorism and Political Risk

Sanction Limitation & Exclusion Clause

Any Activities against Shariah Law

#### Warranty

Warranted that the estimated wages of all the employees are declared under this Policy.

Warranted that actual wage of all the employees to be declared at the Policy expiry and contribution will be adjusted accordingly.

Warranted that Employees covered should be under the sponsorship of the Insured and their names should appear on the Insured's payroll.

#### Additional Conditions / Clauses / Deductibles

This Insurance is based on the information you have provided to us and on which we have relied. If you have not provided to us all material information or you discover that the information you have provided is inaccurate, please advise us immediately in order that we may consider revalidation of terms. This is an ongoing responsibility throughout the duration of the Policy.





Policy Number : G011900621

**Premium** : As Agreed

**Premium Payment Warranty:** *It is a warranty under this Policy that the Premium due should be paid within 90 days from the inception date. If the Policyholder fails to do so, Watania shall be entitled to terminate this policy immediately without prejudice to its rights of action in respect of any previous breaches of this Policy.*

The policy shall be examined carefully in all respects by the Participant/Insured and the second copy returned duly signed by the Participant/Insured to the company within fifteen (15) days from the date of issuance, otherwise the terms and conditions contained or endorsed thereon are deemed to be accepted by the Participant/Insured. The communication maybe made electronically by email or phone calls

Signed for & on behalf of

National Takaful Company P.S.C "Watania"

Authorized Signatory

Date : 03/04/2019



Policy Number : G011900621

04/03/2019

### CERTIFICATE OF INSURANCE

Insured	: GULF GARDENS LANDSCAPE (L.L.C )
Insurance Cover	: Workmen's Compensation & Employer's Liability
Policy Number	: G011900621
Employers Liability Limit	: AED 1,000,000.00 any one occurrence and in the aggregate
Policy Period	: 03/04/2019 To 02/04/2020
Estimated Annual Wages	: AED 2,580,720.00
No. of Employees	: As per the list / information provided to the company at the time of policy issuance.
Jurisdiction	: United Arab Emirates

This is to certify that the Insured's employees are held covered under our Workmen's Compensation Policy No. G011900621 whilst they are engaged at work for the Insured in accordance with the Federal Labour Law currently in force in the United Arab Emirates.

The above Policy is issued for a period of one year valid upto 02/04/2020 and renewable thereafter.

This Certificate is issued at the request of the Insured and is without prejudice to the terms, conditions and exceptions of the above stated Policy.

For/National Takaful Company - Watania

Authorised Signatory





## Policy Schedule



Branch	Dubai	Policy No	F011900016	Currency	AED
Class	Property	Policy Type	Fire & Allied Perils		
Customer ID	02-28-001304230	Address of Insured			
Name of Insured					
Messers GULF GARDENS LANDSCAPE (L.L.C )		P O BOX NO 430421 Dubai United Arab Emirates			
Interest Insured		Address of Risk			
As per details provided		Land no. 160 - 0, D.M.No. 811-1653, Al Warsan 3, UAE			
Beneficiary		Policy Inception Date	03/04/2019 12:00:00AM		
GULF GARDENS LANDSCAPE (L.L.C )		Policy Expiry Date	02/04/2020 11:59:00PM		
		Policy Issue Date	03/04/2019 5:16:00PM		
		Policy Sum Insured	800,000.00		
Interest Description		Sum Insured	AED 800,000.00	Deductible	
Building AED 400,000/- Plant & Machinery AED 15,000/- Furniture, Fixtures , Fittings , Office Equipment Computer AED 70,000/- Stocks ( Plants ) AED 300,000/- Stock ( Fertilizer and chemicals) AED 15,000/-				5% of the claim amount subject to a minimum of AED 5,000/- for normal perils and AED 7,500/- for AOG perils	
Cover	Material Damage.				

**Conditions** : As per Watania Fire & Allied Perils Takaful Standard Policy Wording Subject to the following Clauses:

- Bank Mortgage Clause (if applicable)
- FOR ITEMS IN OPEN COVER IS LIMITED TO FIRE AND LIGHTNING ONLY
- 30 days notice of cancellation clause
- Replacement or Reinstatement Clause
- 85% Average Clause
- Debris Removal Clause-10% of claim amount subject to maximum of AED 100,000/- in the aggregate
- Escalation Clause -10% of Sum Insured
- 72 Hour Clause
- Workmen (Maintenance) Clause
- Claim preparation clause sublimit to AED 50,000 in the Aggregate
- Professional Fees Clause – Limit to 10% of admissible claim amount maximum AED. 100,000/- any one occurrence and in the Aggregate
- Fire Brigade charges and other extinguishing Expenses clause – Sublimit AED 100,000 in aggregate
- EXCLUSIONS
- Sanction Limitation & Exclusion Clause
- War & Civil War Exclusion Clause
- Political Risks Exclusion Clause
- Sabotage & Terrorism Exclusion Clause







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- IT Clarification Clause
  - Nuclear Energy Exclusion Clause
  - Electronic Data Endorsement A (Cyber Risks)
  - Radioactive Contamination Exclusion Clause
  - Industries, Seepage, Pollution & Contamination Exclusion Clause
- Excluding any activities against Shariah

**WARRANTIES**

- Warranted that the Insured shall ensure and comply with Civil Defense Regulations regarding fire safety and firefighting equipment during the currency of the Policy

**SUBJECTIVITIES**

NIL CLAIMS FOR THE PAST 3 YEARS

This insurance is based on the information you have provided to us and on which we have relied. If you have not provided to us all material information or you discover that the information you have provided is inaccurate, please advise us immediately in order that we may consider revalidation of terms. This is an ongoing responsibility throughout the duration of the Policy.

**Premium** : As Agreed

**Premium Payment Warranty:** It is a warranty under this Policy that the Premium due should be paid within 30 days from the inception date. If the Policyholder fails to do so, Watania shall be entitled to terminate this policy immediately without prejudice to its rights of action in respect of any previous breaches of this Policy.

The policy shall be examined carefully in all respects by the Participant/Insured and the second copy returned duly signed by the Participant/Insured to the company within fifteen (15) days from the date of issuance, otherwise the terms and conditions contained or endorsed thereon are deemed to be accepted by the Participant/Insured. The communication maybe made electronically by email or phone calls

Signed for & on behalf of  
National Takaful Company P.S.C "Watania"

Authorised Signatory  
Date : 03 April 2019